# expense | monthly tracking report

claimant | Atallah, Ray

position | Director, Corporate Finance

level | Director

reporting period | March 1 to April 30, 2015

date of report | June-12-15



| Description   | Date<br>(mm/dd/yyyy) | Details and/or Rationale  | Amount (CDN\$) | Category        | Expense Type          |
|---|----------------------|---|----------------|-----------------|-----------------------|
| Association of School Business<br>Officials of Alberta (ASBOA)  | 03/16/2015           | Membership - 2015   | 472.50         | other disclosed | membership, due, fees |
| Cell Phone  | 03/17/2015           | Monthly Service Charge  | \$54.60        | other disclosed | telecom/cell phone    |
| Certified Management<br>Accountants Alberta   | 03/20/2015           | CMA Dues and CPA National Dues - 2015-<br>2016  | \$929.25       | other disclosed | membership, due, fees |
| Association of School Business<br>Officials of Alberta (ASBOA) New<br>Member Boot Camp - April 16-17<br>2015, Edmonton AB | 03/25/2015           | return bus fare to venue, Edmonton, AB  | \$148.00       | travel          | PD airfare/bus/rail   |
| Association of School Business<br>Officials of Alberta (ASBOA) New<br>Member Boot Camp - April 16-17<br>2015, Edmonton AB | 03/25/2015           | Accomodations - reservation confirmation and fee  | \$162.85       | travel          | PD accommodation      |
| Association of School Business<br>Officials of Alberta (ASBOA) New<br>Member Boot Camp - April 16-17<br>2015, Edmonton AB | 04/10/2015           | refund on return bus fare to venue, Edmonton,<br>AB (Event cancelled)   | -\$148.00      | travel          | PD airfare/bus/rail   |
| Association of School Business<br>Officials of Alberta (ASBOA) New<br>Member Boot Camp - April 16-17<br>2015, Edmonton AB | 04/10/2015           | refund on accomodation reservation<br>confirmation minus handling fee - to venue,<br>Edmonton, AB (Event cancelled) | -\$137.97      | travel          | PD accommodation      |
| Cell Phone  | 04/17/2015           | Monthly Service Charge  | \$54.53        | other disclosed | telecom/cell phone    |

# Association of School Business Officials of Alberta (ASBOA)

**Bill To** 

Ray Atallah

Canada

Calgary Board of Education

1221 - 8 Street SW

Calgary, AB T2R 0L4

| D    |        |
|------|--------|
| Page | 1 10 1 |
|      |        |

# Invoice

| Date       | Invoice # |
|------------|-----------|
| 16/03/2015 | 300000430 |

Member Information

Ray Atallah Calgary Board of Education 1221 - 8 Street SW Calgary, AB T2R 0L4 Canada

| PO | Terms          | Due Date   |
|----|----------------|------------|
|    | Due in 30 days | 15/04/2015 |

| Description                      | Amount    |
|----------------------------------|-----------|
| Regular Membership 2015          | \$900.00  |
| Discount (Membership Promo Code) | -\$450.00 |
| Total                            | \$450.00  |
| 5.00% GST                        | \$22.50   |
| Total                            | \$472.50  |
| Balance Due                      | \$472.50  |

GST Registration #106733124

2014-2015 Membership Fees

Please remit your payment to:

Association of School Business Officials of Alberta 1200, 9925 - 109 Street Edmonton, AB., T5K 2J8



