

# expense | monthly tracking report

claimant | Mosher, Ronna

position | Director, Office of the Chief Superintendent

level | Director

reporting period | May 1 to June 30, 2014

date of report | August-15-14



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Task Force for Teaching Excellence, Edmonton, May 4-5, 2014	05/04/2014	Return Airfare between Calgary and Edmonton	\$465.41	travel	BUS airfare/bus/rail
Task Force for Teaching Excellence, Edmonton, May 4-5, 2014	05/04/2014	Accomodation for one night	\$155.89	travel	BUS accommodation
Task Force for Teaching Excellence, Edmonton, May 4-5, 2014	05/05/2014	Overnight parking at the Calgary International Airport	\$50.40	travel	BUS general
College of Alberta School Superintendents (CASS) Team Leadership Academy	05/14/2014	Registration	\$267.75	travel	PD course or registration fee
College of Alberta School Superintendents (CASS) Team Leadership Academy	05/16/2014	Accomodation for two nights	\$445.46	travel	PD accommodation
Tablet	05/17/2014	Monthly Service Plan	\$36.75	other disclosed	telecom/tablet
Cell Phone	05/17/2014	Monthly Service Plan	\$54.60	other disclosed	telecom/cell phone
Hermeneutics Institute at the University of Calgary	06/11/2014	Parking	\$10.00	other disclosed	BUS general
Tablet	06/17/2014	Monthly Service Plan	\$15.76	other disclosed	telecom/tablet
Cell Phone	06/17/2014	Monthly Service Plan	\$56.44	other disclosed	telecom/cell phone

From: Air Canada <confirmation@aircan...>  
Sent: May-03-14 5:09 PM  
To: Mosher, Ronna  
Subject: Air Canada - 04-May: Calgary - Edmonton

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

AIR CANADA 

## Itinerary/Receipt

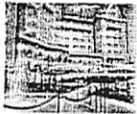
Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at an Air Canada check in kiosk](#)

### Hotels in Edmonton

From (per night)

**\$239** CAD



The Fairmont Hotel  
Macdonald:

★★★★★

From (per night)

**\$109** CAD



BEST WESTERN  
Cedar Park Inn:

★★★★★

From (per night)

**\$111** CAD



Comfort Inn &  
Suites:

★★★★★

Why book your hotel stay at  
aircanada.com?

- Lowest price guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com


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Hotels provided by WWTMS.



SAVE on car rentals, shows,  
activities and more.

[Go to My Travel Planner](#)

 [Want travel insurance?](#) Protect yourself and your family against unforeseen circumstances.

 [Need a car in Edmonton?](#) Great rates and additional Aeroplan Miles.  

### Booking Information

Booking Reference: \_\_\_\_\_

Customer Care  
Air Canada

Electronic Ticketing confirmed. This is your official itinerary/receipt.  
Main Contact:  
Ronna Mosher

1-888-247-2262  
Flight Arrivals and Departures  
1-888-422-7533

**Online Services**  
 Manage my booking online (view/change my booking; select seats\*)  
 Select Seats  
 Maple Leaf Lounge | Meal Vouchers | On My Way  
 Alert me of flight status changes directly to my mobile phone or email.  
 Flight Arrivals & Departures - check online if my flight is on time.  
 Check-in online and print my boarding pass.  
 \*\*Can my booking be changed online?

**Flight Itinerary**

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8150	Calgary (YYC) Sun 04 May 2014 15:30	Edmonton, Edmonton Int'l (YEG) Sun 04 May 2014 16:20	0	0hr:50	DH4	Flex, V	
AC8153	Edmonton, Edmonton Int'l (YEG) Mon 05-May 2014 18:00	Calgary (YYC) Mon 05-May 2014 18:50	0	0hr:50	DH4	Flex, V	

Operated by:  
Air Canada Express - Jazz

**Passenger Information**

Name: Mrs. Ronna Mosher - Adult (16+)  
 Air Canada - Meal Preference: None  
 Aeroplan -  
 Payment Card - Special Needs: None  
 Seat Selection: AC8150 5C, AC8153 6D

