claimant | McLeod, Sheila<br>position | Director, Global Learning Services<br>level| Director

Calgary of Educ

| Description | $\begin{gathered} \text { Date } \\ (\mathrm{mm} / \mathrm{dd} / \mathrm{yyyy}) \end{gathered}$ | Details and/or Rationale | Amount (CDN\$) | Category | Expense Type |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Canadian Recruitment Misson to Vietnam \& China | 03/03/2013 | Flight to Vietnam/Hong Kong return | \$5,739.26 | travel | BUS airfare/bus/rail |
| Canadian Recruitment Misson to Vietnam \& China | 03/04/2013 | Accomodation | \$124.52 | travel | BUS accommodation |
| Canadian Recruitment Misson to Vietnam \& China | 03/09/2013 | Accomodation | \$511.09 | travel | BUS accommodation |
| Canadian Recruitment Misson to Vietnam \& China | 03/09/2013 | Flight Hanoi to Ho Chi Minh | \$222.88 | travel | BUS airfare/bus/rail |
| Canadian Recruitment Misson to Vietnam \& China | 03/03/2013 | Taxi to hotel | \$20.53 | travel | BUS general |
| Canadian Recruitment Misson to Vietnam \& China | 03/03/2013 | Visa ordering fee | 20.54 | travel | Bus general |
| Canadian Recruitment Misson to Vietnam \& China | 03/03/2013 | Vietnam Visa | \$46.21 | travel | BUS general |
| Canadian Recruitment Misson to Vietnam \& China | 03/12/2013 | Accomodation | \$804.13 | travel | BUS accommodation |
| Canadian Recruitment Misson to Vietnam \& China | 03/12/2013 | Accomodation | \$86.74 | travel | BUS accommodation |
| Canadian Recruitment Misson to Vietnam \& China | 03/13/2013 | Train Airport -Hong Kong | \$21.70 | travel | BUS airfare/bus/rail |
| Canadian Recruitment Misson to Vietnam \& China | 03/13/2013 | Train Hong Kong to Guangzhou | \$31.63 | travel | BUS airfare/bus/rail |
| Canadian Recruitment Misson to Vietnam \& China | 03/15/2013 | Train Guangzhou to Hong Kong | \$31.63 | travel | BUS airfare/bus/rail |
| Canadian Recruitment Misson to Vietnam \& China | 03/13/2013 | Accomodation | \$445.11 | travel | BUS accommodation |
| Canadian Recruitment Misson to Vietnam \& China | 03/15/2013 | Accomodation | \$298.60 | travel | BUS accommodation |
| Canadian Recruitment Misson to Vietnam \& China | 03/11/2013 | Lunch meeting with Ho Chi Minh Agents | \$30.42 | hospitality | BUS food/non alcoholic beve |
| Canadian Recruitment Misson to Vietnam \& China | 03/11/2013 | Meals per diem | \$228.42 | travel | BUS food/non alcoholic beve |
| Canadian Association of Public Schools - International (CAPS-I) | 04/05/2013 | Flight to Turkey return | \$2,193.76 | travel | BUS airfare/bus/rail |
| Canadian Association of Public Schools - International (CAPS-I) | 04/09/2013 | Internal flight in Turkey | \$111.13 | travel | BUS airfare/bus/rail |
| Canadian Association of Public Schools - International (CAPS-I) | 04/05/2013 | Taxi to hotel/airport | \$79.10 | travel | BUS general |
| Canadian Association of Public Schools - International (CAPS-I) | 04/09/2012 | Accomodation | \$794.99 | travel | BUS accommodation |
| Canadian Association of Public Schools - International (CAPS-I) | 04/12/2013 | Accomodation | \$615.17 | travel | BUS accommodation |
| Canadian Association of Public Schools - International (CAPS-I) | 04/05/2013 | Turkey Visa | \$61.57 | travel | BUS general |
| Canadian Association of Public Schools - International (CAPS-I) | 04/12/2013 | Meals per diem | \$87.00 | travel | BUS food/non alcoholic beve |
| Cell Phone | 04/17/2013 | Monthly Service Plan | \$92.50 | other disc | telecom/cell phone |

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

## Main Contact Information

## Booking reference:



## Flight Itinerary

| Flight | From | To | Aircraft | Booking class | Status |
| :---: | :---: | :---: | :---: | :---: | :---: |
| AC209 | Calgary (YYC) | Vancouver (YVR) | E90 | Z | Confirmed |
|  | $\begin{aligned} & \text { Tue 05-Mar } 2013 \\ & \text { 10:10 } \end{aligned}$ | Tue 05-Mar 2013 <br> 10:44 - TERMINAL M -MAIN |  |  |  |
| Seat number(s) requested: 2 A |  |  |  |  |  |
| AC63 | Vancouver (YVR) | Seoul Inchon (ICN) | 763 | Z | Confirmed |
|  | Tue 05-Mar 2013 <br> 11:50 - TERMINAL M -MAIN | Wed 06-Mar 2013 16:25 |  |  |  |
| Seat number(s) requested: 5 K |  |  | 333 | Z | Confirmed |
| AC6984 | Seoul Inchon (ICN) | Hanoi (HAN) |  |  |  |
| Operated by: | Wed 06-Mar 2013 | Wed 06-Mar 2013 |  |  |  |
| Asiana Airlines | 19:20 | 22:10 |  |  |  |
| UA116 | Ho Chi Minh City (SGN) | Hong Kong (HKG) | 738 | P | Confirmed |
|  | Wed 13-Mar 2013 05:45 | Wed 13-Mar 2013 09:15 |  |  |  |



