expense | monthly tracking report

claimant | Francis, Greg

position | Superintendent, General Counsel

level | Superintendent

reporting period | May 1 to June 30, 2013

date of report | August 14, 2013



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	05/17/2013	Monthly Service Plan	\$73.47	other disclosed	telecom/cell phone
Cell Phone	06/17/2013	Monthly Service Plan	7	other disclosed	telecom/cell phone
Department Lunch Meeting	05/07/2013	Department Lunch Meeting (12 people)	\$281.70	working session	BUS food/non alcoholic beverage
Canadian Association for the Practical Study of Law in Education (CAPSLE)	05/07/2013	Accommodations for CAPSLE Conference in Winnipeg - May 4 - 7, 2013	\$623.93	travel	PD accommodation
Canadian Association for the Practical Study of Law in Education (CAPSLE)	02/19/2013	CAPSLE Conference Registration	\$530.25	travel	PD course or registration fee
Canadian Association for the Practical Study of Law in Education (CAPSLE)	03/25/2013	CAPSLE Conference Airfare, Calgary to Winnipeg, return, May 4 - 7, 2013	\$377.21	travel	PD airfare/bus/rail
Canadian Association for the Practical Study of Law in Education (CAPSLE)	03/07/2013	CAPSLE Conference Airfare, Calgary to Winnipeg, May 7, 2013 - flight change	\$168.00	travel	PD airfare/bus/rail
Canadian Association for the Practical Study of Law in Education (CAPSLE)	05/07/2013	Cab fare from Conference location to Winnipeg airport	\$18.40	travel	PD airfare/bus/rail
Canadian Association for the Practical Study of Law in Education (CAPSLE)	05/07/2013	Cab fare from Calgary airport to CBE	\$39.70	travel	PD airfare/bus/rail
Canadian Association for the Practical Study of Law in Education (CAPSLE)	015/07/2013	Meal Per Diem for CAPSLE Conference 3 breakfast, 2 lunch, 2 dinner	\$122.00	travel	PD food/non alcoholic beverage



Mobile

Bill Date: May 17, 2013

GREG FRANCIS

Account # Next Bill Date: June 17, 2013

1196of 1774

CURRENT CHARGES for

Monthly charges billed to Jun 16, 2013 Corporate Share plan 30-10 36M less 33.33% Promotional Discount		\$30.00 -10.00	20.00
Includes: 3 Way Calling Call Forwarding Call Waiting			
250 Anytime minutes		¢45.00	0.00
Email& Internet BlackBerry 1GB less 33.33% Promotional Discount		\$45.00 -15.00	30.00
Bell to Bell Calling 10 - Mob less 100.00% Promotional Discount		\$10.00 -10.00	0.00
Business Anytime Unlmtd. Nights & Wknds less 100.00% Promotional Discount		\$10.00 -10.00	0.00
Sharing Feature less 70.00% Promotional Discount		\$5.00 -3.50	1.50
Incoming Minute Bundle - \$10			10.00
Travel text saver less 100.00% Promotional Discount		\$10.00 -10.00	0.00
Message Centre & Call Display Bundle less 100.00% Promotional Discount		\$12.00 -12.00	0.00
6pm to 8pm Calling less 100.00% Promotional Discount		\$7.00 -7.00	0.00
Text Messaging 250 - Share less 100.00% Promotional Discount	,	\$5.00 -5.00	0.00
\$1/MB US Data less 100.00% Promotional Discount	,	\$10.00 -10.00	0.00
US Roaming \$0.25/min			0.00
Other charges and credits US Roaming \$0.25/min \$1/MB US Data	Apr 17 to May 16 May 14 to May 16		0.00
less 100.00% Promotional Discount	may 11 to may 1	-1.00	0.00
Usage and long distance Directory Assistance	1 call		2.49
250 Anytime minutes Local Calling @\$.00/minute	41:05 min:sec		0.00

Discount Summary	
Total discounts	\$93.50
Total this month	\$93.50
Usage Summary	min:sec
Weekday	114:01
Weekend	56:16
Weeknight	4:08
Total time used	174:25
Event Summary	
Total Events	284
Total this month	\$0.00
Packet Plan Usage Sui	nmary
Total megabytes	3.5148
Total this month	\$0.00

Account # Next Bill Date: June 17, 2013

1197of 1774

CURRENT CHARGES for

(continued)

