

expense | monthly tracking report

claimant | Mosher, Ronna

position | Director, Office of the Chief Superintendent

level | Director

reporting period | July 1 to August 31, 2015

date of report | October-13-15



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	07/17/2014	Monthly Service Plan	\$54.53	other disclosed	telecom/cell phone
Tablet	07/17/2014	Monthly Service Plan	\$36.75	other disclosed	telecom/tablet
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/07/2014	Meal	\$22.93	travel	BUS food/non alcoholic beverage
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/07/2014	Return airfare including seat selection	\$3,008.78	travel	BUS airfare/bus/rail
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/10/2014	Two nights accomodation while in Hong Kong, visiting Educational Officials	\$307.45	travel	BUS accommodation
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/10/2014	Taxi Fare while in Singapore	\$136.00	travel	BUS general
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/11/2014	Six nights accomodation in Singapore	\$1,490.81	travel	BUS accommodation
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/15/2014	Per Diem for meals	\$141.00	travel	BUS food/non alcoholic beverage
Cell Phone	08/17/2014	Monthly Service Plan	\$142.35	other disclosed	telecom/cell phone
Tablet	08/17/2014	Monthly Service Plan	\$15.72	other disclosed	telecom/tablet

Mobile
Bill Date: July 17, 2014
RONNA MOSHER
Mobile Ref.
Office Chief Superintendent

Account #
Next Bill Date: August 17, 2014

766of 1959

CURRENT CHARGES for

Monthly charges billed to Aug 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
250 Anytime minutes Local Calling		
@\$.00/minute	10:54 min:sec	0.00

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$102.50
Total this month	\$102.50
<u>Usage Summary</u>	
min:sec	
Weekday	25:20
Total time used	25:20
<u>Event Summary</u>	
Total Events	54
Total this month	\$0.00
<u>Packet Plan Usage Summary</u>	
Total megabytes	33.1425
Total this month	\$0.00

Mobile
Bill Date: July 17, 2014
RONNA MOSHER
Mobile Ref.
Office Chief Superintendant

Account #
Next Bill Date: August 17, 2014

767of 1959

CURRENT CHARGES for

Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	33.1054 MB	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	8:26 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	6:00 min:sec	0.00
Service zone		
@\$.00/MB	0.0371 MB	0.00
Travel text saver Unlimited Incoming Messages		0.00
Can-Can/US Text - Unlimited Incl. Messages		0.00
Taxes		
GST		2.59
Total current charges		\$54.53



Mobile

Bill Date: July 17, 2014

Ronna Mosher

Mobile Ref.

1221 8 ST SW

CALGARY, AB T2R 0L4

Office Chief Superintendent

Account #

1905of 1959

Next Bill Date: August 17, 2014

CURRENT CHARGES for

Monthly charges billed to Aug 16, 2014

Tablet Flex 30 day (SIM only)

Includes: Detail Billing

Usage and long distance

Data 10MB Stepped Mobile Browser Usage

Rate Details:

Up to 10 MB

Up to 250 MB

Up to 5 GB

Over 5 GB (\$0.015/MB)

Data Used

Exceeded

Exceeded

268.3416 MB

Tier Charged

0.00

10.00

30.00

5.00

30.00

FOR YOUR INFORMATION...

Packet Plan Usage Summary

Total megabytes 268.3416

Total this month \$30.00

LEGEND

MB = Megabyte

GB = Gigabyte

1 GB = 1024 MB

Taxes

GST

1.75

Total current charges

\$36.75

MILESTONES WCE RVC #876
VANCOUVER INTERNATIONAL AIRPORT

5002

402/1 6102 GST 1
 AUG07'14 11:10AM

**** SEAT 1 ****
1 SALD GRLD CHIX 16.00
 NO TOPPING
 2 NO CILANTRO
1 14oz SODA BAR 2.93
 FIRST ROUND
 COKE DIET
 2 DONT MAKE
Subtotal 18.99
18.99 GST 5.0% 207300 0.95
Amount \$ 19.94
***** *****