## Passenger Information

|  |  | Passenger | 1 |
| :--- | :--- | :--- | :--- |
| Name: | Ms Sheila Mcleod | Ticket number: |  |
| Frequent Flyer Pgm: |  | Program number: |  |

Fare Summary

## Passenger: 1 Ticket number

| Date of issue | 07-Feb 2013 |
| :---: | :---: |
| Fare Amount in Canadian dollars: | 5,210.00 |
| (including navigational \& other charges) |  |
| Taxes, Fees \& Charges |  |
| Canada Security Charge (CA) | 25.91 |
| Canada Goods and Services Tax (GST/HST \#10009-2287) (XG) | 1.50 |
| Combined Taxes *see fare calculation below (XT) | 501.85 |
| Total Fare in Canadian dollars: | 5,739.26 |
| Ticket particularities: NONREF/CHGFEE |  |
| *Fare calculation: |  |
| 05MAR13YYC AC X/YVR AC X/SEL AC HAN R2374.87/-SGN UA HKG AC |  |
| X/YVR Q4.25AC YYC R2775.31 1S100.86NUC5255.29 END ROE0.991420 |  |
| XT426.00YQ30.00SQ9.34BP20.53JC15.98HK |  |
| Canadian tax registration numbers: |  |
| XG Canada Goods and Service Tax (GST) \#10009-2287 |  |
| RC Canada Harmonized Sales Tax (HST) \# 10009-2287 |  |
| XQ Quebec Sales Tax (QST) \#1000-043-172 |  |

Fare Rules

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

Westin Wall Centre Vancouver Airport
3099 Corvette Way
Richmond, BC V6X 4 K 3
http://www.westinwallcentre.com/

| Ms Mcleod, Sheila | Page Number | 1 | Invoice Nbr |
| :--- | :--- | :--- | :--- |
|  | Guest Number |  | Arrive Date |
|  | Folio ID | A | Depart Date |
|  | No. Of Guest | 1 |  |
|  | Room Number |  |  |
|  | Club Account |  |  |
|  | Time | $03-05-2013$ |  |

Duplicate Invoice
Tax Identification 836198861 RT0001

| Date | Reference | Description | Charges |
| :--- | :--- | :--- | :---: |
| $03-04-2013$ | RT1513 | Room Charge | Credits |
| $03-04-2013$ | RT1513 | $2 \%$ AHRT | $\$ 109.00$ |
| $03-04-2013$ | RT1513 | Room HST | $\$ 2.18$ |
| $03-05-2013$ | AX | American Express | $\$ 13.34$ |
|  |  | $\star *$ Total | $\$ 124.52$ |$\$ \$-124.52$

For your convenience, we have prepared this zero-balance folio indicating a $\$ 0$ balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a $\$ 0$ balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

| HST Summary | 13.34 |
| :--- | ---: |
| HST Room | 0.00 |
| HST Food And Beverage | 0.00 |
| HST Telephone | 0.00 |
| HST Other | 13.34 |

Westin Wall Centre HST Vendor \# 836198861 RT0001

Ms. Sheila Mcleod


Room No.
Rate 125
Folio No.
No. of Person 1
Arrival 06/03/13
Departure 09/03/13
Cashier:

Annex S11.09

Balance: VND 10,193,905

| SUBTOTAL | 483.12 USD | $8,825,892 \mathrm{VND}$ |
| :--- | :---: | :---: |
| Service Charge | 0.00 | 441,294 |
| VAT | 0.00 | 926,719 |
| Total Amount | 483.12 | $10,193,905$ |
|  |  | $1 \mathrm{USD}=21100.0 \mathrm{VND}$ |

Guest's signature:

Subject:
FW: Travel Reservation March 09 for MS SHEILA MCLEOD

This went on my personal credit card.
Sent from my iPad
Begin forwarded message:
From: Vietnam Airlines [no-reply@vietnamairlines.com](mailto:no-reply@vietnamairlines.com)
Date: 5 February, 2013 3:06:46 PM CST
To: <
Subject: Travel Reservation March 09 for MS SHEILA MCLEOD
www.vietnamairlines.com - Book Your Trip Promotion Paid on personal Am Ex
Click here to review and print your most updated itinerary.