**Purchase Summary**

Fare Summary	
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	175.00
Return Flight - Flex	175.00
Surcharges	24.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	22.16
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	465.41
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$465.41</b>



Courtyard by Marriott  
Edmonton Downtown

Task Force for Teaching Excellence  
Edmonton, May 4-5, 2014  
Accommodation

R. Mosher

Room: [REDACTED]  
Room Type: [REDACTED]  
Number of Guests: 1  
Rate: \$139.00      Clerk:

Arrive: 04May14      Time: 05:11PM      Depart: 05May14      Time:      Folio Number: 62274

**Date**      **Description**      **Charges**      **Credits**

04May14	Room Charge	139.00	
04May14	Marketing Fee	4.17	
04May14	Gst 831018205	7.16	
04May14	Tourism Levy	5.56	
05May14	Master Card		155.89
	Card #: MC		
	Amount: 155.89 Auth: 191155 Signature on File		
	This card was electronically swiped on 04May14		
	<b>Balance:</b>	<b>0.00</b>	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Description	Tax
Gst Room	7.16
Hst Room	5.56

Thank You For Choosing Courtyard By Marriott Edmonton Downtown

As requested, a final copy of your bill will be emailed to you at: Statement" on Marriott.com.

See "Internet Privacy

Task Force for Teaching Excellence  
Edmonton, May 4-5, 2014  
Parking

CALGARY AIRPORT  
AUTHORITY

STATION C52  
IN: 05/04/14 14:19  
OUT: 05/05/14 18:57  
PAID: \$ 50.40  
(GST INCLUDED)  
GST No. 122556194  
MASTERCARD

YOU HAVE 15 Min.  
TO EXIT  
THANK YOU FOR  
YOUR VISIT

**From:** Central Alberta Regional Consortium  
**Sent:** March 25, 2014 9:37 AM  
**To:** Mosher, Ronna  
**Cc:**  
**Subject:** Online Registration Confirmation  
**Attachments:**

25 March 2014

Ronna Mosher,

*Thank you for registering for the CASS Team Leadership Academy scheduled for May 14, 15 & 16th at the Banff Springs Hotel 405 Spray Avenue, Banff, AB.*

For Reservations: 1-403-762-6866 or 1-800-441-1414

A summary of your registration indicating your online payment is attached.

### CASS Team Leadership

Details	Fee	Owing
Teams: 11 Or More	267.75	0.00
<b>TOTAL</b>	<b>267.75</b>	<b>0.00</b>

### Options

Details	Time	Fee	Owing
Wednesday Evening Reception (Inclusive)	2100 - 2200	0.00	0.00
May 15 Breakfast (Inclusive)	0730 - 0830	0.00	0.00
May 15: Lunch (Inclusive)	1200 - 1300	0.00	0.00
Dinner Included In Cost Of Conference (Inclusive)	1915 - 2100	0.00	0.00
May 16: Breakfast (Inclusive)	0730 - 0830	0.00	0.00
Stay For Lunch (Inclusive)	1230 - 1330	0.00	0.00

THIS IS AN AUTO REPLY EMAIL. PLEASE DO NOT REPLY TO THIS EMAIL.

*Thank you for using our online registration. We look forward to seeing you at the Conference!*

#### CANCELLATION POLICY:

Cancellations and Refunds:

Subject to the following administrative and/or expense charges:

- o Less than 14 Days: 15%
- o Less than 7 Days: 50%
- o No Notification: No Refund

THE *Fairmont*  
**BANFF SPRINGS**

405 SPRAY AVENUE  
 P.O. BOX 960  
 BANFF, ALBERTA CANADA T1L 1J4  
 T 403 762 2211 F 403 762 5755  
 G.S.T. Registration # 84968 1721 RT000