Subtotal 18.99
18.99 GST 5.0% 207300 0.95
Amount \$ 19.94

THANK YOU FOR VISITING
GST#137512901

PLEASE PAY YOUR SERVER
GRATUITIES NOT INCLUDED

HOW DID WE DO?
HMSSHOT - VANCOUVER
JOHN RICHMOND SR DIR OF OPRS
604 231 3731 EXT 227
JOHN.RICHMOND@HMSSHOT.COM

MILESTONE'S ITB
3880 GRANT MCCONNACHIE
 WAY
RICHMOND BC V7B5X8
6042373731

SALE

Clerk #
Table #
MID: 26813480159
TID: 008 REF#: 00000007
Batch #
08/07/14 1156:42
APPR CODE: 145643
MASTERCARD Chip

AMOUNT \$19.94
TIP \$2.99
TOTAL \$22.93

APPROVED

MasterCard

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY



Keynote Travel Ltd.

41 Sienna Hills Court S.W. Calgary AB T2H 2W2 Canada

Tel: 403 229-0229 Fax: 403 6

Email: keynotetravel@shaw.ca

INVOICE

To:

RONNA HEATHER MOSHER

Invoice No.: *05957

Date: 26-Jun-14

Agent: _____

Via: AC/RS SQ

G.S.T.No R807879655

Description

Amount

CALGARY/VANCOUVER/HONG KONG/VANCOUVER/CALGARY

E-TICKET NO:

FARE \$2,137.00

TAXES \$323.01

> 2460.01

HONG KONG/SINGAPORE/HONG KONG

TOTAL AIR FARE WITH TAXES - _____

E-TICKET NO:

FARE \$408.00

with conversion 428.77

PRE ASSIGN SEAT SELECTION ON RETURN FLIGHT _____

SEAT FEE \$120.00 ✓

TICKET NON REFUNDABLE/NON REROUTABLE/NON ENDORSABLE

TTL \$2,988.01
=====

BY CA.....4512

Thank You

RONNA HEATHER MOSHER

Dear Ms MOSHER

Thank you for using the Singapore Airlines Electronic Ticket service. This is your travel itinerary.
 We appreciate your patronage and look forward to serving you again in the near future.
 Sincerely,
 Singapore Airlines

Booking reference:

Electronic ticket:
 Date of issue: 26 Jun 2014
 Place of issue: online booking
 IATA number:

Flight Details

	Singapore Airlines	ECONOMY
Departs: Hong Kong (HKG) Terminal 1	Sun, 10 Aug 2014 19:55	Status: CONFIRMED
Arrives: Singapore (SIN)	Sun, 10 Aug 2014 23:40	Checked bags: 30KG
Not valid before: Sun, 10 Aug 2014	Not valid after: Sun, 10 Aug 2014	

	Singapore Airlines	ECONOMY
Departs: Singapore (SIN) Terminal 3	Sat, 16 Aug 2014 13:05	Status: CONFIRMED
Arrives: Hong Kong (HKG)	Sat, 16 Aug 2014 17:05	Checked bags: 30KG
Not valid before: Sat, 16 Aug 2014	Not valid after: Sat, 16 Aug 2014	

Payment details

Ticket fare:	HKD	2,310.00	Form of payment:
Airline Fuel and Insurance Surcharge	HKD	386	Master Card -
Air Passenger Departure Tax	HKD	120	
Passenger Service and Security Charge	HKD	125	Restrictions:
Aviation Levy	HKD	39	INET VLD SQ/REBK USD20/ NO SHOW FEE
Passenger Security Service Charge	HKD	51	APPLIED/NON END/REFD

Ticket amount: HKD 3,031 X 1415 = 428.77

Fare Rules and Conditions

Fare Basis Code
 NWBPRHK1

Booking Class
 Economy-N

Seasonality
 FROM/TO HKG FOR FARES WITH FOOTNOTE 8P NOTE - GENERAL RULE DOES NOT APPLY PERMITTED

Singapore Company Registration No. 197200078R

Airline House
 25 Airline Road
 Singapore 819829

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: NUMBIA

Name:
E-mail: KEYNOTETRAVEL@SHAW.CA
Form of payment:

Customer Care
Air Canada Reservations
1-888-247-2262
Air Canada Flight Information
1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC209	Calgary (YYC)	Vancouver (YVR)	E90	E	Confirmed
	Thu 07-Aug 2014 10:00	Thu 07-Aug 2014 10:29 - TERMINAL M -MAIN			
Seat number(s) requested: 17F 17D 24D					
AC7	Vancouver (YVR)	Hong Kong (HKG)	77W	E	Confirmed
	Thu 07-Aug 2014 13:00 - TERMINAL M -MAIN	Fri 08-Aug 2014 17:05 - TERMINAL 1			
Seat number(s) requested: 13D 13G 12D					
AC8	Hong Kong (HKG)	Vancouver (YVR)	77W	Q	Confirmed
	Sat 16-Aug 2014 19:20 - TERMINAL 1	Sat 16-Aug 2014 16:10 - TERMINAL M -MAIN			
Seat number(s) requested: 18A 31C 18C					

120 00

Flight	From	To	Aircraft	Booking class	Status
AC224	Vancouver (YVR)	Calgary (YYC)	E90	Q	Confirmed
	Sat 16-Aug 2014 18:30 - TERMINAL M -MAIN	Sat 16-Aug 2014 20:56			

Seat number(s) requested: 12F 12D 13C

Passenger Information

Passenger 1		
Name:	Ms Lorigay Pamplin	Ticket number:
Frequent Flyer Pgm:	Air Canada Aeroplan	Program number:
Passenger 2		
Name:	Ms Ronnaheather Mosher	Ticket number:
Frequent Flyer Pgm:	Air Canada Aeroplan	Program number:
Passenger 3		
Name:	Ms Sharonlinda Friesen	Ticket number:
Frequent Flyer Pgm:	Air Canada Aeroplan	Program number:

Purchase Summary

Passenger:		
Date of issue		26-Jun 2014
Fare Amount in :		IT
<i>(including navigational & other charges)</i>		
Taxes, Fees & Charges		
Carrier Admin. Service Charge (YQ)		248.40
Canada Airport Improvement Fee (SQ)		30.00
Combined Taxes - see fare calculation below (XT)		44.61
Total Fare in Canadian dollars:		IT 323.01
Options		
Seat selection fee in Canadian dollars		IT 120.00
Ticket Particularities:		
NONEND ACPEDIA LA3006P HKGCR1		
013		

Passenger:		
Date of issue		26-Jun 2014
Fare Amount in :		IT
<i>(including navigational & other charges)</i>		

Taxes, Fees & Charges

Carrier Admin. Service Charge (YQ)	248.40
Canada Airport Improvement Fee (SQ)	30.00
Combined Taxes *see fare calculation below (XT)	44.61

Total Fare in Canadian dollars:

IT

Options

Seat selection fee in Canadian dollars	120.00
--	--------

Ticket particularities:
NONEND-ACPEDIA-LA3006P HKGCR1
013

Passenger:

Date of issue

26-Jun 2014

Fare Amount in :

IT

(including navigational & other charges)

Taxes, Fees & Charges

Carrier Admin. Service Charge (YQ)	248.40
Canada Airport Improvement Fee (SQ)	30.00
Combined Taxes *see fare calculation below (XT)	44.61

Total Fare in Canadian dollars:

IT

Options

Seat selection fee in Canadian dollars	120.00
--	--------

Ticket particularities:
NONEND-ACPEDIA-LA3006P HKGCR1
013

***Fare calculation:**

M/TT END

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10005-2267

RC Canada Harmonized Sales Tax (HST) #10005-2267

XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

-
- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
 - If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
 - Tickets are non-transferable and name changes are not permitted.
 - Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's general conditions of carriage.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List



Kowloon, Hong Kong.
 地址: 九龍尖沙咀實業道 21 號
 Telephone 電話: +852 3962 8888
 Fax 傳真: +852 3962 8889
 Email 電郵: am@butterflyhk.com
 Website 網址: www.butterflyhk.com

MOSHER, RONNA
 CALGARY BOARD OF EDUCATION

ARRIVAL 08/08/2014
 DEPARTURE 10/08/2014
 NO. IN PARTY
 RATE 1,890.00
 PAGE 1 of 1

ACCT. NO	ROOM NO.	NSDB, FS
3	09/08/2014 ROOM CHARGES (AUTO)	MOSHER, RONNA HEATHER MS 1,890.00
4	09/08/2014 10% SVC CHARGES	10% SVC CHARGES 189.00
6	10/08/2014 MASTER CARD	MASTER CARD. (2,079.00)

