

## expense | monthly tracking report

claimant | Fradgley, Catherine

position | Director, Facility Operations

level | Director

reporting period |

date of report | #N/A



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell phone	03/17/2014	Monthly Service Plan	\$54.23	Other disclosed	telecom/cell phone
Cell phone	04/17/2014	Monthly Service Plan	\$54.55	Other disclosed	telecom/cell phone
BOMA Calgary Monthly Luncheon and Workshop on New Penalties in Occupational Health and Safety	03/13/2014	Lunch and Learn registration fee	\$52.50	other disclosed	PD course or registration fee
2014 Accommodation Law Conference, Edmonton, AB	05/14/2014	Registration for April 29-30, 2014 Conference	\$782.25	Other disclosed	PD course or registration fee
2014 Accommodation Law Conference, Edmonton, AB	04/29/2014	Accommodations	\$424.38	travel	PD accommodation
2014 Accommodation Law Conference, Edmonton, AB	04/28/2014	Meal (2 people) CBE employee	\$97.05	travel	PD food/non alcoholic beverage
2014 Accommodation Law Conference, Edmonton, AB	04/29/2014	Parking at Hotel	\$60.90	travel	PD general
2014 Accommodation Law Conference, Edmonton, AB	04/29/2014	Meal	\$28.20	travel	PD food/non alcoholic beverage
2014 Accommodation Law Conference, Edmonton, AB	04/29/2014	Meal	\$21.74	travel	PD food/non alcoholic beverage
2014 Accommodation Law Conference, Edmonton, AB	04/30/2014	Meal	\$7.28	travel	PD food/non alcoholic beverage
2014 Accommodation Law Conference, Edmonton, AB	04/30/2014	Mileage	\$310.00	travel	PD mileage

**Mobile** .....  
**Bill Date: April 17, 2014**  
**CATHERINE FRADFLY**  
**Mobile Ref.** .....  
**HF - Facilities Operations**

**Account #**  
**Next Bill Date: May 17, 2014**

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## CURRENT CHARGES for

### Monthly charges billed to May 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00
<b>Other charges and credits</b>		
Alberta Government 911 fee	Apr 16 to Apr 16	0.02
Alberta municipal 911 tax	Apr 1 to Apr 16	\$0.44
less Cr Alberta municipal 911 tax		-0.44
Can-Can/US Text - Unlimited	Apr 17 to May 16	\$15.00
less 100.00% Promotional Discount		-15.00
<b>Usage and long distance</b>		
250 Anytime minutes Local Calling		
@\$.00/minute	281:15 min:sec	0.00

### FOR YOUR INFORMATION...

#### Discount Summary

Total discounts \$102.50

**Total this month \$102.50**

#### Usage Summary min:sec

Weekday 431:30

Weekend 28:55

Weeknight 16:16

**Total time used 476:41**

#### Event Summary

Total Events 6

Total this month \$0.00

#### Packet Plan Usage Summary

Total megabytes 8.5731

Total this month \$0.00

Mobile  
Bill Date: April 17, 2014  
CATHERINE FRADGELY  
Mobile Ref.  
HF - Facilities Operations

Account #  
Next Bill Date: May 17, 2014

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**CURRENT CHARGES for** (continued)

Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	8.5653 MB	0.00
Business Anytime Unlmtd. Nights & Wknds Unlimited Usage		
@\$.00/minute	42:11 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	94:15 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	59:00 min:sec	0.00
Service zone		
@\$.00/MB	0.0078 MB	0.00
Text Messaging 250 - Share incl. Messages		
	3 events	0.00
Text Messaging 250 - Share Unlimited Incoming Messages		
	3 events	0.00
<b>Taxes</b>		
GST		2.59
<b>Total current charges</b>		<b>\$54.55</b>

**Mobile**  
**Bill Date: March 17, 2014**  
**CATHERINE FRADGELY**  
**Mobile Ref.**  
**HF - Facilities Operations**

**Account #**  
**Next Bill Date: April 17, 2014**

**CURRENT CHARGES for**

**Monthly charges billed to Apr 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
		0.00
250 Anytime minutes		
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmt'd. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	-5.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

**Usage and long distance**

250 Anytime minutes Local Calling		
@\$.00/minute	269:49 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	10.2395 MB	0.00
Business Anytime Unlmt'd. Nights & Wknds Unlimited Usage		
@\$.00/minute	15:19 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$92.50
<b>Total this month</b>	<b>\$92.50</b>
<b>Usage Summary min:sec</b>	
Weekday	310:52
Weekend	14:51
Weeknight	0:28
<b>Total time used</b>	<b>326:11</b>
<b>Event Summary</b>	
Total Events	21
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	10,4260
Total this month	\$0.00





