

## expense | monthly tracking report

claimant | Stevenson, David  
 position | Deputy Chief Superintendent  
 level | Superintendent  
 reporting period | November 1 to December 31, 2013  
 date of report | February-14-14



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
College of Alberta School Superintendents (CASS) Fall Conference, Nov 7-8, 2013, Calgary, AB	11/07/2013	Registration Fee	\$396.27	other disclosed	conferences & workshops
Tablet	11/11/2013	Monthly Service Plan	\$21.00	other disclosed	telecom/tablet
Cell Phone	11/17/2013	Monthly Service Plan	\$54.14	other disclosed	telecom/cell phone
Canadian Bureau for International Education Conference, Nov 20-22, 2013, Vancouver, BC	11/20/2013	Taxi fare to Calgary Airport	\$38.00	travel	BUS general
Canadian Bureau for International Education Conference, Nov 20-22, 2013, Vancouver, BC	11/20/2013	Return Airfare between Calgary and Vancouver	\$155.66	travel	BUS airfare/bus/rail
Canadian Bureau for International Education Conference, Nov 20-22, 2013,	11/20/2013	Accomodation	\$380.97	travel	BUS accommodation
Tablet	12/11/2013	Monthly Service Plan	\$21.00	other disclosed	telecom/tablet
Cell Phone	12/17/2013	Monthly Service Plan	\$58.78	other disclosed	telecom/cell phone

CASS Fall Conference  
November 7-8, 2013  
Calgary AB

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To David Stevenson  
Subject: Electronic Receipt from CASS  
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Our Reference :  
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Thank you for your successful transaction. Our Payment Gateway has returned the status of this transaction as :  
TRANSACTION APPROVED.

If you have any queries with this transaction, please contact the merchant at

A copy of your receipt is attached below. Please retain this to assist us if you have any queries.

October 28, 2013 - 02:09:48 PM  
3-TIER E-COMMERCE  
5569X.....772

AUTHORIZATION NUMBER:  
TOTAL: 396.27  
REFERENCE NUMBER:  
MERCHANT NAME: SAPDC

PLEASE RETAIN AS RECORD OF PURCHASE



INDIVIDUAL DETAIL
DAVID STEVENSON OFFICE OF THE CHIEF
Current Charges - Detail

Monthly Service Plans Nov 12 to Dec 11

Service Plan Name	Total
Cost Assure for Tablets	20.00
<b>Total</b>	<b>\$ 20.00</b>

Data and Other Services

Service	Total Events	Event Type	Total
Data Usage - Mobile High Speed	143.888	MB	0.00
<b>Total</b>			<b>\$ 0.00</b>

Value Added Services

Service	Total
Detailed Billing \$0 (Nov 12 to Dec 11)	Free
<b>Total</b>	<b>\$ 0.00</b>

Taxes

	Total
GST	1.00
<b>Total</b>	<b>\$ 1.00</b>

**Total Current Charges \$ 21.00**

**Mobile**  
**Bill Date: November 17, 2013**  
**DAVID STEVENSON**  
**Mobile Ref.**  
**Office Chief Superintendant**

**Account #**  
**Next Bill Date: December 17, 2013**

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## CURRENT CHARGES for

### Monthly charges billed to Dec 16, 2013

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	-5.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

### Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute		0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB		0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute		0.00
6pm to 8pm Calling Unlimited Usage		

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$92.50
<b>Total this month</b>	<b>\$92.50</b>
<b>Usage Summary</b>	
	<i>min:sec</i>
Weekday	472:19
Weekend	105:12
Weeknight	0:35
<b>Total time used</b>	<b>578:06</b>
<b>Event Summary</b>	
Total Events	82
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	18.3749
Total this month	\$0.00

Mobile  
Bill Date: November 17, 2013  
DAVID STEVENSON  
Mobile Ref.  
Office Chief Superintendant

Account #  
Next Bill Date: December 17, 2013

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**CURRENT CHARGES** *for*

@\$.00/minute	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility	
@\$.00/minute	0.00
Service zone	
@\$.00/MB	0.00
Comverse MMSC	0.00
Travel text saver Unlimited Incoming Messages	
	0.00
Text Messaging 250 - Share Incl. Messages	
	0.00
Long distance	0.07
<b>Taxes</b>	
GST	2.57
<hr/>	
<b>Total current charges</b>	<b>\$54.14</b>

Canadian Bureau for International Education (CBIE)  
Conference in Vancouver  
Taxi Fare

ASSOCIATED CAB ALTA LTD  
387 - 41 AVE NE (403) 299-1111  
INSIST ON THE PROFESSIONALS

DATE 2013/11/20  
PICK-UP TIME 10:34  
DROP-OFF TIME 15:54  
TRIP ID:  
LOCATION: 073000-450 4103707  
CAR NUMBER:  
CARD TYPE: MC  
CARD:  
EXPIRY:  
AUTH:

FARE (\$) 33.30  
EXTRA (\$) 0.00  
SUBTTL (\$) 33.30

TIP (\$) 5.00

TOTAL (\$) 38.30

SIGNATURE *Cox*

FOR ONLINE TAXI BOOKINGS VISIT  
OUR WEBSITE @ WWW.ASSOCIATEDCAB.CA

*Taxi*

Itinerary / Receipt

We are pleased to confirm your airline reward booking. Thank you for letting Aeroplan take you where you want to go.  
**Please bring your itinerary-receipt to the airport.**

**Main Contact Information**

**Booking reference:**

**Name:** Sheila Mcleod Booked for D. Stevenson  
**E-mail:**  
**Form of payment:**

**Customer Care**  
**Aeroplan Contact Centre**  
1-800-361-5373

**Air Canada Flight Information**  
1-888-422-7533

**Flight Reward Cancellation**  
Manage your rewards  
or call the Aeroplan Contact Centre

**Flight Change Alert**  
Flight notification

**Blue Cross Travel Insurance**  
[www.aeroplan.com/bluecross](http://www.aeroplan.com/bluecross)

**Flight Itinerary**

Flight	From	To	Aircraft	Cabin Service	Status
AC213	Calgary (YYC)	Vancouver (YVR)	E90	Economy	Confirmed
	Sun 17-Nov 2013 12:10	Sun 17-Nov 2013 12:44 - TERMINAL M -MAIN			
Seat number(s) requested: 30A 30C					
AC214	Vancouver (YVR)	Calgary (YYC)	E90	Economy	Confirmed
	Wed 20-Nov 2013 13:00 - TERMINAL M -MAIN	Wed 20-Nov 2013 15:25			
Seat number(s) requested: 29A 29C					

**Passenger Information**

**Name:** Sheila Mcleod Booked for D. Stevenson  
**Passenger:** 1  
**Ticket number:**



**Passenger**

Name: **Mr David Stevenson**

Ticket number:

**Tax and Fee Summary**

<b>Date of issue</b>	29-Oct 2013
<b>AeroPlán Flight Reward</b>	ClassicFlight:
<b>Taxes, surcharges and airline fees per passenger (age of 2 and over)</b>	
Canada Security Charge (CA)	14.25
Carrier Admin. Service Charge (YQ)	54.00
Combined taxes, fees, charges and surcharges *for ClassicFlight, see fare calculation below (XT)	87.41
<b>Additional Charge in Canadian dollars :</b>	<b>0.00</b>
<b>Total in Canadian dollars :</b>	<b>155.66</b>

*\*Fare calculation:*

17NOV13YYC AC YVR R0.00AC YYC R0.00CAD0.00 END ROE1.00  
 XT7.41XG30.00YR50.00SQ

**Itinerary Rules**

**General Rules:**

- AeroPlán service, change and cancellation fees are non-refundable and all fees are subject to change with or without notice.
- Some taxes and fees may be collected at your departure airport.
- An unused reward ticket is valid for one year from the original date of ticket issuance.
- Flight rewards are subject to the Air Rewards Terms and Conditions of the AeroPlán program. For further details visit our web-site at [aeroplan.com](http://aeroplan.com) or contact AeroPlán at 1-800-361-5373.
- Flight Reward mileage level quotes are valid at the time of redemption and only for the itinerary booked.
- Airlines may charge fees for checked bags for travel within North America. Please visit the airline's website directly as baggage allowance and fees vary by carrier.

**Changing Flight Rewards:**

- Changes to the itinerary can be made at anytime up to 2 hours prior to departure subject to availability.
- If you cannot travel on your scheduled flights you must notify AeroPlán at least 2 hours before flight departure or your ticket will be forfeit. Forfeit flight reward tickets are no longer valid for travel or mileage reinstatement.
- Changes can be made to the flight date(s), flight number(s), routing and/or itinerary changes (including cabin) and will require a fee of \$90.00 CAD plus applicable taxes per ticket and may require the additional collection of miles. If additional mileage is required, the member must authorize the redemption of those additional miles. Changes that are less than the original mileage level booked will result in the residual miles being forfeit. Mileage changes may be due to availability, time of flight, day of travel, seasonality, advance purchase or minimum/maximum stay.
- If your itinerary includes flights operated by Air Canada or Air Canada Express where you redeemed a ClassicFlight Business Class reward, but only seats in the Economy cabin were available at the time of booking, on the day of departure you may request that an Air Canada check-in agent places you on the standby list for an upgrade to the Executive cabin. Standby is not permitted on flights operated by other Star Alliance member airlines. Please note that airport standby upgrades are subject to availability and cannot be guaranteed. The mileage level redeemed for this itinerary is valid and no compensation or mileage adjustments will be provided.
- Name changes are not permitted once the reservation has been made or tickets have been issued.
- ClassicPlus Flight rewards cannot be changed to ClassicFlight rewards or Star Alliance flight rewards.
- Any changes made to AeroPlán redemption bookings may affect other travel services you may have booked/reserved (i.e. car and/or hotel reservations). It is your responsibility to verify whether or not other travel services are affected as a result of such changes.