Reservation code: ,
Passenger (s):
Ms Sheila Mcleod
Ticket (s) \#:
Seats):
N/A

| Date | From | To | Flight | Status |
| :--- | :--- | :--- | :--- | :--- |
| 09 Mar 2013 | HANOI, VIETNAM | HO CHI MINH CITY, VIETNAM | VN 1173 | Confirmed |
|  | $20: 35$ | $22: 35$ |  | Business |

222.88

Flight Information: To recheck your flight details, we recommend that you visit flight info section on our website or contact Vietnam Airlines within 24 hours prior to departure.
Check In at the airport: Please be present at the airport for check in at least 2 hours prior to your scheduled departure. At the time of check in, you will be required to present travel documents and printed e-ticket receipt.
Check In online at www.vietnamairlines.com: Vietnam Airlines offers web check-in facility for selected flights, click Check-in online for more details.
Important: If you purchased the ticket(s) in website www.vietnamairlines.com by Visa/MasterCard, The card holder must verify card at time of check-in or at Vietnam Airlines Ticketing Offices before travelling. For further assistance, please refer to the Frequently Asked Questions section on our website or contact our Helpdesk for tickets purchased on the website via telephone number: (84-4) 39381 835/39381
836.

We look forward to welcoming you onboard Vietnam Airlines soon!
Thank you for purchasing your ticket with Vietnam Airlines.

## Extra Services

Would you like to get our extra benefits? Enjoy "Fly smartly with Vietnam Airlines"


Facebook

```
I YouTube
```

© 2013 Vietnam Airlines
Vietnam Airlines Corp. 200 Nguyen Son Str., Long Bien Dist.. Hanoi, Vietnam
Tel: $(84-4) 38320320 /(84-8) 38320320$. Fax: (84-4) 38722375

## Click here to opt out of receiving future e-mails from Virtually There.

If the above link is inactive, please paste this URL into your browser to access your reservations:

Vietnam Airlines


answ thons - Jan 19.20136 March 19.2013
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## XE CURRENCY CONVERTER

20.00 USB $=20.5382$ CAD
US Dollar $\leftrightarrow \quad$ Canadian Dollar
1 USB $=1.0269$ CAD $\quad 1$ CAD $=0.973793$ USB
Mid-market rates: $2013-03-1920: 04$ UTC

## XE Market Analysis

## North American Edition

2013-03-19 10:34 UTC
The FX market was in a holding pattern pending the outcome on Cyprus' proposed bank levy on deposits. There are signs that Cyprus is working on a watered down plan for small deposits, but it will still have to come up with EUR 5.8 bin under the terms of the EUR 10 bin bailout package. The issue will go to vote at 16:00GMT. However, a government spokesman said parliament may not approve the levy and it is trying to find ways to limit the burden on small ... Read More

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## XE Trade

Send a cheap money transfer
XE Trade offers easy and transparent online quotes, competitive rates, and free international money transfer options. Plus, our service works seamlessly with your existing bank.
Our advanced features let you set rate email alerts, transfer money from your mobile phone, book a Bid with your preferred rate so you don't have to monitor the market, or book a Forward to help reduce the uncertainty of market volatility.


1. Tên khâeh hàng (Customer's name):.
2. Fiểm di (From):


Diểm đến (To): $\qquad$ A) $0, b$
4. Bang chû́ (In words):

5. Tên lái xe (Driver's name): $\qquad$ ...Số xe(Taxi No): $\qquad$

## Chum, ký lái xe

 (Driver's Signature)Chữ, ky Khách hàng , (

(Customer's name)

$$
\text { Hotel } \rightarrow \text { Honoirport }
$$

KIR - MORNING: 04.62.76.76.76 * HUYNDAI: 04.38.222.999
Có bảo hiểm cho Khảch hang di xe. Quý khách có thể yêu câu xuất hoá don GTGT trons thawing sừ dung dịch vul cuba chüng tori

The XE Rate Blender is a proprietary system that gathers rates from over 150 global sources. Our currency feed is so reliable, that it is trusted by major corporations and government agencies from all over the world.

Trade
More Tools \& Services

Notes:

```
- `
-
Subject: FW: Your payment to Thanh Ba Tran
From: service@int.paypal.com [mailto:service@intl.paypal.com]
Sent: February 13, 2013 11:10 AM
To: McLeod, Sheila M
Subject: Your payment to Thanh Ba Tran
```

Pay

Feb 13, 2013 13:09:26 GMT-05:00
Receipt Nc
Hello Sheila McLeod,
This charge will appear on your credit card statement as payment to PAYPAL *VIETNAMVISA.

Save time with a PayPal account
Create a PayPal account and save your payment information. You won't need to enter your payment information every time you shop online.

Sign Up Now

Shop with confidence
We keep your financial information secure.

Transactions monitored 24/7
Our fraud specialists help protect your account.

You're protected
Zero fraud liability for eligible unauthorized purchases. See eligibility

Insurance:
Total: $\$ 19.99$ USB

## Receipt Nc

Please keep this receipt number for future reference. You'll need it if you contact customer service at Thanh Ba Tran or PayPal.