恒三銀行 HANG SENG BANK

BUTTERFLY ON PRAT
 21-270 CANTON SQUARE
 TOWNSHIP HKT
 MID: 825160007200 09/08
 ID: 72057000 09/10/2014
 MOSHER RONNA H.
 CARD NO:
 CARD TYPE: MASTER
 TRANS: SALE
 BATCH NO: 00000000 SET: 000000
 CURR: 120.0000 USD: 100.000000
 ST0:
 TL: 0020000000000000
 APP CODE: 010025
 PTA NUMBER: HKD CARD 6.162821
 SELECTED TRANSACTION CURRENCY

C. HKD AMOUNT: 2079.00
 C. USD AMOUNT: 1662.15

I HAVE CONSENTED TO THE MERCHANT'S AND CURRENCY CONVERSION PROCESS AND AGREE THAT I WILL HAVE TO RECOVER AGAINST MERCHANT'S BANK WITHOUT THE MERCHANT'S RESPONSIBILITY.

Original signed by R. Mosher

\$307.45 CAD

Balance Due

0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

GUEST SIGNATURE



DIAL-A-CAB
TEL: 6555 8888

TRIP NO MR-9500001-7

SHC4841C
825412

RECEIPT NO. 9133
FRM 11/08/14 01:12
TO 11/08/14 01:33
KM.RUN 24.7

00009900062738
11215635

11 AUG. 14 01:33:00
SALE

MASTERCARD C

Auth Code: 133357
RRN: 000021688355
Inv No: 001647
Batch: 000000000419
STAN: 680355

FARE: 27.44
AIRPORT 3.00
MILEAGE 13.70
ADMIN FEE: 4.41
TOTAL: \$ 48.55

AP:MasterCard
TC:E468983FBED9E956
TUR:0000000000

SIGN:-----
MOSHER/RONNA H.
I AGREE TO PAY THE
ABOVE TOTAL AMOUNT
ACCORDING TO THE
CARD ISSUER
AGREEMENT

COMFORT TRANSPORTATION
SHC2508D

TRIP NO 746757606
START 12/08/2014 16:48
END 12/08/2014 17:16
DISTANCE RUN 20.4 KM

MasterCard 000024

MOSHER/RONNA H.
SALE
AID
REF 746757000021
APPROVAL 051729

METER FARE \$ 17.05
TOTAL FARE \$ 17.05

ADMIN CHARGE \$ 1.71
GST (ON ADMIN)\$ 0.12

AMOUNT PAID \$ 18.88

CABCHARGE ASIA PTE LTD
GST M2-0054075-1

SHA7479G

TRIP NO 746757606
START 13/08/2014 16:48
END 13/08/2014 17:00
DISTANCE RUN 11.2 KM

MasterCard 000024

MOSHER/RONNA H.
SALE
AID
REF 746425000011
APPROVAL 022045

METER FARE \$ 8.70
TOTAL FARE \$ 8.70

ADMIN CHARGE \$ 0.87
GST (ON ADMIN)\$ 0.00

AMOUNT PAID \$ 9.57

CABCHARGE ASIA PTE LTD
GST M2-0054075-1

SIGN

COMFORT TRANSPORTATION
SHC1725A

TRIP NO 20609125
START 14/08/2014 17:02
END 14/08/2014 17:22
DISTANCE RUN 10.2 KM

MasterCard 000024

MOSHER/RONNA H.
SALE
AID
REF 206099000169
APPROVAL 052249

METER FARE \$ 10.45
CURR BOOKING \$ 2.30
TOTAL FARE \$ 12.75

ADMIN CHARGE \$ 1.28
GST (ON ADMIN)\$ 0.09

AMOUNT PAID \$ 14.12

CABCHARGE ASIA PTE LTD
GST M2-0054075-1

SIGN

CAD. 43.67

16.94

8.63

12.66

Total : \$81.90 CAD

TRANS
cab

RECEIPT N. 2434
START
15/08/2014 16:57
END
15/08/2014 16:58
KM RUN 5.1
FARE 9.93
TOTAL S\$ 9.93
FEEDBACK HOTLINE
TEL : 6555 6666

