

expense | monthly tracking report

claimant | Wellock-Bolt, Chantelle

position | Director, Corporate Finance

level | Director

reporting period | November 1 to December 31, 2014

date of report | February-13-15



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	11/17/2014	Monthly Service Charge	\$54.53	other disclosed	telecom/cell phone
Urban Schools Insurance Consortium Quarterly Meeting Nov 17-18, Edmonton, AB	11/17/2014	Return airfare - Calgary - Edmonton	\$364.61	travel	BUS airfare/bus/rail
Urban Schools Insurance Consortium Quarterly Meeting Nov 17-18, Edmonton, AB	11/17/2014	Dinner - one person	\$20.53	travel	BUS food/non alcoholic beverage
Urban Schools Insurance Consortium Quarterly Meeting Nov 17-18, Edmonton, AB	11/18/2014	Parking at airport	\$23.00	travel	BUS general
Urban Schools Insurance Consortium Quarterly Meeting Nov 17-18, Edmonton, AB	11/18/2014	Accomodations - Edmonton	\$241.99	travel	BUS accommodation
Cell Phone	12/17/2014	Monthly Service Charge	\$55.04	other disclosed	telecom/cell phone

Mobile

Bill Date: November 17, 2014

CHANTELLE WELLOCK-BOLT

Mobile Ref.

Performance Mgmt Corp Init

Account #

Next Bill Date: December 17, 2014

527of 1885

CURRENT CHARGES

Monthly charges billed to Dec 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
250 Anytime minutes Local Calling		
@\$.00/minute		0:15 min:sec
		0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$102.50
Total this month	\$102.50
Usage Summary	
	min:sec
Weekday	0:37
Weekend	0:35
Total time used	1:12
Event Summary	
Total Events	4
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	8.5440
Total this month	\$0.00

Mobile
Bill Date: November 17, 2014
CHANTELLE WELLOCK-BOLT
Mobile Ref.
Performance Mgmt Corp Init

Account #
Next Bill Date: December 17, 2014

528of 1885

CURRENT CHARGES

Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	8.5440 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	0:35 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	0:22 min:sec	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	1 event	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages		
	3 events	0.00

Taxes

GST		2.59
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Total current charges

\$54.53

From: noreply@itinerary.westjet.com on behalf of WestJet Airlines
To:
Subject: Reservation Confirmation
Date: November-03-14 10:16:07 AM



WestJet
 22 Aerial Place N.E.
 Calgary, Alberta,
 Canada
 Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.

Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.

This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is

Main contact: **Mr Brad Grundy**
 E-mail:
 Phone Number:

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)

Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.

If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

Guest

Mr. Brad Grundy	Flight	Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-Calgary (YYC)
	Ticket Number	
	Seat	YYC-YEG: 7A;YEG-YYC: *
Ms. Chantelle WellockBolt	Flight	Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-Calgary (YYC)
	Ticket Number	
	Seat	YYC-YEG: 7B;YEG-YYC: *

Air Itinerary Details

WS3291 Operated by WESTJET ENCORE	Calgary, CA Mon 17 Nov, 2014 06:25 PM	Edmonton, CA Mon 17 Nov, 2014 07:24 PM	Fare type: Flex Non-stop
WS348 WestJet	Edmonton, CA Tue 18 Nov, 2014 06:15 PM	Calgary, CA Tue 18 Nov, 2014 07:05 PM	Fare type: Econo Non-stop

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 244.00	CAD 24.00	CAD 91.36	CAD 359.36	x 2	CAD 718.72
						Total airfare: CAD 718.72

Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 34.22
CA	Air Travellers Security Charge (ATSC)	CAD 28.50

SQ

Airport Improvement Fee (AIF)

CAD 120.00

Total taxes: CAD 182.72

Fare family benefits

YYC-YEG: Flex Seat Sale Benefits

- No fee for first checked bag¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹
- Lower change and cancellation fees

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Seats

Regular seat	WS 3291 YYC - YEG Seat 7B Ms Chantelle WellockBolt	CAD 5.00 + CAD 0.25 Tax
Regular seat	WS 3291 YYC - YEG Seat 7A Mr Brad Grundy	CAD 5.00 + CAD 0.25 Tax
		Total Seats: CAD 10.50