Mobile Bill Date: March 17, 2015 RAY ATALLAH

Mobile Ref. Corporate Financial Services

# **CURRENT CHARGES**

#### Monthly charges billed to Apr 16, 2015 Corporate Share plan 30-10 36M \$30.00 less 33.33% Promotional Discount -10.00 20. Includes: 3 Way Calling **Call Forwarding Call Waiting** 250 Anytime minutes 0. Alberta Government 911 fee 0. Email& Internet BlackBerry 1GB \$45.00 less 33.33% Promotional Discount -15.00 30. Bell to Bell Calling 10 - Mob \$10.00 less 100.00% Promotional Discount -10.00 0. Business Anytime UnImtd. Nights & Wknds \$10.00 less 100.00% Promotional Discount -10.00 0. **Sharing Feature** \$5.00 less 70.00% Promotional Discount -3.50 1.50 Travel text saver \$10.00 less 100.00% Promotional Discount -10.00 0.00 Message Centre & Call Display Bundle \$12.00 less 100.00% Promotional Discount -12.00 0.00 6pm to 8pm Calling \$7.00 less 100.00% Promotional Discount 0.00 -7.00 Can-Can/US Text - Unlimited \$15.00 less 100.00% Promotional Discount -15.00 0.00 Includes: **Picture Messaging** Image Messaging Incl. Messages Unlimited Incoming Messages \$1/MB US Data \$10.00 less 100.00% Promotional Discount -10.00 0.00 US Roaming \$0.25/min 0.00 Usage and long distance 250 Anytime minutes Local Calling 0.00 15:13 min:sec @\$.00/minute

Account # Next Bill Date: April 17, 2015

479of 1859

| FOR YOUR INFORMATI   | ON       |
|----------------------|----------|
| Discount Summary     |          |
| Total discounts      | \$102.5  |
| Total this month     | \$102.50 |
| Usage Summary        | min: sec |
| Weekday              | 15:13    |
| Weeknight            | 0:14     |
| Total time used      | 15:27    |
| Event Summary        |          |
| Total Events         | - 9      |
| Total this month     | \$0.00   |
| Packet Plan Usage Su | mmary    |
| Total megabytes      | 243.1082 |
| Total this month     | \$0.00   |

Mobile Bill Date: March 17, 2015 RAY ATALLAH Mobile Ref. Corporate Financial Services Account # Next Bill Date: April 17, 2015

# **CURRENT CHARGES**

| Total current charges          |                            | \$54.60 |
|--------------------------------|----------------------------|---------|
| GST                            |                            | 2.59    |
| Taxes                          |                            |         |
| Long distance                  |                            | 0.07    |
| Text message                   | 9 events                   | 0.00    |
| @\$.00/minute                  | 0:14 min:sec               | 0.00    |
| Business Anytime Unlmtd. Nigh  | ts & Wknds Unlimited Usage |         |
| @\$.00/MB                      | 243.1082 MB                | 0.00    |
| Email& Internet BlackBerry 1GB | Data Usage                 |         |



\_\_\_\_

# Mobile Bill Date: March 17, 2015 **ITEMIZED LONG DISTANCE CALLS**

# Account #

481of 1859

| Next | Bill | Date: | April | 17, | 2015 |  |
|------|------|-------|-------|-----|------|--|
|------|------|-------|-------|-----|------|--|

| no. | date                  | time  | type | from                              |    | to       |    | number called  | min:sec | rate | long dist. | total  |
|-----|-----------------------|-------|------|-----------------------------------|----|----------|----|----------------|---------|------|------------|--------|
| 1   | Tue Feb 17            | 14:19 |      | CALGARY                           | AB | EDMONTON | AB |                |         |      | 0.07       | 0.07   |
|     | #### ==== 0u==== >=== |       |      | 11 12 12 13 14 12 14 10 0 ( 10 CM |    | al       |    | Total usage    |         |      |            | 0.00   |
|     |                       |       |      |                                   |    |          |    | Total long dis | stance  |      |            | 0.07   |
|     |                       |       |      |                                   |    |          |    | Subtotal       |         |      |            | \$0.07 |
|     |                       |       |      |                                   |    |          |    | Total          |         |      |            | \$0.07 |



Certified Management Accountants<sup>---</sup> CMA Alberta

300, 1210 - 8 Street SW, Calgary, AB T2R 1L3 Tel: 403.269.5341 Fax: 403.262.5477 Toll Free: 1.877.CMA.2000 info@cma-alberta.com | www.cma-alberta.com

