

expense | monthly tracking report

claimant | Everett, Jeannie
 position | Director, Area I
 level | Director
 reporting period | May 1 to June 30, 2013
 date of report | August-14-13



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Task Force for Teaching Excellence Symposium, Edmonton, AB.	05/03/2014	Edmonton Hotel Accommodation	\$235.77	travel	BUS accommodation
CASS Team Leadership Academy, Banff, AB.	05/14/2014	Registration fee	\$321.30	other disclosed	PD course or registration fee
CASS Team Leadership Academy, Banff, AB. Accommodation	05/14/2014	Banff Hotel Accommodation	\$549.96	travel	BUS accommodation
Cell Phone	05/17/2014	Monthly Service Plan	\$55.19	other disclosed	telecom/cell phone
Area Leadership Meeting	06/12/2014	Leadership Working Session	\$2,220.17	working session	PD food/non alcoholic beverage
Cell Phone	06/17/2014	Monthly Service Plan	\$57.29	other disclosed	telecom/cell phone

MATRIX
HOTEL

Edmonton, AB.
"TASK FORCE FOR TEACHING
EXCELLENCE SYMPOSIUM!"

Mrs Jeannie Everett
728 32Nd St Nw
Calgary AB T2N 2V9
Canada

Room Number:
Arrival Date: 05-03-14
Departure Date: 05-05-14
Page No: 1 of 1
Confirmation No

INVOICE

Folio No.

05-05-14

Date	Description	Charges	Credits
05-04-14	Room Revenue	210.00	
05-04-14	Destination Marketing Fee - 3%	6.30	
05-04-14	Tourism Levy - 4%	8.65	
05-04-14	Room GST - 5%	10.82	
05-05-14	Mastercard XXXXXXXXXXXXXXX5574 XX/XX		235.77
Total		235.77	235.77
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #86634 4302 RT 0001

From:
Sent:
To:
Cc:
Subject:
Attachments:

21 March 2014

Jeannie Everett,

Thank you for registering for the CASS Team Leadership Academy scheduled for May 14, 15 & 16th at the Banff Springs Hotel 405 Spray Avenue, Banff, AB.

For Reservations: 1-403-762-6866 or 1-800-441-1414

A summary of your registration indicating your online payment is attached.

CASS Team Leadership

Details	Fee	Owing
Teams: 0-5 On Team	321.30	0.00
TOTAL	321.30	0.00

Options

Details	Time	Fee	Owing
Wednesday Evening Reception (Inclusive)	2100 - 2200	0.00	0.00
May 15 Breakfast (Inclusive)	0730 - 0830	0.00	0.00
May 15: Lunch (Inclusive)	1200 - 1300	0.00	0.00
Dinner Included In Cost Of Conference (Inclusive)	1915 - 2100	0.00	0.00
May 16: Breakfast (Inclusive)	0730 - 0830	0.00	0.00
Stay For Lunch (Inclusive)	1230 - 1330	0.00	0.00

THIS IS AN AUTO REPLY EMAIL. PLEASE DO NOT REPLY TO THIS EMAIL.

Thank you for using our online registration. We look forward to seeing you at the Conference!

CANCELLATION POLICY:

Cancellations and Refunds:

Subject to the following administrative and/or expense charges:

- Less than 14 Days: 15%
- Less than 7 Days: 50%
- No Notification: No Refund

THE *Fairmont*
BANFF SPRINGS

405 Spray Avenue
P.O. Box 960
Banff, Alberta Canada T1L 1J4
T 403 762 2211 F 403 762 5755
G.S.T. Registration # 84968 1721 RT000

Room :
Folio # :
Cashier # :

Group Name

College of Alberta School Superintendent
MRS Jeannie Everett
728 32 Street NW
Calgary AB T2N 2V9
Canada