Suite 120 4954 Richard Road SW  
Calgary Alberta T3E 6L1

**BOMA Calgary**

# Invoice

Date	Invoice #
25/02/2014	

<b>Bill To</b>
Catherine Fradgley Calgary Board of Education 3610 - 9 Street S.E. Calgary, AB T2G 3C5 Canada

<b>Ship To</b>
Catherine Fradgley Calgary Board of Education 3610 9 Street SE Calgary, AB T2G 3C5 Canada

PO Number	Terms	Due Date
	Due on receipt	25/02/2014

Qty	Description	Price	Totals
1	Luncheon Fee - March - Catherine Fradgley NOTE: This item was taxed at 5%.	\$50.00	\$50.00
<b>Sub-Total</b>			\$50.00
<b>GST</b>			\$2.50
<b>Total</b>			\$52.50
<b>Balance Due</b>			\$52.50

Chui, Nancy W

From: CLMD <barb@labourlawonline.ca>  
Sent: May-14-14 1:05 PM  
To: Chui, Nancy W  
Subject: Payment Receipt: Confirmation from CLMD

## CLMD

**Your Purchase has been approved**

Centre For Labour-Management Development

This receipt confirms payment for your purchase from CentreForLabour-ManagementDevelopment(Canada)Inc.. This order will appear on your credit card statement as CLMD. To contact us, please send an e-mail to [barb@labourlawonline.ca](mailto:barb@labourlawonline.ca) or call 204-956-0800.

### Receipt

Transaction Time: May 14, 2014 03:05 PM  
Gateway ID:  
Receipt Number:  
Sales Order Number:  
Transaction Type: Mail/Phone Order  
Authorization Code:  
Billing Information

Name: Nancy Chui  
Company (Optional): Calgary Board of Education

Card Type:  
Card Number:

### Order Details

Code	Quantity	Description	Unit Price	Subtotal
mnltrns	1	2014 Accommodation Law Conference, Edmonton-Invoice 12101 (Fradgley)	745.00	745.00
GST	1	GST	37.25	37.25
			<b>Canadian Dollar Total</b>	<b>782.25</b>

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The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454

Catherine Fradgley

Page Number : 1  
 Guest Number:  
 Folio ID : A  
 No. Of Guest: 1  
 Room Number : 707  
 Room Rate : 189.00  
 Club Account:

Invoice Nbr:  
 Arrive Date: 28-APR-14 18:15  
 Depart Date: 30-APR-14 12:00

Canada

Email:

- Accommodation Law Con

Information Invoice

Tax ID: B15461330RT0001  
 The Westin Edmonton 30-APR-14 11:53 BRADSMO

Date	Reference	Description	Charges	Credits
28-APR-14	342	Share Restaurant	97.05 ✓	
28-APR-14	RT707	Room Charge	189.00	
28-APR-14	RT707	GST	9.73	
28-APR-14	RT707	DMF	5.67	
28-APR-14	RT707	Tourism Levy	7.79	
28-APR-14	RT707	Parking Self	29.00	
28-APR-14	RT707	GST	1.45	
29-APR-14	450	Share Restaurant	28.20 ✓	
29-APR-14	RT707	Room Charge	189.00	
29-APR-14	RT707	GST	9.73	
29-APR-14	RT707	DMF	5.67	
29-APR-14	RT707	Tourism Levy	7.79	
29-APR-14	RT707	Parking Self	29.00	
29-APR-14	RT707	GST	1.45	
		** Total	617.85	0.00
		*** Balance	617.85	

Continued on the next page



The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454

Catherine Fradgley	Page Number : 2	Invoice Nbr:
	Guest Number:	Arrive Date: 28-APR-14 18:15
Canada	Folio ID : A	Depart Date: 30-APR-14 12:00
	No. Of Guest: 1	
Email:	Room Number : 707	
- Accommodation Law Con	Room Rate : 189.00	
	Club Account:	

As a Starwood Preferred Guest you have earned  
 this visit

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

EXPENSE SUMMARY REPORT

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other
28-APR-14	189.00	9.73	7.79	97.05	0.00	36.12
29-APR-14	189.00	9.73	7.79	28.20	7.32	36.12
Total	378.00	19.46	15.58	125.25	7.32	72.24

Date	Total	Payment
28-APR-14	339.69	0.00
29-APR-14	278.16	0.00
Total	617.85	0.00

*Edmonton Labour Law Review*  
**SUNTERRA**  
 market

COMMERCE PLACE  
 201 - 10150 Jasper Ave  
 (Tel. 426-3791)