Canadian Bureau for International Education  
(CBIE)  
Accommodation

The Westin Bayshore Vancouver  
1601 Bayshore Drive  
Vancouver, BC V6G 2V4  
604-682-3377  
<http://www.starwood.com/>



David Stevenson

Page Number 1 Invoice Nbr  
Guest Number Arrive Date 11-17-2013 15:24  
Folio ID Depart Date 11-20-2013 13:00  
No. Of Guest 1  
Room Number  
Time 11-20-2013 10:46

Information Invoice

Tax Identification 815459532RT0001

Date	Reference	Description	Charges	Credits
11-17-2013	RT1686	Room Charge	\$109.00	
11-17-2013	RT1686	Room GST	\$5.53	
11-17-2013	RT1686	Destination Mkt Fee	\$2.42	
11-17-2013	RT1686	Room MRDT	\$2.21	
11-17-2013	RT1686	Room PST	\$8.83	
11-18-2013	RT1686	Room Charge	\$109.00	
11-18-2013	RT1686	Room GST	\$5.53	
11-18-2013	RT1686	Destination Mkt Fee	\$2.42	
11-18-2013	RT1686	Room MRDT	\$2.21	
11-18-2013	RT1686	Room PST	\$8.83	
11-19-2013	RT1686	Room Charge	\$109.00	
11-19-2013	RT1686	Room GST	\$5.53	
11-19-2013	RT1686	Destination Mkt Fee	\$2.42	
11-19-2013	RT1686	Room MRDT	\$2.21	
11-19-2013	RT1686	Room PST	\$8.83	
11-20-2013	MC	MasterCard		\$-380.97
		** Total	\$380.97	\$-380.97
		** Balance	\$0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page



**INDIVIDUAL DETAIL**

DAVID STEVENSON  
 OFFICE OF THE CHIEF

Current Charges - Detail

Monthly Service Plans Dec 12 to Jan 11

Service Plan Name	Total	
Cost Assure for Tablets	20.00	
<b>Total</b>		<b>\$ 20.00</b>

Data and Other Services

Service	Total Events	Event Type	Total	
Data Usage - Mobile High Speed	131.715	MB	0.00	
<b>Total</b>				<b>\$ 0.00</b>

Value Added Services

Service	Total	
Detailed Billing \$0 (Dec 12 to Jan 11)	Free	
<b>Total</b>		<b>\$ 0.00</b>

Taxes	Total	
GST	1.00	
<b>Total</b>		<b>\$ 1.00</b>

**Total Current Charges \$ 21.00**

**Mobile**  
**Bill Date: December 17, 2013**  
**DAVID STEVENSON**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: January 17, 2014**

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## CURRENT CHARGES for

### Monthly charges billed to Jan 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundie	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	<u>-5.00</u>	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
<b>Usage and long distance</b>		
250 Anytime minutes Local Calling		
@\$.00/minute		0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB		0.00
Business Anytime Unlmt. Nights & Wknds Unlimited Usage		
@\$.00/minute		0.00
6pm to 8pm Calling Unlimited Usage		

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$92.50
<b>Total this month</b>	<b>\$92.50</b>
<b>Usage Summary</b> <span style="float:right"><i>min:sec</i></span>	
Weekday	307:26
Weekend	37:37
Weeknight	9:01
<b>Total time used</b>	<b>354:04</b>
<b>Event Summary</b>	
Total Events	80
Total this month	\$0.50
<b>Packet Plan Usage Summary</b>	
Total megabytes	12.8811
Total this month	\$0.00

Mobile  
Bill Date: December 17, 2013  
DAVID STEVENSON  
Mobile Ref.  
Office Chief Superintendant

Account #  
Next Bill Date: January 17, 2014

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**CURRENT CHARGES** *for*

@\$.00/minute	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility	
@\$.00/minute	0.00
Service zone	
@\$.00/MB	0.00
Converse MMSC	0.00
Picture/Video messaging	0.50
Travel text saver Unlimited Incoming Messages	
	0.00
Text Messaging 250 - Share Incl. Messages	
	0.00
Long distance	3.99
<b>Taxes</b>	
GST	2.79
<b>Total current charges</b>	<b>\$58.78</b>