

expense | monthly tracking report

claimant | Cochrane, Pat
 position | Board Chair & Trustee Ward 8 & 9
 level | Board of Trustees
 reporting period | May 1 to June 30, 2013
 date of report | August-14-13



**Calgary Board
of Education**

| Description | Date (mm/dd/yyyy) | Details and/or Rationale | Amount (CDN\$) | Category | Expense Type |
|--|----------------------|--|----------------|-----------------|--------------------|
| Bell Mobility Invoice | 05/17/2013 | Monthly Service Plan | \$54.07 | other disclosed | telecom/cell phone |
| Alberta School Boards Association (ASBA) Spring General Meeting Red Deer, AB | 06/01/2013 | Registration - ASBA Spring General Meeting June 2-4, 2013 | \$603.75 | travel | BUS general |
| Alberta School Boards Association (ASBA) Spring General Meeting Red Deer, AB | 06/04/2013 | Accommodation - ASBA Spring General Meeting June 2-4, 2013 | \$174.90 | travel | BUS accommodation |
| Bell Mobility Invoice | 06/17/2013 | Monthly Service Plan | \$54.07 | other disclosed | telecom/cell phone |
| | | | | | |
| | | | | | |

Board of Trustees

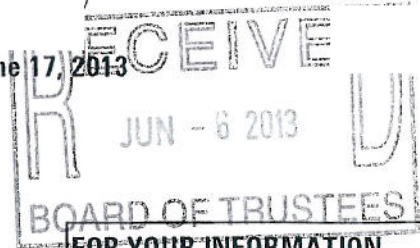
Mobile

Bill Date: May 17, 2013

PAT COCHRANE

Account #

Next Bill Date: June 17, 2013



CURRENT CHARGES for

Monthly charges billed to Jun 16, 2013

| | | |
|--|---------|-------|
| Corporate Share plan 30-10 36M | \$30.00 | |
| less 33.33% Promotional Discount | -10.00 | 20.00 |
| Includes: | | |
| 3 Way Calling | | |
| Call Forwarding | | |
| Call Waiting | | |
| 250 Anytime minutes | | 0.00 |
| Email& Internet BlackBerry 1GB | \$45.00 | |
| less 33.33% Promotional Discount | -15.00 | 30.00 |
| Bell to Bell Calling 10 - Mob | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Business Anytime Unlmt. Nights & Wknds | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Sharing Feature | \$5.00 | |
| less 70.00% Promotional Discount | -3.50 | 1.50 |
| Travel text saver | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Message Centre & Call Display Bundle | \$12.00 | |
| less 100.00% Promotional Discount | -12.00 | 0.00 |
| 6pm to 8pm Calling | \$7.00 | |
| less 100.00% Promotional Discount | -7.00 | 0.00 |
| Text Messaging 250 - Share | \$5.00 | |
| less 100.00% Promotional Discount | -5.00 | 0.00 |
| \$1/MB US Data | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| US Roaming \$0.25/min | | 0.00 |

Usage and long distance

| | | |
|--|--|------|
| 250 Anytime minutes Local Calling | | |
| @\$.00/minute | | 0.00 |
| Email& Internet BlackBerry 1GB Data Usage | | |
| @\$.00/MB | | 0.00 |
| Business Anytime Unlmt. Nights & Wknds Unlimited Usage | | |
| @\$.00/minute | | 0.00 |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility | | |
| @\$.00/minute | | 0.00 |
| Service zone | | |
| @\$.00/MB | | 0.00 |

FOR YOUR INFORMATION...

Discount Summary

Total discounts \$92.50

Total this month \$92.50

Usage Summary min:sec

Weekday

Weekend

Weeknight

Total time used

Event Summary

Total Events

Total this month \$0.00

Packet Plan Usage Summary

Total megabytes

Total this month \$0.00

Mobile
Bill Date: May 17, 2013
PAT COCHRANE

Account #
Next Bill Date: June 17, 2013

CURRENT CHARGES *for* (continued)

| | |
|---|------|
| Travel text saver Unlimited Incoming Messages | 0.00 |
| Text Messaging 250 - Share Incl. Messages | 0.00 |
| Taxes | |
| GST | 2.57 |

Total current charges **\$54.07**



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Details of Trip | Please Print

Date: June 10, 2013

Trustee's Name Pat Cochrane, Chair and Trustee, Wards 8 & 9

Purpose of Trip / Name of Conference: ASBA Spring General Meeting

Departure and Return Date June 3-4, 2013

Destination: Red Deer, Alberta

| Description of Expenses Please attach receipts | Total Cost (Indicate currency If not Cdn) | Exchange Rate Adjusted Amount (If applicable) | Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST) | Amount Paid By Claimant For Out of Pocket Expenditures (including GST) | Alias to be Charged for Claimant's Expenses |
|--|--|---|--|--|--|
| Registration/Conference Fees | 603.75 | | 603.75 | | |
| Travel Costs | | | | | |
| Airfare | | | | | |
| Insurance | | | | | |
| Rail/Bus | | | | | |
| Taxi/Shuttle Bus/Car Rental at Destination | | | | | |
| Personal Vehicle Km @ 50¢/Km (submit via PeopleSoft) | | | | | |
| Parking – at Destination | | | | | |
| Accommodation | | | | | |
| 1 Nights @ \$ <u>174.90</u> (Single Rate) | 174.90 | | 174.90 | | |
| Telecommunication Charges (Internet, Phone calls) | | | | | |
| Meals – Receipts required (Including tips, excluding meals covered by Conference or Others) | | | | | |
| Breakfast(s) (Maximum \$12.00 each) | | | | | |
| Lunch(es) (Maximum \$17.00 each) | | | | | |
| Dinner(s) (Maximum \$26.00 each) | | | | | |
| Other – Provide Details | | | | | |
| TOTAL COST OF TRIP | 778.65 | | 778.65 | | |
| AMOUNT DUE TO CLAIMANT | | | | | |
| GST Breakout Area | | | | | |

