

expense | monthly tracking report

claimant | Atallah, Ray

position | Director, Corporate Finance

level | Director

reporting period | November 1 to December 31, 2015

date of report | February-12-16



**Calgary Board
of Education**

| Description | Date (mm/dd/yyyy) | Details and/or Rationale | Amount (CDN\$) | Category | Expense Type |
|---|----------------------|--------------------------|----------------|-----------------|-------------------------------|
| Cell Phone | 11/17/2015 | Monthly Service Charge | \$54.75 | other disclosed | telecom/cell phone |
| The Institute of Chartered Accountants of Alberta - The Controllership Program - Nov 21-27, Banff, AB | 11/21/2015 | Registration Fee | \$7,770.00 | other disclosed | PD course or registration fee |
| Cell Phone | 12/17/2015 | Monthly Service Charge | \$70.26 | other disclosed | telecom/cell phone |

Mobile
Bill Date: November 17, 2015
RAY ATALLAH
Mobile Ref.
Corporate Financial Services

Account # 521225610
Next Bill Date: December 17, 2015

541 of 1940

DUPLICATE
 NOV 27 2015
 ACCOUNTS PAYABLE

CURRENT CHARGES

Monthly charges billed to Dec 16, 2015

| | | |
|--|---------|-------|
| Corporate Share plan 30-10 36M | \$30.00 | |
| less 33.33% Promotional Discount | -10.00 | 20.00 |
| Includes: 3 Way Calling | | |
| Call Forwarding | | |
| Call Waiting | | |
| 250 Anytime minutes | | 0.00 |
| Alberta Government 911 fee | | 0.44 |
| Email& Internet BlackBerry 1GB | \$45.00 | |
| less 33.33% Promotional Discount | -15.00 | 30.00 |
| Bell to Bell Calling 10 - Mob | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Etelesolv | \$1.25 | |
| less 100.00% Promotional Discount | -1.25 | 0.00 |
| Business Anytime Unlmted. Nights & Wknds | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Sharing Feature | \$5.00 | |
| less 70.00% Promotional Discount | -3.50 | 1.50 |
| Travel text saver | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Message Centre & Call Display Bundle | \$12.00 | |
| less 100.00% Promotional Discount | -12.00 | 0.00 |
| 6pm to 8pm Calling | \$7.00 | |
| less 100.00% Promotional Discount | -7.00 | 0.00 |
| Can-Can/US Text - Unlimited | \$15.00 | |
| less 100.00% Promotional Discount | -15.00 | 0.00 |
| Includes: Picture Messaging | | |
| Image Messaging | | |
| Incl. Messages | | |
| Unlimited Incoming Messages | | |
| \$1/MB US Data | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| US Roaming \$0.25/min | | 0.00 |

| FOR YOUR INFORMATION... | |
|---|-----------------|
| <u>Discount Summary</u> | |
| Total discounts | \$103.75 |
| Total this month | \$103.75 |
| <u>Usage Summary</u> | |
| | <i>min:sec</i> |
| Weekday | 69:17 |
| Weekend | 3:41 |
| Total time used | 72:58 |
| <u>Event Summary</u> | |
| Total Events | 57 |
| Total this month | \$0.00 |
| <u>Packet Plan Usage Summary</u> | |
| Total megabytes | 217.5747 |
| Total this month | \$0.00 |

Mobile
Bill Date: November 17, 2015
RAY ATALLAH
Mobile Ref.
Corporate Financial Services

Account # 521225610
Next Bill Date: December 17, 2015

542of 1940

CURRENT CHARGES

Usage and long distance

| | | |
|--|---------------|------|
| 250 Anytime minutes Local Calling | | |
| @\$.00/minute | 23:31 min:sec | 0.00 |
| Email& Internet BlackBerry 1GB Data Usage | | |
| @\$.00/MB | 217.5747 MB | 0.00 |
| Business Anytime Unlmtd. Nights & Wknds Unlimited Usage | | |
| @\$.00/minute | 3:41 min:sec | 0.00 |
| 6pm to 8pm Calling Unlimited Usage | | |
| @\$.00/minute | 33:46 min:sec | 0.00 |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility | | |
| @\$.00/minute | 12:00 min:sec | 0.00 |
| Free Bell Message | 2 events | 0.00 |
| Text message | 5 events | 0.00 |
| Free SMS Message | 1 event | 0.00 |
| Picture/Video messaging | 3 events | 0.00 |
| Travel text saver Unlimited Incoming Messages | | |
| | 30 events | 0.00 |
| Can-Can/US Text - Unlimited Incl. Messages | | |
| | 16 events | 0.00 |
| Long distance | | 0.21 |