TRANS
cab

RECEIPT N. SH05799E 500
START
15/08/2014 16:58
END
15/08/2014 18:00
KM RUN 25.6
FARE 26.94
TOTAL S\$ 26.94
FEEDBACK HOTLINE
TEL : 6555 6666

TRANS
cab

TRANS-LINK
TEL : 6555 3333
RECEIPT N. SH05742T 5556
START
13/08/2014 17:11
END
13/08/2014 17:23
KM RUN 4.3
FARE 6.92
CITY-SUR 3.00
TOTAL S\$ 9.92
FEEDBACK HOTLINE
TEL : 6555 6666

TRANS
cab

TRANS-LINK
TEL : 6555 3333
RECEIPT N. SH05636S 4316
START
15/08/2014 09:44
END
15/08/2014 10:10
KM RUN 19.9
FARE 16.16
TOTAL S\$ 16.16
FEEDBACK HOTLINE
TEL : 6555 6666

AD

7.93

23.46

8.64

14.07

Total: \$ 54.10

TAX INVOICE

Charge to:
Ms Ronna Mosher

GST Reg No : M2-0009263-5

Arrival : 10/08/14 /23:59

Departure : 16/08/14 /09:50

Confirmation No :

Room No : 1

No. of Adults/Children :

Page No : 2 of 2

Check Out Cashier : 36

User ID :

Date/Time : 16/08/14/09:50:19

TA Reference :
Guest Name : Ms Ronna Mosher
Folio / Invoice No :
Billing : Pax acc

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
				BALANCE DUE S\$ 0.00
		Total Amount Taxable : S\$		1,551.00
		Total Amount Non Taxable : S\$		
		GST : S\$		108.60
		Total Charge : S\$		1,659.60

All prices subject to 10% service charge and prevailing government tax for GST.

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges.

Thank you for staying at Royal Plaza on Scotts!

Guest Signature : _____



ROYAL PLAZA ON SCOTTS
25 SCOTTS ROAD
SINGAPORE 228220

DATE/TIME: 16/08/14 09:50:28
MID: 000888500071230
TID: 37230696 INV: 021295
BATCH: 000431 TRACE: 042731
ORDER: 0431042731021295
APR/AUTH CODE: 134002
INPUT TYPE: STANDALONE
SALE COMPLETION

MASTER
ENT: Chip

BASE : S\$ 1,659.60

TOTAL : S\$ 1,659.60

CAD \$1490.81

Citi Credit Cards - The Most Rewarding Cards

Citi Credit Cards - The Most Rewarding Cards In Town

Cards in Town

Citi Credit Ca



WHAT CAN WE DO FOR YOU

25 Scotts Road, Singapore 228220 www.royalplaza.com.sg
Tel: (65) 6737 7966 Fax: (65) 6737 6646 Email: royal@royalplaza.com.sg

Business Registration No.: 22989100D



TAX INVOICE

Charge to:
Ms Ronna Mosher

GST Reg No : M2-0009263-5

Arrival : 10/08/14 /23:59
 Departure : 16/08/14 /09:50
 Confirmation No :
 Room No :
 No. of Adults/Children :
 Page No : 1 of 2
 Check Out Cashier :
 User ID :
 Date/Time : 16/08/14/09:50:19

TA Reference :
 Guest Name : Ms Ronna Mosher
 Folio / Invoice No :
 Billing : Pax acc

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
10/08/14	Room Charge		235.00	
10/08/14	RM - Service Charge		23.50	
10/08/14	RM - GST		18.10	
11/08/14	Room Charge		235.00	
11/08/14	RM - Service Charge		23.50	
11/08/14	RM - GST		18.10	
12/08/14	Room Charge		235.00	
12/08/14	RM - Service Charge		23.50	
12/08/14	RM - GST		18.10	
13/08/14	Room Charge		235.00	
13/08/14	RM - Service Charge		23.50	
13/08/14	RM - GST		18.10	
14/08/14	Room Charge		235.00	
14/08/14	RM - Service Charge		23.50	
14/08/14	RM - GST		18.10	
15/08/14	Room Charge		235.00	
15/08/14	RM - Service Charge		23.50	
15/08/14	RM - GST		18.10	
16/08/14	FO-MasterCard			1,659.60



WHAT CAN WE DO FOR YOU

25 Scotts Road, Singapore 228220 www.royalplaza.com.sg
 Tel: (65) 6737 7966 Fax: (65) 6737 6646 Email: royal@royalplaza.com.sg

Business Registration No.: 22989100D





Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditure.