Visa processing bee

## XE CURRENCY CONVERTER

$$
\begin{array}{cc}
45.00 \text { USD } & =46.2110 \mathrm{CAD} \\
\text { US Dollar } & \leftrightarrow \quad \text { Canadian Dollar } \\
1 \text { USD }=1.02691 \mathrm{CAD} & 1 \text { CAD }=0.973794 \text { USD } \\
\text { Mid-market rates: } 2013-03-19 \text { 20:05 UTC }
\end{array}
$$

## XE Market Analysis

CỤC QUẢN LÝ XUẤT NHẬP CẢNH
Viet Nam Immigration Department Mã só thué (Tax Code No.): 01-00777985-0 Địa điểm thu (Place):

BIÊN LAI - INVOICE THU LĘ PHÍ XUẤT NHẬP CẢNH Immigration Fees
Liên 2 (Copy 2): Giao ngươi nộp tién (for Payer) Sheila jane ivic LieUl

- Họ tên người nộp tiền (Name of Payer): CAN

Theo CV sơ: 4921/TCT-PCCS ngay 26/12/2006 cùa TCT Under the Official dispatch No. Dated
Mãu (Sample): 01 - 05/BLP
Só hiệu (Seri No.): AA/2012
Số biên lai (Invoice No.):
0124970

- Địa chi/ Cơ quan tố chức (Address/Organization):
- Só́ biên nhận (Receipt No.):

Tỷ giá (Exchange rate):


Só́ tiền viết bà̀ng chĩ (in words):


## Vietnam Visa

## Notes:

Name \& Address : Mrs. Sheila ${ }^{\text {I ane }}$ Mcleod

| Room No. | $:$ | Arrival $: 09-03-13$ |
| :--- | :--- | :--- | :--- |
| Rate | $: 4600000$ | Departure $: 12-03-13$ |
| No. of Persons $: ~ 1$ | Folio No. $:$ |  |

$\begin{array}{ll}\text { Guest VAT Code } & \text { : } \\ \text { A/R Number } & : \\ \text { SPG \# } & \text { Email Address }\end{array}$

| DATE | Reference | Description | Charges |
| :--- | :--- | :--- | :--- |
| $09-03-13$ | Room Charge | Credits |  |
| $09-03-13$ | Room Charge SC | $4,600,000$ |  |
| $09-03-13$ | Room Charge VAT | 230,000 |  |
| $10-03-13$ | Room Charge | 483,000 |  |
| $10-03-13$ | Room Charge SC | $4,600,000$ |  |
| $10-03-13$ | Room Charge VAT | 230,000 | 483,000 |
| $11-03-13$ | Room Charge | $4,600,000$ |  |
| $11-03-13$ | Room Charge SC | 230,000 |  |
| $11-03-13$ | Room Charge VAT | 483,000 |  |
|  |  |  |  |

## An $5 x$

Balance: VND

| SUBTOTAL | 660.29 USD | $13,800,000$ VND |
| :--- | ---: | ---: |
| Service Charge | 33.00 | 690,000 |
| VAT | 69.33 | $1,449,000$ |
| Total Amount | 762.63 | $15,939,000$ |

1 USD $=20900 \mathrm{VND}$

## Subject:

Expedia travel confirmation - Starcity Saigon Hotel, Ho Chi Minh City - 12 Mar 2013-

From: Expedia.ca [caenmail@expediamail.com](mailto:caenmail@expediamail.com)
Date: 11 March, 2013 10:34:46 AM GMT+07:00
To:
Subject: Expedia travel confirmation - Starcity Saigon Hotel, Ho Chi Minh City - 12 Mar 2013-

## Travel Confirmation

Thank you for booking your trip with Expedia.ca.
If you have not received information about travel insurance, or have questions about your coverage, contact us at 1-888-EXPEDIA (1-888-397-3342) or from outside North America at +1-613-780-1386. Please note that insurance coverage must be purchased within 5 days of your travel purchase.

Remember that you can always view your itinerary online for the most up-to-date information.

| -1 Hotel: Starcity Saigon Hotel |  | Total room cost: C\$75.10/night Taxes \& fees: <br> C\$11.64 |  |
| :---: | :---: | :---: | :---: |
| Room reservation: Sheila Mcleod - 1 adult |  | Lodging total: | C\$86.74 |
| Starcity Saigon Hotel |  |  |  |
| 144 Nguyen Van Troi Street |  |  |  |
| Ho Chi Minh City 70000 |  |  |  |
| Phone: 84 (83) 9998888 |  |  |  |
| Check in: 12/03/13 Check out: 13/03/13 | Nights: 1 |  |  |
| Hotel Rules and Regulations. |  |  |  |

## Special requests

Hotel: Starcity Saigon Hotel
Room: Deluxe
Non-smoking/Smoking: Non-Smoking
Room type: 1 DOUBLE BED
View your itinerary for complete and up-to-date trip details, or to make changes online.

## Customer Support

## Itinerary number:

If you have questions about your reservation, fill out our itinerary assistance form. We'll respond within 24 hours. For immediate assistance call Expedia.ca at 1(888) EXPEDIA (1-888-397-3342) / (+1-613-780-1386) and have the itinerary number ready.

Want to know about great travel deals? Sign up to receive Expedia emails!