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*. The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature

Payment authorized by B. Selanders

Payment Authorization

1200, 9925 - 109 Street Edmonton, Alberta T5K 2J8
 Phone: 1.780.482.7311 Fax: 1.780.482.5659
 www.asba.ab.ca Email: hrogers@asba.ab.ca Business #: 10669 4268

INVOICE

NUMBER

DATE July 15, 2013

BILL TO:

Calgary School District No. 19
 1221 - 8 St SW
 Calgary AB T2R 0L4



(403) 817-4000 Ext.

| Customer Number | P.O. NUMBER | TERMS | | |
|--|-------------|-----------------------|-------------------|--|
| | | Due on Receipt | | |
| DESCRIPTION | REQ. | UNIT PRICE | EXTENDED PRICE | |
| Spring General Meeting 2013 Attendee(s): C. Bazinet, J. Bowen-Eyre, P. Cochrane, L. Ferguson, P. King, G. Lane, S. Taylor Cochrane = \$575.00 + gst = \$603.75 | 7 | 575.00 | 4,025.00 | |
| | | NET AMOUNT | 4,025.00 | |
| | | FREIGHT G.S.T. | 201.25 | |
| | | TOTAL DUE | \$4,226.25 | |

3310 50 Avenue
Red Deer, AB T4N 3X9
403-346-2091
<http://www.starwood.com>



Cochrane, Pat
1221 8th Street Sw
Calgary, AB T2R 0L4

Page Number
Guest Number
Folio ID
No. Of Guest
Room Number
Time

Invoice
Arrive Date 06-03-2013
Depart Date 06-04-2013

Information Invoice

Tax Identification R835355694

| Date | Reference | Description | Charges | Credits |
|------------|-----------|---------------------------|----------|-----------|
| 06-03-2013 | | Room Charge | \$159.00 | |
| 06-03-2013 | | GST Room Charge | \$7.95 | |
| 06-03-2013 | | Tourism Levy | \$6.36 | |
| 06-03-2013 | | Destination Marketing Fee | \$1.59 | |
| 06-03-2013 | DEPOSIT | Deposit Applied | | \$-174.90 |
| | | ** Total | \$174.90 | \$-174.90 |
| | | ** Balance | \$0.00 | |

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

3310 50 Avenue
Red Deer, AB T4N 3X9
403-346-2091
<http://www.starwood.com>



Cochrane, Pat
1221 8th Street Sw
Calgary, AB T2R 0L4

Page Number
Guest Number
Folio ID
No. Of Guest
Room Number
Time

Invoice Nbr
Arrive Date 06-03-2013
Depart Date 06-04-2013

Information Invoice

GST Summary GST# R83535694 RT0017

| | |
|---------------------|------|
| GST Room Revenue | 7.95 |
| GST Food & Beverage | 0.00 |
| GST Telephone | 0.00 |
| GST Other | 0.00 |
| | 7.95 |

GST Other R835355694

EXPENSE SUMMARY REPORT

Currency: CAD

| Date | Room Chgs | Food & Bev | Telephone | Other | Total | Payment |
|------------|-----------|------------|-----------|--------|----------|-----------|
| 06-03-2013 | \$174.90 | \$0.00 | \$0.00 | \$0.00 | \$174.90 | \$-174.90 |
| Total | \$174.90 | \$0.00 | \$0.00 | \$0.00 | \$174.90 | \$-174.90 |

We are pleased to confirm your ~ miles will be awarded for this visit. Thank you for your stay with us.

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon!

Tell us about your stay. www.sheraton.com/reviews

Mobile

Bill Date: June 17, 2013

PAT COCHRANE

Mobile Ref.

Board of Trustees

Account #

Next Bill Date: July 17, 2013



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Monthly charges billed to Jul 16, 2013

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| 6pm to 8pm Calling Unlimited Usage | | |

| | |
|----------------------------------|----------------|
| FOR YOUR INFORMATION... | |
| Discount Summary | |
| Total discounts | \$92.50 |
| Total this month | \$92.50 |
| Usage Summary min:sec | |
| Weekday |) |
| Weekend |) |
| Weeknight |) |
| Total time used | |
| Event Summary | |
| Total Events | |
| Total this month | \$0.00 |
| Packet Plan Usage Summary | |
| Total megabytes | |
| Total this month | \$0.00 |

Mobile
Bill Date: June 17, 2013
PAT COCHRANE
Mobile Ref.
Board of Trustees

Account #
Next Bill Date: July 17, 2013

CURRENT CHARGES *for* (continued)

| | |
|--|----------------|
| @\$.00/minute | 0.00 |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility | |
| @\$.00/minute | 0.00 |
| Service zone | |
| @\$.00/MB | 0.00 |
| Travel text saver Unlimited Incoming Messages | |
| | 0.00 |
| Text Messaging 250 - Share Incl. Messages | |
| | 0.00 |
| Taxes | |
| GST | 2.57 |
| <hr/> | |
| Total current charges | \$54.07 |