#002-006 04/30/2014 12:02:11 Bethany  
 Inv#:00033331 Trs#:033353

1 @ \$0.99 each (/ \$0.00) \$0.99  
 Orange ea \$5.99 G  
 Big Pan Entree Special entree

---

Net Sales \$6.98  
 GST [\$5.99] \$0.30  
 TOTAL SALES \$7.28

---

SUB TOTAL \$7.28  
\$7.28

Item count 2

TYPE : PURCHASE  
 TENDER :  
 CARD :  
 AID :  
 AMOUNT : \$7.28

RESULT : APPROVED  
 DATE/TIME : APR 30 2014 12:05:28  
 TERM.ID : SQ02C06  
 SEQUENCE# :  
 AUTHOR.# :  
 Code : 00-001

Customer copy

Thank you for shopping at Sunterra  
 Visit us online at: [www.sunterramarket.com](http://www.sunterramarket.com)  
 GST# R892593858

THE SHERLOCK HOLMES PUB  
 10012 101ST AVE NW  
 EDMONTON AB

CARD  
 EXPIRY  
 CARD TYPE  
 DATE 2014/04/29  
 TIME 1690 21:15:37  
 RECEIPT NUMBER

PURCHASE AMOUNT \$18.90  
 TIP \$2.84  
 TOTAL \$21.74

*Edmonton Labour Law Review*  
 APPROVED  
 AUTH# 2 01-027  
 THANK YOU

VERIFIED BY PIN  
 MERCHANT COPY

The Sherlock Holmes's Pub  
 10012 Avenue NW #101A  
 -lock Holmes Pub  
 Downtown

Edmonton, AB  
 Phone: 780 426 7784  
 Fax: 780 421 8072  
 GST# R100313519  
 Table #4-2

Trans #: Serv: SARA JANE  
 4/29/2014 9:07 PM # Cust: 1

Quan	Descript	Cost
1	3 PIECE FISH & CHIPS	\$18.00

Tips \$2.84  
 Net Total: \$18.00  
 GST \$0.90

TOTAL: \$18.90  
 Amount Due: \$18.90  
 Food: \$18.00

Visit us at [sherlockshospitality.com](http://sherlockshospitality.com)  
 Follow us on twitter @sherlocksdtoyn  
 Please don't drink and drive

*Labour Law Review*

**Must** be completed upon return from every business trip for reporting purposes and any out of pocket expenditures.

Return completed form to Service Delivery, Education Centre

**Details of Trip | Please Print**

 Date: 8/5/14

 Employee's Name Catherine Fradgley Vendor #: \_\_\_\_\_

 School / Department to mail cheque to N/A

 Purpose of Trip / Name of Conference Liberal Law Retreat

 Departure and Return Dates 28-30 April 2014 Destination: Edmonton

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE <small>(Invoice/P-Card/ Amex Payroll for Mileage including GST)</small>	Amount Paid by Claimant <small>For Out of Pocket Expenditures (including GST)</small>	Alias to be charged for Claimant's Expenses
Registration/Conference Fees	782.35		\$782.35		
<b>Travel Costs</b>					
• Airfare (including trip cancellation insurance)	/				
• Rail/Bus	/				
• Taxi/Shuttle Bus/Car Rental in Calgary	/				
• Taxi/Shuttle Bus/Car Rental at Destination	/				
• Personal Vehicle <u>620</u> km @ 50¢/km (submit on Km Payment Form to Payroll)	310.00		310.00		
<b>Accommodations at Single Rate</b>					
\$ <u>212.19</u> @ <u>2</u> Nights	424.38		\$ 424.38		
<b>Meals</b> (including tips) (excluding meals covered by Conference or Others)					
• Breakfast _____ @ \$12.00					
• Lunch _____ @ \$17.00					
• Dinner _____ @ \$26.00					
• Or Actual Expense <u>154.27</u>	154.27		\$ 154.27		
<b>Telecommunication Charges</b> (Internet, phone calls)					
<b>Parking - in Calgary</b>					
Parking - at Destination	60.90		\$ 60.90		
<b>Other - Provide Details</b>					
<b>TOTAL COST OF TRIP</b>	\$1739.12		\$1739.12		
CASH ADVANCE IF ANY-Ref # _____					
AMOUNT DUE TO (OWING BY) CLAIMANT	0		0		
GST Breakout Area					

I certify that the above claim is correct.

Original Signed by Catherine Fradgley

Original Signed by Frank Coppinger

Claimant's Signature

Approved by Superordinate /

NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.