College of Alberta School Superintendent  
 Dr Ronna Mosher

**CASS Team Leadership Academy  
 Accomodation**

Room  
 Folio #  
 Cashier # :  
 Page # : 1 of 1  
 Group Name Cass 2013

Arrival : 05-14-14  
 Departure : 05-16-14

Fairmont President's Club

**INFORMATION INVOICE**

Date	Description	Additional Information	Charges	Credits
05-14-14	Package Charge		201.00	
05-14-14	Tourism Improvement Fee (2%)		3.78	
05-14-14	Alberta Tourism Levy (4%)		7.71	
05-14-14	Room GST (5%)		9.64	
05-14-14	Package GST (5%)		0.60	
05-15-14	Package Charge		201.00	
05-15-14	Tourism Improvement Fee (2%)		3.78	
05-15-14	Alberta Tourism Levy (4%)		7.71	
05-15-14	Room GST (5%)		9.64	
05-15-14	Package GST (5%)		0.60	
05-16-14	Mastercard			445.46
<b>Total</b>			<b>445.46</b>	<b>445.46</b>
<b>Balance Due</b>				<b>0.00</b>
<b>GST Summary</b>				
Room		19.28		
F&B		0.00		
Other		1.20		
Total		20.48		

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact: David Roberts, General Manager, at [David.Roberts@fairmont.com](mailto:David.Roberts@fairmont.com).  
 We also invite you to share memories of your experience on our community forum - visit [www.everyonesoriginal.com](http://www.everyonesoriginal.com).

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
 United States or Canada 1 800 441 1414  
 Pour information et réservations visitez notre web au  
[www.fairmont.com](http://www.fairmont.com) ou téléphoner au Hôtels Fairmont de:  
 États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)  
 I have accepted delivery of The Globe and Mail, had it refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné se refuse à le payer. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18.00% par année.)  
 J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi. (Dans les hôtels participants.)

**Thank you for choosing to stay with Fairmont Hotels & Resorts  
 Merci d'avoir choisi les Hôtels Fairmont**

**Mobile**  
**Bill Date: May 17, 2014**

**Account #**  
**Next Bill Date: June 17, 2014**

**1883of 1939**

**Mobile Ref.**  
**1221 8 ST SW**  
**CALGARY, AB T2R 0L4**  
**Office Chief Superintendent**

## CURRENT CHARGES *for*

### Monthly charges *billed to Jun 16, 2014*

Tablet Flex 30 day (SIM only) 5.00  
 Includes: Detail Billing

### Usage and long distance

Service zone  
 @\$.00/MB 0.6621 MB 0.00  
 Data 10MB Stepped Mobile Browser Usage 30.00  
 Rate Details: Data Used Tier Charged  
 Up to 10 MB Exceeded 0.00  
 Up to 250 MB Exceeded 10.00  
 Up to 5 GB 303.3322 MB 30.00  
 Over 5 GB (\$0.015/MB)

### LEGEND

MB = Megabyte GB = Gigabyte 1 GB = 1024 MB

### Taxes

GST 1.75

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**Total current charges \$36.75**

FOR YOUR INFORMATION...	
<b>Packet Plan Usage Summary</b>	
Total megabytes	303.9943
Total this month	\$30.00



**Mobile**  
**Bill Date: May 17, 2014**  
**RONNA MOSHER**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: June 17, 2014**

**749of 1939**

**CURRENT CHARGES for**

**Monthly charges billed to Jun 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00
<b>Usage and long distance</b>		
250 Anytime minutes Local Calling		
@\$.00/minute		0.00

<b>FOR YOUR INFORMATION...</b>	
<b>Discount Summary</b>	
Total discounts	\$102.50
<b>Total this month</b>	<b>\$102.50</b>
<b>Usage Summary min:sec</b>	
Weekday	33:38
Weeknight	1:07
<b>Total time used</b>	<b>34:45</b>
<b>Event Summary</b>	
Total Events	56
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	41.8290
Total this month	\$0.00

Mobile  
Bill Date: May 17, 2014  
RONNA MOSHER  
Mobile Ref.  
Office Chief Superintendent