Taxes

| | |
|-----|------|
| GST | 2.60 |
|-----|------|

Total current charges

\$54.75

Mobile

Bill Date: November 17, 2015

Account # 521225610

Next Bill Date: December 17, 2015

543of 1940

ITEMIZED LONG DISTANCE CALLS

| <i>no.</i> | <i>date</i> | <i>time</i> | <i>type</i> | <i>from</i> | <i>to</i> | <i>number called</i> | <i>min:sec</i> | <i>rate</i> | <i>long dist.</i> | <i>total</i> |
|------------|-------------|-------------|-------------|-------------|-----------|----------------------|----------------|-------------|-------------------|--------------|
| 1 | Thu Oct 29 | 14:11 | BM2BM | CALGARY | AB FTMC | MURRAY | AB | | 0.07 | 0.07 |
| 2 | " | 14:14 | | CALGARY | AB | EDMONTON | AB | | 0.14 | 0.14 |

| | |
|----------------------------|---------------|
| Total usage | 0.00 |
| Total long distance | 0.21 |
| Subtotal | \$0.21 |
| Total | \$0.21 |

CALL TYPES:
BM2BM: Bell Mobility to Bell Mobi

Location: [Home](#) > Course Details

THE CONTROLLERSHIP PROGRAM

New

| | | | |
|----------------------|-----------------------|----------------------|--------------------------|
| Level: | Intermediate/Advanced | Format: | In-Depth |
| Competency: | Management Skills | CPD Hours: | 64.5 |
| Seminar Code: | 00003 | Availability: | Only 5 spaces available. |

Register before Oct 07, 2015 and pay the early fee!

| | | | |
|---------------------|---|----------------------|--|
| Date: | Saturday, Nov 21, 2015 ~ NOV 21 | Time: | 8:30 AM-4:30 PM |
| Location: | The Banff Centre P.O. Box 1020 Banff, Alberta | Meeting Room: | TBA |
| Fee Options: | Tickets Required: 0 ticket(s) | Fee Required: | N/A - Early Member N/A - Early Non-Member \$7,400.00 - Regular Member \$7,400.00 - Regular Non-Member |

Seminar Description: In today's business environment, controllers must add value to their organizations by balancing core financial responsibilities with strong leadership abilities. Senior financial managers today face greater challenges than ever before—and greater opportunities. The Controllership Program is designed to give you the leadership tools you need to successfully meet these challenges.

The Controllership Program uses an active learning process with practical applications. We blend the case method of learning, the power of simulations and the use of feedback and assessment tools to foster personal and professional leadership development. In addition, a key and unique feature of the program is the opportunity to work one-on-one with an executive coach.

- Seminar Outline:**
- 21st Century Controllership
 - Leading with Emotional Intelligence
 - Process-based Problem Solving
 - Business Ethics
 - Negotiation for Optimal Results
 - Optimizing Personal Performance
 - People Skills & Business Politics
 - Risk Essentials for Controllers
 - Leading Successful Change
 - Mastering Energy, Attention & Action
 - Continuous Professional Development Planning
 - Executive Coaching
 - Optimal Leadership Mindset

Pre-requisite:

Who Will Benefit: This program is designed specifically for controllers and financial professionals who are determined to move their career and their organization forward. The program is ideal for individuals currently employed as controllers, or aspiring to the role, who want to make a difference and have a leadership influence beyond their financial expertise.

Seminar Leader(s): [HORD, Sheri](#)

Special Notes:

Additional Offerings:

| City | Date | Time | Seminar Leader | |
|-------|--------------|-------------------|----------------|------------------------------|
| Banff | Sep 17, 2016 | 08:30 am-04:30 pm | | View Details |
| Banff | Nov 19, 2016 | 08:30 am-04:30 pm | | View Details |

Can't make it to this session? [See the other offerings of this seminar.](#)

[Terms and Conditions](#)



DATE: July 28, 2015
NAME Ray ATALLAH, CMA
ADDRESS:

Chartered Professional Accountant of Alberta received payment from:
Ray ATALLAH for:

The Controllership Program

| | |
|------------------|-----------------|
| Registration Fee | <u>7,400.00</u> |
| GST Paid | <u>370.00</u> |
| Total Fee Paid | <u>7,770.00</u> |

Date Paid: July 28, 2015

Method of Payment: Credit Card
Name on Card: Ray Atallah

GST #: 10690 4287 RT0003

Mobile
Bill Date: December 17, 2015
RAY ATALLAH
Mobile Ref.
Corporate Financial Services