[^0]CÔNG TY CỎ PHẦN BôNG SEN－HÓA ĐOONN GIÁ TRỊ GIA TĂNG CHI NHÁNH KHÁCH SẠN BÔNG SEN 117－123 Dổng Khời，Phương Bến Nghé， Quận 1，TP．HCM
Mã số thuế（Tax code）：0303609880－003
（VAT INVOICE）
Liên 2：Giao cho người mua（Copy 2：Buyer）


13：30
Buffet Ganh
117－123 DongKhoi St．
Dỡ vi luái hàng íCumpuny）
Địa chỉ（Address）
Số tài khoản（Account No．）

## Mẫu só（Form）：01GTKT3／002

 Ký hiệu（Serial）：AB／12P Số（No．）： 0020790 （Number）

Hình thức thanh toán（Method of payment）：．．．．．．．．．．．．．．．．．．．Số tài khoản（Account No．）：
ist 1 HCMC $\qquad$
$: 0071000630992$ tại Ngân Hàng Vietco．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．and（Tel）：．．．．



Số tiền viết bằng chư（Total amount in words）：
（1VID／USD）a＊t，＊＊F，＊＊USD

Người mua hàng（Buyer）
Ký，ghi rõ họ tên（Sign，full name）

Người bán hàng（Seller）
Ký，đóng dấu，ghi rô họ tên（Sign，stamp．full name）

## XE CURRENCY CONVERTER

$$
\begin{array}{rl}
620,235.00 \mathrm{VND}=30.4193 \mathrm{CAD} \\
\text { Vietnamese Dong } \leftrightarrow \quad \text { Canadian Dollar } \\
1 \mathrm{VND}=0.0000490448 \mathrm{CAD} & 1 \mathrm{CAD}=20,389.50 \mathrm{VND} \\
\text { Mid-market rates: } 2013-03-1920: 12 \mathrm{UTC}
\end{array}
$$

## XE Market Analysis

North American Edition 2013-03-19 10:34 UTC The FX market was in a holding pattern pending the outcome on Cyprus' proposed bank levy on deposits. There are signs that Cyprus is working on a watered down plan for small deposits, but it will still have to come up with EUR 5.8 bln under the terms of the EUR 10 bln bailout package. The issue will go to vote at 16:00GMT. However, a government spokesman said parliament may not approve the levy and it is trying to find ways to limit the burden on small ... Read More -

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## XE Currency Data Feed <br> Get a currency data feed $\Rightarrow$

The XE Currency Data Feed offers commercial grade currency data for every world currency. Unlike other feeds, there's no need to buy hardware or software, \& you choose the format.

The XE Rate Blender is a proprietary system that gathers rates from over 150 global sources. Our currency feed is so reliable, that it is trusted by major corporations and government agencies from all over the world.

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Notes:


(3MTR





```
(P) Train Route
    gelumgingmangmal
```

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## MIR INTERCITY IHROUGH IRAN

## Latest News Ticketing Information Customer Service Travel Planning Membership

## Express Ticketing



## Membership

Payment - Transaction completed
Thanks for using the MTR Intercity Throunh $T$ min e-Ticketing Services. Your transaction has been completed successfully. The reference number for this transaction is lease collect the ticket in Hong Kong with your credit card used in this transaction.

Passenger should arrive at Hung Hom Station 45 minutes before the scheduled departure time for immigration formalities and the boarding gate will be closed 10 minutes before the train departs

For enquiry of ticket collection point, service hours and ticket collection cut-off time, please click here for details.


## Other tourist tickets

For hanging around Hong Kong to shop and dine, Urban Day Pass or Airport Express Travel Pass will be your choice. Please click here to enjoy the on-line discount offer
Mesic

Member Login
1,5*
Hello McLeod Sheila
Your Shopping Cart Contains
orickeņs)
Shopping Cart Logout
Home > Membership > Payment

TisvelPlaming Membership Latestinews Tickevinglnformation Customer Service

Ahinibunstion and transactions herein refer to the ring kong titis and. currency
Please note that only Guangdong line tickets ara available for sale by tele-ficketing! e-Ticketing Services.
Card, Diners Club card and American Express card payment online

# The Westing 

GUANGZHOU


Ms. Sheila Jane Mcleod


As a Starwood Preferred Guest or Frequent Flyer Programme member, your points for this stay will be credited shortly.

| Date $\quad$ Description | Charges | Credits |
| :--- | :--- | ---: |
| $03 / 13 / 13$ | Accommodation | $1,150.00$ |
| $03 / 13 / 13$ | Room - Surcharge | 172.50 |
| $03 / 14 / 13$ | Accommodation | $1,150.00$ |
| $03 / 14 / 13$ | Room - Surcharge | 172.50 |
| $03 / 15 / 13$ Manual-American Express | Total | $2,645.00$ |
| Thank you for choosing The Weston Guangzhou. | $2,645.00$ | $2,645.00$ |

Guest Signature:
If your bill is to be charged to any approved credit card, the signature above is deemed to have been made on the applicable credit card voucher. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or associated fails to pay for any part ot the full amount of the charges.