Account #  
Next Bill Date: June 17, 2014

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**CURRENT CHARGES for**

*(continued)*

Email& Internet BlackBerry 1GB Data Usage	
@\$.00/MB	0.00
Business Anytime Unlmt. Nights & Wknds Unlimited Usage	
@\$.00/minute	0.00
6pm to 8pm Calling Unlimited Usage	
@\$.00/minute	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility	
@\$.00/minute	0.00
Service zone	
@\$.00/MB	0.00
MSG from Bell	0.00
Can-Can/US Text - Unlimited Incl. Messages	
	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages	
	0.00
Long distance	0.07
<b>Taxes</b>	
GST	2.59
<hr/>	
<b>Total current charges</b>	<b>\$54.60</b>

Hermeneutics Institute  
Parking at the University of Calgary

THIS IS YOUR  
RECEIPT

THIS IS YOUR  
RECEIPT

THIS IS YOUR  
RECEIPT

Vehicle vacates stall or at 23:59  
University Of Calgary/Art Parkade  
No overnight parking ART-03

**SPACE**

**1333**

UNIVERSITY OF

ENTRY TIME 11 JUN 14 08:22 AM

68124 / Paid \$10.00

00711507

Mobile  
 Bill Date: June 17, 2014

Account #  
 Next Bill Date: July 17, 2014

1898of 1952

Mobile Ref.  
 1221 8 ST SW  
 CALGARY, AB T2R 0L4  
 Office Chief Superintendent

**CURRENT CHARGES for**

**Monthly charges billed to Jul 16, 2014**

Tablet Flex 30 day (SIM only) 5.00  
 Includes: Detail Billing

**Usage and long distance**

Service zone  
 @\$.00/MB 0.0205 MB 0.00  
 Data 10MB Stepped Mobile Browser Usage 10.01  
 Rate Details: Data Used Tier Charged  
 Up to 10 MB Exceeded 0.00  
 Up to 250 MB 168.1505 MB 10.01  
 Up to 5 GB 30.00  
 Over 5 GB (\$0.015/MB)

**LEGEND**

MB = Megabyte GB = Gigabyte 1 GB = 1024 MB

**Taxes**

GST 0.75

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**Total current charges \$15.76**

FOR YOUR INFORMATION...	
<i>Packet Plan Usage Summary</i>	
Total megabytes	168.1710
Total this month	\$10.01

Mobile  
 Bill Date: June 17, 2014  
**RONNA MOSHER**  
 Mobile Ref. !  
 Office Chief Superintendent

Account #  
 Next Bill Date: July 17, 2014

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**CURRENT CHARGES for**

**Monthly charges billed to Jul 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
<b>Usage and long distance</b>		
250 Anytime minutes Local Calling		
@\$.00/minute		0.00

<b>FOR YOUR INFORMATION...</b>	
<b><u>Discount Summary</u></b>	
Total discounts	\$102.50
<b>Total this month</b>	<b>\$102.50</b>
<b><u>Usage Summary</u></b>	
	<b><u>min:sec</u></b>
Weekday	39:49
Weekend	23:00
Weeknight	0:33
<b>Total time used</b>	<b>63:22</b>
<b><u>Event Summary</u></b>	
Total Events	54
Total this month	\$0.00
<b><u>Packet Plan Usage Summary</u></b>	
Total megabytes	53.3358
Total this month	\$0.00

Mobile  
Bill Date: June 17, 2014  
RONNA MOSHER  
Mobile Ref.  
Office Chief Superintendent

Account #  
Next Bill Date: July 17, 2014

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**CURRENT CHARGES for**

*(continued)*

Email& Internet BlackBerry 1GB Data Usage	
@\$.00/MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage	
@\$.00/minute	0.00
6pm to 8pm Calling Unlmted Usage	
@\$.00/minute	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility	
@\$.00/minute	0.00
Service zone	
@\$.00/MB	0.00
Can-Can/US Text - Unlimited Incl. Messages	
	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages	
	0.00
Long distance	1.82
<b>Taxes</b>	
GST	2.68
<hr/>	
<b>Total current charges</b>	<b>\$56.44</b>