Total current charges		\$73.47
GST		3.58
Taxes		
Long distance		5.90
	139 events	0.00
Text Messaging 250 - Share Incl. Me	essages	
	142 events	0.00
Travel text saver Unlimited Incoming	Messages	
Directory 411 msg	1 event	0.00
Comverse MMSC	2 events	0.00
@\$.00/MB	0.1143 MB	0.00
Service zone		
@\$.00/minute	60:00 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mo	bility to Bell Mobility	
@\$.00/minute	5:17 min:sec	0.00
6pm to 8pm Calling Unlimited Usage	}	
@\$.00/minute	10:39 min:sec	0.00
@\$.00/minute Incoming Minute Bundle - \$10 Include		0.00
Business Anytime Unlmtd. Nights & @\$.00/minute	57:24 min:sec	0.00
@\$.00/MB	3.4005 MB	0.00
OA 00 4 4 D	2 400E NAD	0.00



Account # Next Bill Date: July 17, 2013

1237of 1861

Legal Services

CURRENT CHARGES for

Monthly charges billed to Jul 16, 2013		
Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	10.00	20.00
Includes: 3 Way Calling Call Forwarding Call Waiting		
250 Anytime minutes		0.00
Email® Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	10.00	0.00
Business Anytime Unlmtd. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Incoming Minute Bundle - \$10		10.00
Travel text saver	\$10.00	10.00
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	7.00	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	-5.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00
Usage and long distance 250 Anytime minutes Local Calling		
@\$.00/minute 87:13 min:sec Email& Internet BlackBerry 1GB Data Usage		0.00
@\$.00/MB 6.2414 MB		0.00

FOR YOUR INFORMATI	ON
Discount Summary	
Total discounts	\$92.50
Total this month	\$92.50
Usage Summary	_min:sec
Weekday	188:50
Weekend	38:33
Weeknight	26:10
Total time used	253:33
Event Summary	_
Total Events	362
Total this month	\$0.00
Packet Plan Usage Su	mmary
Total megabytes	6.4855
Total this month	\$0.00

(continued)

CURRENT CHARGES for

Total current charges		\$76.18
GST		3.68
Taxes		
Long distance		11.00
	181 events	0.00
Text Messaging 250 - Share Incl. M	lessages	
	177 events	0.00
Travel text saver Unlimited Incoming	g Messages	
Comverse MMSC	4 events	0.00
@\$.00/MB	0.2441 MB	0.00
Service zone		
@\$.00/minute	39:00 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mo	bility to Bell Mobility	
@\$.00/minute	55:17 min:sec	0.00
6pm to 8pm Calling Unlimited Usage	e	
@\$.00/minute	9:20 min:sec	0.00
Incoming Minute Bundle - \$10 Inclu	ided Minutes Usage	
@\$.00/minute	62:43 min:sec	0.00
Business Anytime Unlmtd. Nights &		

Hotel Blackfoot 5940 Blackfoot Trail SE Calgary, AB T2H 2B5

12:08 5/9/2013 the condition of the co Green's Restaurant Table: 30 Check: 3042231 Guests: 14 Server: Marie ₩ Terminal: 303 Regular Check 18.00 2 Onion Soup @ 9.00 1 Chefs Soup Bowl 6.00 15.00 1 Mediterranean 14.00 1 Clubhouse 13.00 1 Roast Beef Sand 2 Monte Cristo 26.00 @ 13.00 1 Prawn Linguini 21.00 1 Seafood Fricasse 29.00 1 Carrot & Fennel 7.00 9.00 1 Caesar Full 6.00 1 Add Chicken 4 Chicken Salad 60.00 **@** 15.00 5.00 1 French Fries 5.00 2 Greens Pop @ 2.50 234.00 Subtota1 11.70 Tax 245.70 Total **GRATUITY:** TOTAL: ROOM NUMBER: NAME: _____

X____SIGNATURE

GST# R121438279

HOTEL BLACKFOOT-GREENS 5940 BLACKFOOT TRAIL SE CALGARY AB

CARD TYPE MASTERCARD
DATE 2013/05/09
TIME 9383 13:11:40
CLERK ID 21
RECEIPT NUMBER

PURCHASE
AMOUNT \$245.70

TIP

TOTAL

4281 - 70

MasterCard A0000000041010 00A150ZAD4C2BC7D 000000B000-EB00 370FCF9F87599D90

APPROVED

AUTH# 151141 THANK YOU 01-027

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Room

0622

Folio#

.