# DUES

#### Mr. R Atallah, CMA

Calgary Board of Education 1221 - 8 Street SW Calgary, AB T2R 0L4 CANADA

#### Member ID:

Due Date: April 1,2015 Invoice Date: 27/2/2015 Invoice No. 87356

| Description           |                             |                | Amount   |
|-----------------------|-----------------------------|----------------|----------|
| CMA Dues              | <u>4/1/2015 - 3/31/2016</u> |                | \$560.00 |
| GST CMA Dues          |                             |                | \$28.00  |
| CPA National Dues     | 4/1/2015 - 3/31/2016        |                | \$325.00 |
| CPA National Dues GST |                             |                | \$16.25  |
|                       | 0                           |                |          |
| ST # 12223 8504       |                             | Promoted Dues: | \$929.25 |

Invoices may be paid by Visa, MasterCard, American Express, online or telephone banking, or by cheque.

For credit card payments, please login to our secure website at www.cma-alberta.com/login and select "Dues Payment and Declarations".

Payments received after the due date will be subject to a late payment fee pursuant to Bylaw 6.06 (1).

×



Certified Management Accountants

CMA Alberta 300, 1210 - 8 Street SW, Calgary, AB T2R 1L3 Tel: 403.269.5341 Fax: 403.262.5477 Toll Free: 1.877.CMA.2000 info@cma-alberta.com | www.cma-alberta.com Member ID: Invoice No. 87356 Atallah, Riad

#### **Payment Options:**

- 1. Credit Card We accept VISA, MasterCard and American Express. Please login to our secure website at www.cma-alberta.com/login and select "Dues Payment and Declarations".
- 2. Cheque made payable to CMA Alberta. Please send your cheque along with the remittance portion of this invoice to our office.

# Invoice

## Date: 2015-03-25

You can reach us al:

#### Website User

Bill To:

| Order#  | Ordered    | Customer# | P.O. | Group Name | Departing  | Returning  | Sales Rep | Sales Agent  |
|---------|------------|-----------|------|------------|------------|------------|-----------|--------------|
| 1379836 | 2015-03-25 | 139230    | -    | -          | 2015-04-16 | 2015-04-17 |           | Website User |

Travellers:

### Atallah/Ray

| Product                             | Details   | Duration         | Price<br>Basis | Qty | Each  | Billed |
|-------------------------------------|---|------------------|----------------|-----|-------|--------|
| CALEDM 14:00<br>Assigned to:<br>01A | Departs Calgary (CALTO / Calgary Ticket Office) 2015-04-16 at 14:00<br>Arrives Edmonton (EDMCEDAR / Best Western Cedar Park Inn) 2015-04-16<br>at 17:35 | 3 hrs 37<br>mins | Adult          | 1   | 70.48 | 74.00  |
| ECEXP 18:30<br>Assigned to:<br>01A  | Departs Edmonton (EDMCEDAR / Best Western Cedar Park Inn) 2015-04-17<br>at 18:45<br>Arrives Calgary (CALTO / Calgary Ticket Office) 2015-04-17 at 21:50 | 3 hrs 5 mins     | Adult          | 1   | 70.48 | 74.00  |

| From         | Reference              | Amount     |  |
|--------------|------------------------|------------|--|
| Website User | MasterCard *******5718 | 148.00 CAD |  |
|              |                        |            |  |

| Base Price:      | 140.96 CAD |  |
|------------------|------------|--|
| Discounts:       | 0.00 CAD   |  |
| Service Charges: | 0.00 CAD   |  |
| GST              | 7.04 CAD   |  |
| Invoice Total:   | 148.00 CAD |  |
| Received:        | 148.00 CAD |  |
| Balance:         | 0.00 CAD   |  |
|                  |            |  |

#### TERMS: DUE UPON RECEIPT

GST# BN139981476

Holiday Blackout - December 15 2014 to January 5 2015. All changes to reservations including cancellations require at least 24 hours notice prior to departure. If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change.

Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958.