Am bx


```
SHERATONHCNG KONG
&OTEँ & TOWTERS
20 Nathan Rood,
Kovioon, Hong Kong S.A.R.
t-8522369 1111
t-85227398707
```

Ms. Sheila Mcleod
.n- …. .

Canada

## INVOICE

Room No. :
Arrival: 03/15/13
Departure : 03/16/13
Page No. : 1 of 1
Re-printed : 03/16/13 15:09:25
Membership :
TA Voucher :
Cashier
Invoice No :
Email Address:

| As a Starwood | Preferred Guest member, your Starpoints for this stay will be credited shortly. |  | Debit |
| :--- | :--- | :--- | :--- |
| Date Description Reference HKD | HKD |  |  |


| $03: 15 / 13$ | Room Charge | $2,000.00$ |
| :--- | :--- | ---: |
| $03 / 15 / 13$ | Service Charge | 200.00 |
| $03 / 1613$ | American Express |  |

AmEx
298.60

## Guest Signature:



All SPG; members may choose to redeem their starpoints as fullpartial payment fowards their fotel bill. Fis simple and easy.
Redemption Rate: 375 Starpoints $=$ USS5 $=$ HKS37
Please clear your in-room safe deposit box before checking out.

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Form D010 (10/08)


Travel \& Subsistence Expense Report
Must be completed upon return from every business trip for: Reporting Purposes and any Out of Pocket Expenditures

Return completed form to Treasury and Revenue Accounting

## A. Details of Trip (Please Print)

 SheilaEmployee's Name $\qquad$ McLeod Date: $\qquad$
$\qquad$

School / Department to mail cheque to Global Learning Vendor \#: $\qquad$ Purpose of Trip / Name of Conference Cancidian Recruitment Mission Departure and Return Dates Mar 5,2013-Mar/6,2013 Destination: Vietnam a China


I certify that the above claim is correct:

## Claimant's Signature

> Approved by Superordinate

NOTE: Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Subject:
FW: Air Canada - 05-Apr: Los Angeles - Istanbul
, ..........(TLL)
****** PLEASE DO NOT REPLY TO THIS E-MAIL ******

HROWH
COPY

## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada
 check in kiosk.

## Booking Information

Booking Reference:
Electronic Ticketing confirmed. This is your official
itinerary/receipt.
Main Contact:
Ms Sheila Mcleod

Customer Care Air Canada 1-888-247-2262<br>Flight Arrivals and Departures 1888-422-7533

## Online Services

Manage my booking online (view/change my booking; select seats*).
Request an upgrade
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals \& Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?


Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type | Meal |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| AC790 | Los Angeles, Los Angeles Int'l (LAX) Fri 05-Apr 2013 08:00 - Terminal 2 | Toronto, Pearson Int'l (YYZ) <br> Fri 05-Apr 2013 15:38- <br> Terminal 1 | 0 | $19 \mathrm{hrO0}$ | 320 | $\frac{\text { Latitude, }}{B}$ | $1 \varsigma_{F}$ |
| AC872 | Toronto, Pearson Int'l (YYZ) | Frankfurt, Frankfurt Int'I (FRA) | 0 |  | 77W | $\frac{\text { Latitude, }}{B}$ | M, K |


| AC9439 ${ }^{1}$ | Fri 05-Apr 2013 17:30 - Terminal 1 | $\begin{aligned} & \text { Sat 06-Apr } \\ & 2013 \\ & 07: 00- \\ & \text { Terminal 1 } \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Frankfurt, <br> Frankfurt Int'I <br> (FRA) <br> Sat 06-Apr 2013 <br> 09:10 - Terminal <br> 1 | ```Istanbul (IST) Sat 06-Apr 2 0 1 3 13:00- Terminal I (Int.)``` | 0 |  | 321 | $\frac{\text { Latitude, }}{\text { B }}$ |  |  |
| Flight AC9439 is operated by Lufthansa or LH City Line. Please check in directly at the Lufthansa or LH City Line counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines. |  |  |  |  |  |  |  |  |
| AC9442 ${ }^{1}$ | Ankara (ESB) <br> Fri 12-Apr 2013 06:10 | Munich, Franz <br> Josef Strauss <br> (MUC) <br> Fri 12-Apr 2013 08:15 - <br> Terminal 2 | 0 | $21 \text { hr00 }$ | 321 | Flex, S |  |  |
|  | Flight AC9442 is operated by Lufthansa or LH City Line. Please check in directly at the Lufthansa or LH City Line counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines. |  |  |  |  |  |  |  |
| AC847 | Munich, Franz Josef Strauss (MUC) <br> Fri 12-Apr 2013 <br> 11:50 - Terminal 2 | Toronto, Pearson Int'l (YYZ) <br> Fri 12-Apr 2013 14:40 - <br> Terminal 1 |  |  | 333 | Flex, S \% M,S |  |  |
| AC125 | Toronto, Pearson Int'I (YYZ) <br> Fri 12-Apr 2013 16:00-Terminal 1 | Calgary (YYC) <br> Fri 12-Apr 2013 <br> 18:10 | 0 |  | 320 | Flex, S | $11 / 5$ |  |