Cashier # Page # 583 1 of 2

2 Lombard Place

Winnipeg. MB, Canada R3B 0Y3 T (204) 957-1350 F (204) 956-1791

G.S.T. Registration #831943758

Group Name

CAPSLE - 24th. Annual Conference

Canadian Association for the Pratical

Mr Greg Francis 1221 8th St SW

Calgary AB T2R 0L4

Canada

Arrival

05-04-13

Departure

05-07-13

Date	Description	Additional Information	Charges	Credits
25.04.40	In Room Dining	CHECK# 0022809	29.48	
05-04-13			169.00	
05-04-13	Room Charge		11.83	
05-04-13	Room PST		8.45	
05-04-13	Room GST		8.45	
05-04-13	Accommodation Tax		0.42	
05-04-13	Accommodation Tax - GST		169.00	
05-05-13	Room Charge			
05-05-13	Room PST		11.83	
05-05-13	Room GST		8.45	
05-05-13	Accommodation Tax		8.45	
	Accommodation Tax - GST		0.42	
05-05-13			169.00	
05-06-13	Room Charge		11.83	
05-06-13	Room PST		8.45	
05-06-13	Room GST		8.45	
05-06-13	Accommodation Tax		0.42	
05-06-13	Accommodation Tax - GST		0.72	623.93
05-06-13	Mastercard			020.00

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Lagree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overfule balance subject to a surcharge at the rate of 1.5% per month after one month. (18 00% per annum.)

I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fr) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du r\(\hat{A}\)glement total de cette note au cas ou la compagnie, l'association ou son repr\(\hat{a}\)sentant d\(\hat{a}\)sentant d\(\hat{a}\)sentant in d\(\hat{a}\)sentant in paiement. Les comptes en souffrance sont sujets \(\hat{A}\) un ind\(\hat{a}\)r\(\hat{A}\)t de 1,5\(\hat{b}\) par mois apr\(\hat{A}\)s un mois. (18,00\(\hat{b}\) par an\(\hat{a}\)e) al livraison du journal The Globe and Mail. Si j'aviais refus\(\hat{b}\) j'aviais refus\(\hat{b}\) j'aviais refus\(\hat{b}\) j'aviais pu obtenir un cr\(\hat{c}\)dit \(\hat{A}\) mon compte de 1.000S par jour (du Lundi au Vendredi) et de 2.00S le Samedi. (Dans les h\(\hat{A}\)tels participants.)



2 Lombard Place

Winnipeg. MB, Canada R3B 0Y3 T (204) 957-1350 F (204) 956-1791 G.S.T. Registration #831943758

Canadian Association for the Pratical

Mr Greg Francis 1221 8th St SW Calgary AB T2R 0L4 Canada

Room

0622

Folio#

Cashier#

583

Page #

2 of 2

Group Name

CAPSLE - 24th. Annual Conference

Arrival

05-04-13

Departure

05-07-13

Date / Description	Additi	onal Information	Charges	Credits
·		Total	623.93	623.93
		Balance Due	0.00	
GST Summary Room F&B Other Total	25.35 1.15 1.26 27.76			

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CAPSLE 37 Moultrey Cres. Georgetown, Ontario L7G 4N4

INVOICE

Invoice No.: Date:

9360 02/19/2013

Page:

Sold To:

Francis, Greg Calgary Board of Education 1221 - 8 Street SW Calgary, Alberta T2R 0L4

Ship To:

Francis, Greg Calgary Board of Education 1221 - 8 Street SW Calgary, Alberta T2R 0L4

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
			2013 Corporate Conference Fee - Winnipeg	G		505.00
			Subtotal:			505.00
			G - GST 5.00%			
			GST			25.2
				İ		
				ļ		
CAPSLE GS	T: #127772606 R	Γ				
Comments		of (^APSI F		Freight	0.9
Thank you fo	r your continued s	support or t	oni oct			<u></u>
1			\ .		Total Amount	530.

From: noreply@itinerary.westjet.com [mailto:noreply@itinerary.westjet.com]

Sent: March 25, 2013 9:22 AM

To: Francis, Gregory S

Subject: Reservation Confirmation



WestJet 22 Aerial Place N.E. Calgary, Alberta, Canada

Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is

Mr Greg Francis Main contact:

E-mail:

Phone Number:

For more information on flying with WestJet, including baggage fees, please visit Travel Info

Guest

Mr. Greg Francis

Flight

Calgary (YYC)-Winnipeg (YWG), Winnipeg (YWG)-Calgary (YYC)

WestJet FF Ticket Number

YYC-YWG: *;YWG-YYC: * Seat

Air ltinerary Details

WS738 WestJet Calgary, CA

Sat, 04 May 2013, 12:00 PM

Winnipeg, CA Sat, 04 May 2013, 02:52 PM

Tue, 07 May 2013, 04:28 PM

Fare type: Econo

Non-stop

WS531 WestJet Winnipeg, CA

Tue, 07 May 2013, 03:25 PM

Calgary, CA

Fare type: Econo

Non-stop

Fare Breakdown

Guest Type

Base Fare per guest Taxes and fees per guest Total Fare per guest Number of guests