## Association of School Business Officials of Alberta (ASBOA) New Member Boot Camp April 16-17, 2015 Edmonton, AB

**RESERVATIONS COM** 

## CONFIRMATION

CONFIRMATION NO. 196071973

#### **GUEST INFORMATION**

| FIRST NAME |  |
|------------|--|
| LAST NAME  |  |

Ataliah

Ray

EMAIL ADDRESS

ADDRE35

PHONE NUMBER

#### **BILLING INFORMATION**

| COUNTRY              | CA                 |
|----------------------|--------------------|
| ADDRESS 1            | 1221 8th Street SW |
| ADDRESS 2            |                    |
| CITY                 | Caigary            |
| STATE / PROVINCE     | AB                 |
| ZIP / POSTAL CODE    | T2R 0L4            |
| FIRST NAME ON CARD   | Ray                |
| LAST NAME ON CARD    | Atailah            |
| in the second second | 2                  |
| CARD NUMBER          |                    |
| CVC NUMBER           | 10 M W             |
| EXPIRATION           | June 2019          |

We have charged your credit card for the full payment of this reservation.

Your reservation has been received and is now confirmed, it is not necessary to call us to confirm your reservation. For further information pertaining specifically to the hotel (hotel amenities, room features, on-site activities, dining options, health/fitness, etc.) and not related to your reservation, please call the hotel directly.

To cancel or change your reservation or to please contact us at:

To make changes to you reservations please call 800-916-4339

CLOSE AND RETURN HOME

#### MY RESERVATION



| TOTAL:                       | \$126.7                  |
|------------------------------|--------------------------|
| CHARGES AND SERVICE<br>FEES: | 224.02                   |
| TAX RECOVERY                 | \$34.82                  |
| THURSDAY, APRIL 16, 2015     | 591.88                   |
| RATES                        |                          |
| KIDS:                        | 3                        |
| ADULTS:                      | *                        |
| ROOMS:                       | 1                        |
| CHECK OUT:                   | Friday, April 17, 2015   |
| CHECKIN:                     | Thursday, April 16, 2015 |
| RADISSON HOT                 | EL EDMONTON              |

Room cancellation doing, hotel information and fees we approximate the reconstruction provide the storage Weekers during of the provide calibration and the storage Weekers have formed to the storage in a storage participant during the storage storage in a storage participant of the storage storage in a storage of the staff of the storage of the storage storage in a storage of the staff of the storage of the storage storage in a storage of the staff of the storage of the storage storage in a storage of the storage. The storage weeks to reach a storage storage the storage of the storage of the storage storage storage of the storage of the storage storage of the storage storage of the storage of the storage storage storage storage of the storage storage storage storage storage storage storage of storage storage storage storage storage storage storage of storage storage storage storage storage storage storage of storage storage storage storage storage storage and an other

Solla 

TRESERVATIONS 800-916-4339

## Association of School Business Officials of Alberta (ASBOA) New Member Boot Camp April 16-17, 2015 Edmonton, AB

### EVENT CANCELLED

# Invoice

Date: 2015-04-10

You can reach us at

#### Website User

Bill To

| Order#  | Ordered    | Customer# | P.O. | Group Name | Departing  | Returning  | Sales Rep | Sales Agent  |
|---------|------------|-----------|------|------------|------------|------------|-----------|--------------|
| 1379836 | 2015-03-25 | 139230    | -    | -          | 2015-04-17 | 2015-04-17 | -         | Website User |

Travellers:

#### Atallah/Ray

| Product                  | Details                      | Duration  | Price Basis               | Qty                                  | Each | Billed                           |
|--------------------------|------------------------------|---|---------------------------|--------------------------------------|------|----------------------------------|
| Payments Received:       | From                         | Reference                                       | Amount                    | Base Price:<br>Discounts:            |      | 0.00 CAD<br>0.00 CAD             |
| 2015-03-25<br>2015-04-10 | Website User<br>Website User | MasterCard *******5718<br>MasterCard ******5718 | 148.00 CAD<br>-148.00 CAD | Service Charges:<br>Invoice Total:   |      | 0.00 CAD<br>0.00 CAD             |
|                          |                              |   |                           | Commission:<br>Received:<br>Balance: |      | 0.00 CAE<br>0.00 CAE<br>0.00 CAE |

#### TERMS: DUE UPON RECEIPT

GST# BN139981476

Holiday Blackout - December 15 2014 to January 5 2015. All changes to reservations including cancellations require at least 24 hours notice prior to departure. If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change.

Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958. \*\*Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to

excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit <u>www.redarrow.ca</u> or view the policy posted on our information boards at our Ticket Offices\*\*

\*\*Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time\*\*

800-916-4339

# RESERVATIONS • COM (/STAY)

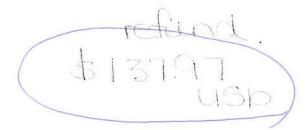
This Reservation has been cancelled.

**Booking Date** 03/25/2015 Confirmation # 196071973 Hotel Radisson Hotel Edmonton South Location Edmonton, AB Check-in 04/16/2015 Check-out 04/17/2015 FirstName Ray LastName Atallah Email

Association of School Business Officials of Alberta (ASBOA) New Member Boot Camp April 16-17, 2015 Edmonton, AB

RESERVATIONS

EVENT CANCELLED



EMAIL ME & COPY OF MY RESERVATION (/HOTEL/MANAGE-RESERVATION/SEND?ID=196071973&EMAIL=1

CANCEL MY RESERVATION (/HOTEL/MANAGE-RESERVATION/CANCEL7ID=196071973&EMAIL=)

Home (/stay) Support Terms (/terms) Policy (/policy) Reservations: 800-916-4339 \*All prices in US Dollars

© 2014 Reservations.com All rights reserved.



Mobile Bill Date: April 17, 2015 **BAY ATALLAH** 

Mobile Ref. **Corporate Financial Services** 

# **CURRENT CHARGES**

#### FOR YOUR INFORMATION ... Monthly charges billed to May 16, 2015 Corporate Share plan 30-10 36M \$30.00 Discount Summary less 33.33% Promotional Discount 20.00 -10.00 \$102.50 Total discounts Total this month \$102.50 3 Way Calling Includes: Usage Summary min:sec **Call Forwarding** Weekday **Call Waiting** Total time used 250 Anytime minutes 0.00 Event Summary 0.44 Alberta Government 911 fee **Total Events** \$45.00 Email& Internet BlackBerry 1GB less 33.33% Promotional Discount 30.00 Total this month -15.00 Packet Plan Usage Summary Bell to Bell Calling 10 - Mob \$10.00 182.4433 Total megabytes less 100.00% Promotional Discount 0.00 -10.00 Total this month Business Anytime Unlmtd. Nights & Wknds \$10.00 less 100.00% Promotional Discount -10.00 0.00 **Sharing Feature** \$5.00 less 70.00% Promotional Discount 1.50 -3.50 Travel text saver \$10.00 less 100.00% Promotional Discount -10.00 0.00 Message Centre & Call Display Bundle \$12.00 less 100.00% Promotional Discount 0.00 -12.00 6pm to 8pm Calling \$7.00 less 100.00% Promotional Discount 0.00 -7.00 Can-Can/US Text - Unlimited \$15.00 less 100.00% Promotional Discount -15.00 0.00 Includes: Picture Messaging Image Messaging Incl. Messages Unlimited Incoming Messages \$1/MB US Data \$10.00 less 100.00% Promotional Discount -10.00 0.00 US Roaming \$0.25/min 0.00 Usage and long distance 250 Anytime minutes Local Calling @\$.00/minute 34:45 min:sec 0.00

Account # Next Bill Date: May 17, 2015 499of 1917

37:45

37:45

4

\$0.00

\$0.00

Mobile Bill Date: April 17, 2015 RAY ATALLAH Mobile Ref. Corporate Financial Services Account # Next Bill Date: May 17, 2015

# **CURRENT CHARGES**

| Total current charges            |                              | \$54.53 |
|----------------------------------|------------------------------|---------|
| GST                              |                              | 2.59    |
| Taxes                            |                              |         |
| Text message                     | 4 events                     | 0.00    |
| @\$.00/minute                    | 3:00 min:sec                 | 0.00    |
| Bell to Bell Calling 10 - Mob Be | II Mobility to Bell Mobility |         |
| @\$.00/MB                        | 182.4433 MB                  | 0.00    |
| Email& Internet BlackBerry 1GB   | Data Usage                   |         |