Arrival : 05-14-14
Departure : 05-16-14

INFORMATION INVOICE

Date	Description	Additional Information	Charges	Credits
05-14-14	Internet - In Room	Room# \$13.95+tax/Day 1/2 \$13.95+tax/Day 1/2	14.65	
05-14-14	Package Charge		238.00	
05-14-14	Tourism Improvement Fee (2%)		3.78	
05-14-14	Alberta Tourism Levy (4%)		7.71	
05-14-14	Room GST (5%)		9.64	
05-14-14	Package GST (5%)		1.20	
05-15-14	Internet - In Room	Room# \$13.95+tax/Day 2/2 \$13.95+tax/Day 2/2	14.65	
05-15-14	Package Charge		238.00	
05-15-14	Tourism Improvement Fee (2%)		3.78	
05-15-14	Alberta Tourism Levy (4%)		7.71	
05-15-14	Room GST (5%)		9.64	
05-15-14	Package GST (5%)		1.20	
Total			549.96	0.00
Balance Due				549.96

GST Summary

Room	19.28
F&B	0.00
Other	6.18
Total	25.46

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois. (18,00% par année)
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1,00\$ par jour (du Lundi au Vendredi) et de 2,00\$ le Samedi (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

Mobile
 Bill Date: May 17, 2014
 JEANNIE EVERETT
 Mobile Ref.
 Area I Office

Account #
 Next Bill Date: June 17, 2014

CURRENT CHARGES

Monthly charges billed to Jun 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmtd. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
250 Anytime minutes Local Calling		
@\$.00/minute		143:06 min:sec
		0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$102.50
Total this month	\$102.50
Usage Summary	
	min:sec
Weekday	305:43
Weeknight	0:39
Total time used	306:22
Event Summary	
Total Events	483
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	15.4349
Total this month	\$0.00

Mobile
Bill Date: May 17, 2014
JEANNIE EVERETT
Mobile Ref.
Area 1 Office

Account #
Next Bill Date: June 17, 2014

CURRENT CHARGES

Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	13.4535 MB	0.00
Business Anytime Unlmtd. Nights & Wknds Unlimited Usage		
@\$.00/minute	0:39 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	1:37 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	161:00 min:sec	0.00
Service zone		
@\$.00/MB	1.9814 MB	0.00
Converse MMSC	6 events	0.00
MSG from Bell	3 events	0.00
Picture/Video messaging	6 events	0.00
Travel text saver Unlimited Incoming Messages		
	244 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	224 events	0.00
Long distance		0.63
Taxes		
GST		2.62
Total current charges		\$55.19



Valley Ridge Golf Inc.
 11618 Valley Ridge Park NW
 Calgary, AB T3B 5L4

Statement of Account

Statement Date: 06/12/2014

Account

M140021 - Calgary Board of Education
 728 32nd Street NW
 CALGARY, AB

Amount Enclosed: _____

Balance Due:

\$ 2,220.17

Please detach and return top portion with payment

Account	Date	Reference #	Reference	Total	Balance
			BALANCE FORWARD		0.00
	02/26/14		PAYMENT <i>PREVIOUS PAYMENT</i>	-1,000.00	-1,000.00
	06/11/14		OFFICE	3,220.17	2,220.17
<p><i>Leadership Working Session</i> 40 people morning + lunch ↳ 75 people afternoon session</p>					
GST # 87222 2302 RT0001					
Current	30 Days	60 Days	90 Days		
2,220.17	0.00	0.00	0.00		

Mobile
Bill Date: June 17, 2014
JEANNIE EVERETT
Mobile Ref.
Area 1 Office

Account
Next Bill Date: July 17, 2014

CURRENT CHARGES

Monthly charges billed to Jul 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmtd. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
Directory Assistance	1 call	2.49
250 Anytime minutes Local Calling		

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$102.50
Total this month	\$102.50
Usage Summary	
	<i>min:sec</i>
Weekday	687:24
Weekend	9:23
Total time used	696:47
Event Summary	
Total Events	322
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	16.6188
Total this month	\$0.00

Mobile
Bill Date: June 17, 2014
JEANNIE EVERETT
Mobile Ref.
Area I Office

Account
Next Bill Date: July 17, 2014

CURRENT CHARGES

@\$.00/minute	295:42 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	15.7566 MB	0.00
Business Anytime Unlmt. Nights & Wknds Unlimited Usage		
@\$.00/minute	9:23 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	11:42 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	380:00 min:sec	0.00
Service zone		
@\$.00/MB	0.8622 MB	0.00
Converse MMSC	8 events	0.00
Directory 411 msg	1 event	0.00
Picture/Video messaging	2 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	137 events	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages		
	174 events	0.00
Long distance		0.14
Taxes		
GST		2.72

Total current charges **\$57.29**