Return completed form to Service Delivery, Education Centre

COPY

Details of Trip | Please Print Date: September 9, 2014
 Employee's Name Ronna Mosher Vendor #: _____
 School / Department to mail cheque to Office of the Chief Superintendent
 Purpose of Trip / Name of Conference Visit with Singapore Officials via Hong Kong
 Departure and Return Dates August 7-16, 2014 Destination: Singapore

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees					
Travel Costs					
▪ Airfare (including trip cancellation insurance)	3008.78		3008.78		9021-BT-AIR
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary					
▪ Taxi/Shuttle Bus/Car Rental at Destination	136.00		81.90	54.10	9021-BT-AIR
▪ Personal Vehicle _____ km @ 50¢/km (submit on Km Payment Form to Payroll)					Send original to Payroll for payment
Accommodations at Single Rate					
\$ _____ @ _____ Nights	1751.05		1751.05		9021-BT-ACC
Meals (including tips) (excluding meals covered by Conference or Others)					
▪ Breakfast <u>1</u> @ \$12.00	12.00			12.00	9021-BT-ACC
▪ Lunch <u>3</u> @ \$17.00	51.00			51.00	9021-BT-ACC
▪ Dinner <u>3</u> @ \$26.00	78.00			78.00	9021-BT-ACC
▪ Or Actual Expense	22.93		22.93		9021-BT-ACC
Telecommunication Charges (Internet, phone calls)					
Parking – in Calgary					
Parking – at Destination					
Other – Provide Details					
TOTAL COST OF TRIP	5059.76		4864.66	195.10	
CASH ADVANCE IF ANY–Ref # _____					
AMOUNT DUE TO (OWING BY) CLAIMANT				195.10	
GST Breakout Area					

I certify that the above claim is correct:

Original signed by Ronna Mosher

Original signed by D. Stevenson

Claimant's Signature

Approved by Superordinate

NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Mobile
Bill Date: August 17, 2014
RONNA MOSHER
Mobile Ref.
Office Chief Superintendent

Account #
Next Bill Date: September 17, 2014

748of 1943

CURRENT CHARGES *for*

Monthly charges billed to Sep 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmtd. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	2.5205 MB	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$102.50
Total this month	\$102.50
Packet Plan Usage Summary	
Total megabytes	2.5205
Total this month	\$0.00

Mobile
Bill Date: August 17, 2014
RONNA MOSHER
Mobile Ref.
Office Chief Superintendant

Account #
Next Bill Date: September 17, 2014

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CURRENT CHARGES *for*

Roamer data usage 83.63

Taxes

GST 6.78

Total current charges \$142.35

Mobile

Bill Date: August 17, 2014
 Ronna Mosher

Mobile Ref.

1221 8 ST SW
CALGARY, AB T2R 0L4
Office Chief Superintendant

Account #

1889of 1943

Next Bill Date: September 17, 2014

CURRENT CHARGES for

Monthly charges billed to Sep 16, 2014

Tablet Flex 30 day (SIM only) 5.00
 Includes: Detail Billing

Usage and long distance

Data 10MB Stepped Mobile Browser Usage 10.00
 Rate Details: Data Used Tier Charged
 Up to 10 MB Exceeded 0.00
 Up to 250 MB 129.1414 MB 10.00
 Up to 5 GB 30.00
 Over 5 GB (\$0.015/MB)

LEGEND

MB = Megabyte GB = Gigabyte 1 GB = 1024 MB

Taxes

GST 0.75

Total current charges \$15.75

FOR YOUR INFORMATION...

Packet Plan Usage Summary

Total megabytes	129.1414
Total this month	\$10.00