S: Snack or Brunch M: Meal (Non Specific) K: Continental breakfast

F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Operated by:
${ }^{1}$ Lufthansa or LH City Line

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- on flight AC872

An online pre-order duty-free discount is available for the following flight(s):

AC872: Toronto - (YYZ) to Frankfurt (FRA)
Enjoy a $\mathbf{1 0 \%}$ discount on all duty-free items you pre-order online

- Cancellations:
- Tickets are non-refundable and non-transferable.
- Cancellations can be made up to 45 minutes prior to departure.
- Minimum/maximum stay and other conditions may apply.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Flights operated by Air Canada: earn 100\% Air Canada Status Miles
- Flights operated by Air Canada rouge: earn 800 Air Canada Status Miles.
- Flight AC9442: This flight is a codeshare flight with Lufthansa. For important information regarding certain rules applied on Lufthansa (e.g. baggage allowance and fees), please visit www.lufthansa.com. You can also learn more about Aeroplan mileage accumulation for this flight.

Please read important information and notices regarding Air Canada's general conditions of carriage.
required for travel.

Check-in and boarding times

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## Passenger Information

1: Ms Sheila Mcleod : Adult (16+), Ticket Number

| Air Canada - |  | Meal Preference: | Regular |
| :--- | :--- | :--- | :--- |
| Aeroplan: |  |  |  |
| Payment Card: | $\mathbf{x x x x - x x x x}-$ | Special Needs: | None |
| Seat Selection: | None |  |  |

## Purchase Summary

| Fare Summary | Adult |
| :--- | ---: |
| Passenger Type | $\mathbf{1 5 3 8 . 6 0}$ |
| Base Fare | 15.40 |
| Surcharges | 521.26 |
| Fuel Surcharge |  |
| Taxes, Fees and Charges | 8.00 |
| Canada Airport Improvement Fee | 17.38 |
| U.S.A Transportation Tax | 4.55 |
| U.S Passenger Facility Charge | 1.04 |
| Canada Harmonized Sales Tax (GST/HST \#10009-2287 RT0001) | 16.04 |
| Germany Arpt. Security Charge | 48.77 |
| Germany Intl. Psgr. Service Tax | 2.53 |
| September 11 Security Fee | 20.19 |
| Turkey Intl. Airport Service Charge | $\mathbf{2 1 9 3 . 7 6}$ |
| Total airfare and taxes before options (per passenger) | 1 |
| Number of passengers | \$2193.76 |

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: $\$ 2193.76$ (Airfare - per adult ticket)

Ticket number(s): 0142116624079-80

## Fare Rules

Departing Flight Los Angeles (LAX) To Istanbul (IST) - Latitude

- When Flex and Latitude fares are combined, the most restrictive of the fare rules (Flex) apply to the entire journey.
- Flights operated by Air Canada: earn 100\% Air Canada Status Miles.
- Flights operated by Air Canada rouge: earn 2,800 Air Canada Status Miles.
- Flight AC9439: This flight is a codeshare flight with Lufthansa. For important information regarding certain rules applied on Lufthansa (e.g. baggage allowance and fees), please visit www.lufthansa.com. You can also learn more about Aeroplan mileage accumulation for this flight.

Return Flight Ankara (ESB) To Calgary (YYC) - Flex

- Changes:
- Prior to day of departure - Change fee per direction, per passenger, is $\$ 250$ USD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Day of departure, at the airport - $\$ 100$ CAD, per passenger, plus applicable taxes (no charge for fare difference) for same-day flights only.
- Flights can only be used in sequence from the place of departure specified on the itinerary.


E-Ticket

Dea: SHEDLA MCEEDD
Thank you for choosing Turkish Airlines.

Credit Card *
uthorisation Code

The total amount has been charged to the indicated credit card during the payment. Your ticker has been issued as an electronic ticket, You will not recenve a paper ticker.



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Ms Sheila Mcleod

Beefanas

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- f vou do not present the credit cart you used for the payment, you will not be actepied to the fllght.
- For rebocking, rerouting, cancellation refund plaase soph to Turkish Airthes sales offices with the credik card used for the sayment mit is a tituai cand,

Dtherwise vour reguest will not be accepred.
- You may apply to the nearest Turkish Airlines Office to take your electronic invoice document (before the flight or at maximum ? days after the last flight) which is accepted as an official invorce by Turkish Lav.