Total Fare

adult

CAD 254.00

CAD 123.21

CAD 377.21

x 1

CAD 377.21

Total airfare: CAD 377.21

Tax Details

Rate Code

Description

Amount

XG	Goods and Services Tax (GST)	CAD 17.96
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
YQ	Other air transportation charges	CAD 36.00
SQ	Airport Improvement Fee (AIF)	CAD 55.00

Total airfare: CAD 123.21

Fare family benefits

YYC-YWG: Econo Seat Sale Benefits

- One complimentary checked bag*
- Advanced seat selection \$5 to \$17.25* †
- \$75-\$86.25 itinerary change fee + applicable fare difference †
- \$75-\$86.25 name change fee †
- \$75-\$86.25 cancellation fee, balance refunded to travel bank †
- * Not applicable on flights operated by our airline partners
- † fees include approximate taxes

Fare family benefits

YWG-YYC: Econo Seat Sale Benefits

- One complimentary checked bag*
- Advanced seat selection \$5 to \$17.25* †
- \$75-\$86.25 itinerary change fee + applicable fare difference †
- \$75-\$86.25 name change fee †
- \$75-\$86.25 cancellation fee, balance refunded to travel bank †
- * Not applicable on flights operated by our airline partners
- † fees include approximate taxes

Total

Charged to MASTERCARD

CAD 377.2

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 cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and
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Prepared For

FRANCIS/GREGORY MR

WESTJET RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

FREQUENT FLYER NUMBER

03May2013

WESTJET

WestJet/GJV

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
04May	WESTJET WS 738	CALGARY INTL AB, CANADA	WINNIPEG MB, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance 1PL Booking Status USED TO FLY Fare Basis GBRZO3
		Time	Time	Not Valid Before 04 MAY Not Valid After 04 MAY
		12:00pm	2:52pm	Not Valid Aiter 04 MAY
07May	WESTJET WS 261	WINNIPEG MB, CANADA	CALGARY INTL AB, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance 1PL Booking Status USED TO FLY Fare Basis LBRO1
		Time	Time	Not Valid Before 07 MAY

11:00am

Payment/Fare Details

Form of Payment

Endorsement / Restrictions

Fare Calculation Line

CREDIT CARD - MASTERCARD : XXXXXXXXXXX

CAD339.00 NONREFUNDABLE NONREF - FEE FOR CHG/CXL

Not Valid After 07 MAY

YYC WS YWG135.00GBRZO3 WS YYC204.00LBRO1

CAD339.00END

8382188581613

CAD 339.00

12:03pm

Exchanged Ticket

Fare

https://www.virtuallythere.com/new/eticket.html

Additional fare

Taxes/Fees/Carrier-Imposed Charges

Total Fare

Total Additional Collection

CAD 75.00

CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)

CAD 22.21 XG (GOODS AND SERVICES TAX (GST))

CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

CAD 6.00 YQF (OTHER AIR TRANSPORTATION CHARGES)

CAD 30.00 YQI (OTHER AIR TRANSPORATION CHARGES)

CAD 466.46

CAD 168.00

Positive identification required for airport check in

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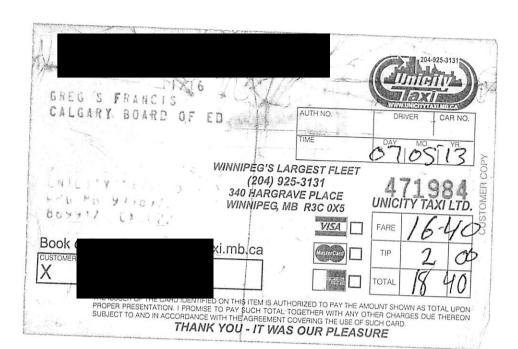
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- · We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our contact us page and select the give feedback tab. You may also send us a letter at: WestJet Campus. Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.







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DATE: PICK-UP TIME: DROP-OFF TIME: TRIP ID: LOCATION: CAR NUMBER: CARD TYPE:	2013/05/07 12:26 12:52 0 073000-45024103707 0465 HC S
CARD TYPE:	
EXPIRY: AUTH:	**/**
FARE (\$) : EXTRA (\$) : SUBTTL (\$) :	39. 70 0. 00 39. 70
TIP (\$):	
TOTAL (\$):	
SIGNATURE:	
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