Total

Charged to		CAD 718.72
Charged to		CAD 10.50
Total		CAD 729.22

364.61
per person

WestJet offers

Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result

Urban Schools Insurance Consortium
Quarterly Meeting
Edmonton, AB
November 17-18, 2014

THE BURG
10190 104 ST NW
EDMONTON AB

48 meal-nov 17

CARD *****3181
CARD TYPE MASTERCARD
DATE 2014/11/17
TIME 1188 21:09:38
CLERK ID 24
RECEIPT NUMBER
CB5008119-001-026-020-0

The Burg
10190-104 Street
Edmonton, AB
T5J 1A7
Ph 780-760-1780

www.theburg4st.ca
info@theburg4st.ca

PURCHASE AMOUNT \$17.85
TIP \$2.68
TOTAL

\$20.53

Server: sarah
Printed By: sarah
Seats: 1
ID: 174081 #3
Nov 17, 14 08:27 PM

1 Bison Burger \$15.00
0.5 Fries \$2.00

Subtotal \$17.00
GST \$0.85
Total \$17.85

MasterCard
A0000000041010
96407005289C30A5
0000008000-E800
1303A673DF1E2B5F

Find out last week's mystery beer
@theburg4st
facebook.com/theburg4st
theburg4st.ca

GST: 1735733

APPROVED

AUTH# 230940 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

RECEIPT
GST NO. R122556194

Parking at
airport

EXIT No. 415
IN: 11/17/14 16:49
OUT: 11/18/14 19:22
DURATION: 1 02: 33
PAID: **\$ 23.00**
(GST INCLUDED)
MASTERCARD

REF. 72
THANK YOU FOR
YOUR VISIT

THE Fairmont
HOTEL MACDONALD

10065 - 100 Street
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481

Room :
Folio # : 365455
Cashier # : 1036
Page # : 1 of 1
Group Name : Marsh / USIC Quarterly Meeting

Marsh Canada

Mrs Chantelle Wellock-Bolt
1221 8th Street SW
Calgary AB T2R 0L4
Canada

Arrival : 11-17-14
Departure : 11-18-14
Fairmont President's Club

Date	Description	Additional Information	Charges	Credits
11-17-14	Room Charge		209.00	
11-17-14	Room - DMF		6.27	
11-17-14	Room - AB Tourism Levy		8.61	
11-17-14	Room - GST		10.76	
11-18-14	Mastercard			234.64
11-18-14	Refreshment Center	Room# * : CHECK# 3681	7.35	
11-18-14	Mastercard			7.35
Total			241.99	241.99

Balance Due 0.00

GST Summary

Room	10.76
F&B	0.35
Other	0.00
Total	11.11

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay, please contact Mr Garrett Turta, General Manager, at Garrett.Turta@fairmont.com. We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au www.fairmont.com ou téléphoner au Hôtels Fairmont de: États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.) I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois. (18,00% par année) J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1,00\$ par jour (du Lundi au Vendredi) et de 2,00\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

Mobile
Bill Date: December 17, 2014
CHANTELLE WELLOCK-BOLT
Mobile Ref.
Performance Mgmt Corp Init

Account #
Next Bill Date: January 17, 2015

519of 1862

CURRENT CHARGES

Monthly charges billed to Jan 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
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less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
250 Anytime minutes Local Calling		
@\$.00/minute		19:55 min:sec
		0.00

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$102.50
Total this month	\$102.50
<u>Usage Summary</u>	
	min:sec
Weekday	19:55
Weekend	0:33
Weeknight	1:16
Total time used	21:44
<u>Event Summary</u>	
Total Events	1
Total this month	\$0.00
<u>Packet Plan Usage Summary</u>	
Total megabytes	11.8121
Total this month	\$0.00

Mobile
Bill Date: December 17, 2014
CHANTELLE WELLOCK-BOLT
Mobile Ref.
Performance Mgmt Corp Init

Account #
Next Bill Date: January 17, 2015

520of 1862

CURRENT CHARGES

Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	11.7487 MB	0.00
Business Anytime Unlrntd. Nights & Wknds Unlimited Usage		
@\$.00/minute	1:49 min:sec	0.00
Service zone		
@\$.00/MB	0.0634 MB	0.00
SmartTrust	1 event	0.00
Long distance		0.49

Taxes

GST	2.61
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Total current charges

\$55.04