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To Secome a member click here

[^1]You can inform us by filing out contaci form or cat our Call Centers for any problems you may encounter with the bockings made through Online-Ticket Web Sia

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Fenike Sokak No: 6/10
Seyranbağlan / ANKARA
Cumhuriyet V.D. : 26155997026


Sayin: Tarih :..1/.0L/ 201i



Ms Sheila Mcleod
Canada
INFORMATION INVOICE



Sherato

F +90312 4576100
sheraton com/ankara
Seri : A. Sira ef
FATURA/INVOICE
Tarih / Date : 11.04.2013

## Sheila Mcleod



| KDV Dahil Toplam/Total Inc. VAT |  | 1,057.38 | TRY |
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| KDV Haric Toplam/Non VAT |  | 0.00 | TRY |
| Yalnız Bin Elli Yedi Türk Lirası Otuz Sekiz Kuruştur |  |  |  |
| Net(Matrah)\%18 | 0.00 TRY |  |  |
| Net(Matrah)\%8 97 | 979.05 TRY |  |  |
| Kdv/Vat \%18 | 0.00 TRY |  |  |
| Kdv/Vat \%8 7 | 78.33 TRY |  |  |
| Room Check-in Exch. Rate( EUR ):2.3311 TRY |  |  |  |
| Room Check-in Exch. Rate( USD ):1.7913 TRY |  |  |  |
| EUR Toplam / Total in EUR | EUR 453.60 |  |  |
| USD Toplam / Total in USD | USD 590.29 |  |  |

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## XE CURRENCY CONVERTER

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60.00 \cup S D=62.0160 \mathrm{CAD} \\
\text { US Dollar } \leftrightarrow \quad \text { Canadian Dollar } \\
1 \text { USD }=1.03360 \mathrm{CAD} \\
\text { Mid-market rates: } 2013-05-2217: 23 \text { UTC }
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Notes:

Form D010 (10/08)


Calgary Board of Education

## Travel \& Subsistence Expense Report

Must be completed upon return from every business trip for Reporting Purposes and any Out of Pocket Expenditures:

Return completed form to Treasury and Revenue Accounting

## A. Details of Trip (Please Print)

Date:
 Employee's Name Sheila School / Department to mail cheque to Purpose of Trip / Name of Conference

Global Learning Departure and Return Dates $\qquad$ 15 tonbul A Ankara Turkey


I certify that the above o lang is correct:
Claimant's-Signátúre
NOTE: Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.


## XE CURRENCY CONVERTER

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\begin{array}{cc}
60.00 \cup \mathrm{USD} & =61.5753 \mathrm{CAD} \\
\text { US Dollar } & \leftrightarrow \\
\text { Canadian Dollar } \\
1 \text { USD }=1.02626 \text { CAD } & 1 \mathrm{CAD}=0.974417 \text { USD } \\
\text { Mid-market rates: } 2013-06-0619: 51 \text { UTC }
\end{array}
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## XE Market Analysis <br> North American Edition <br> 2013-06-06 10:05 UTC <br> The dollar was broadly lower during the European morning. Ahead of today's BoE policy outcome, Cable moved over 1.5450 amid the recent improvement in U.K. fundamentals, along with expectations of an unchanged policy decision. EUR moved into 1.3130 as market participants await today's ECB outcome. Expectations are also for an unchanged policy decision, but there was caution ahead of the ECB press conference. Elsewhere, AUD and NZD both posted a strong ... Read More

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Notes:

## CURRENT CHARGES for

Monthly charges billed to May 16, 2013

| Corporate Share plan 30-10 36M | \$30.00 |  |
| :---: | :---: | :---: |
| less 33.33\% Promotional Discount | -10.00 | 20.00 |
| Includes: 3 Way Calling |  |  |
| Call Forwarding |  |  |
| Call Waiting |  |  |
| 250 Anytime minutes |  | 0.00 |
| Emaily Internet BlackBerry 1GB | \$45.00 |  |
| less 33.33\% Promotional Discount | -15.00 | 30.00 |
| Bell to Bell Calling $10-\mathrm{Mob}$ | \$10.00 |  |
| less $100.00 \%$ Promotional Discount | -10.00 | 0.00 |
| Business Anytime Unlmtd. Nights \& Wknds | \$10.00 |  |
| less 100.00\% Promotional Discount | -10.00 | 0.00 |
| Sharing Feature | \$5.00 |  |
| less 70.00\% Promotional Discount | -3.50 | 1.50 |
| Message Centre \& Call Display Bundle | \$12.00 |  |
| less 100.00\% Promotional Discount | -12.00 | 0.00 |
| 6pm to 8pm Calling | \$7.00 |  |
| less 100.00\% Promotional Discount | -7.00 | 0.00 |
| Text Messaging 250 - Share | \$5.00 |  |
| less 100.00\% Promotional Discount | -5.00 | 0.00 |
| \$1/MB US Data | \$10.00 |  |
| less 100.00\% Promotional Discount | -10.00 | 0.00 |
| US Roaming \$0.25/min |  | 0.00 |

## Other charges and credits

Travel text saver
less $100.00 \%$ Promotional Discount
Apr 17 to May $16 \$ 10.00$
-10.00
0.00

## Usage and long distance

250 Anytime minutes Local Calling
@\$.00/minute
66:37 min:sec
0.00

Emailf Internet BlackBerry 1GB Data Usage
@ $\$ .00$ MB
12.6881 MB

Business Anytime Unimtd. Nights \& Wknds Unlimited Usage
$@ \$ .00 /$ minute
47:06 min:sec
0.00

6pm to 8pm Calling Unlimited Usage
@\$.00/minute
69:11 min:sec
0.00

Bell to Bell Calling 10-Mob Bell Mobility to Bell Mobility



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