Account # 521225610
Next Bill Date: January 17, 2016

530of 1914

DUPLICATE
JAN 0 + 2016
ACCOUNTS PAYABLE

CURRENT CHARGES

Monthly charges billed to Jan 16, 2016

| | | |
|--|---------|-------|
| Corporate Share plan 30-10 36M | \$30.00 | |
| less 33.33% Promotional Discount | -10.00 | 20.00 |
| Includes: 3 Way Calling | | |
| Call Forwarding | | |
| Call Waiting | | |
| 250 Anytime minutes | | 0.00 |
| Alberta Government 911 fee | | 0.44 |
| Email& Internet BlackBerry 1GB | \$45.00 | |
| less 33.33% Promotional Discount | -15.00 | 30.00 |
| Bell to Bell Calling 10 - Mob | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Etelesolv | \$1.25 | |
| less 100.00% Promotional Discount | -1.25 | 0.00 |
| Business Anytime Unlmt. Nights & Wknds | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Sharing Feature | \$5.00 | |
| less 70.00% Promotional Discount | -3.50 | 1.50 |
| Travel text saver | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Message Centre & Call Display Bundle | \$12.00 | |
| less 100.00% Promotional Discount | -12.00 | 0.00 |
| 6pm to 8pm Calling | \$7.00 | |
| less 100.00% Promotional Discount | -7.00 | 0.00 |
| Can-Can/US Text - Unlimited | \$15.00 | |
| less 100.00% Promotional Discount | -15.00 | 0.00 |
| Includes: Picture Messaging | | |
| Image Messaging | | |
| Incl. Messages | | |
| Unlimited Incoming Messages | | |
| \$1/MB US Data | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| US Roaming \$0.25/min | | 0.00 |

| FOR YOUR INFORMATION... | |
|---|-----------------|
| <u>Discount Summary</u> | |
| Total discounts | \$103.75 |
| Total this month | \$103.75 |
| <u>Usage Summary</u> | |
| | min:sec |
| Weekday | 108:39 |
| Weekend | 53:55 |
| Weeknight | 118:31 |
| Total time used | 281:05 |
| <u>Event Summary</u> | |
| Total Events | 68 |
| Total this month | \$0.00 |
| <u>Packet Plan Usage Summary</u> | |
| Total megabytes | 217.6192 |
| Total this month | \$0.00 |

Mobile
Bill Date: December 17, 2015
RAY ATALLAH
Mobile Ref. :
Corporate Financial Services

Account # 521225610
Next Bill Date: January 17, 2016

531 of 1914

CURRENT CHARGES

Usage and long distance

| | | |
|--|----------------|-------|
| 250 Anytime minutes Local Calling | | |
| @\$.00/minute | 47:37 min:sec | 0.00 |
| Email& Internet BlackBerry 1GB Data Usage | | |
| @\$.00/MB | 217.6192 MB | 0.00 |
| Business Anytime Unlmt. Nights & Wknds Unlimited Usage | | |
| @\$.00/minute | 170:26 min:sec | 0.00 |
| 6pm to 8pm Calling Unlimited Usage | | |
| @\$.00/minute | 36:02 min:sec | 0.00 |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility | | |
| @\$.00/minute | 27:00 min:sec | 0.00 |
| Free Bell Message | 4 events | 0.00 |
| Text message | 10 events | 0.00 |
| Picture/Video messaging | 3 events | 0.00 |
| Can-Can/US Text - Unlimited Incl. Messages | | |
| | 20 events | 0.00 |
| Can-Can/US Text - Unlimited Unlimited Incoming Messages | | |
| | 31 events | 0.00 |
| Long distance | | 15.05 |
| Taxes | | |
| GST | | 3.27 |

Total current charges **\$70.26**

Mobile

Account # 521225610

532of 1914

Bill Date: December 17, 2015

Next Bill Date: January 17, 2016

ITEMIZED LONG DISTANCE CALLS

| no. | date | time | type | from | to | number called | min:sec | rate | long dist. | total |
|-----|------------|-------|-------|----------|-------------|---------------|---------|------|------------|-------|
| 1 | Sat Nov 21 | 21:55 | | BANFF | AB CALGARY | AB | 10:13 | 0.00 | 0.77 | 0.77 |
| 2 | Sun Nov 22 | 12:53 | | BANFF | AB CALGARY | AB | 5:37 | 0.00 | 0.42 | 0.42 |
| 3 | " | 21:20 | | INCOMING | BANFF | AR | 3:00 | 0.00 | 0.21 | 0.21 |
| 4 | " | 21:39 | | INCOMING | BANFF | AB | 28:30 | 0.00 | 2.03 | 2.03 |
| 5 | Mon Nov 23 | 09:30 | | BANFF | AB CALGARY | AB | 2:45 | 0.00 | 0.21 | 0.21 |
| 6 | " | 15:00 | MsgCR | BANFF | AB CALGARY | AB | 0:14 | 0.00 | 0.07 | 0.07 |
| 7 | " | 19:10 | | INCOMING | BANFF | AB | 0:09 | 0.00 | 0.07 | 0.07 |
| 8 | " | 22:07 | | BANFF | AB CALGARY | AB | 0:16 | 0.00 | 0.07 | 0.07 |
| 9 | " | 22:08 | | BANFF | AB CALGARY | AB | 11:07 | 0.00 | 0.84 | 0.84 |
| 10 | " | 22:19 | | BANFF | AB CALGARY | AB | 0:09 | 0.00 | 0.07 | 0.07 |
| 11 | " | 22:19 | | BANFF | AB CALGARY | AB | 0:56 | 0.00 | 0.07 | 0.07 |
| 12 | " | 22:20 | | BANFF | AB CALGARY | AB | 17:50 | 0.00 | 1.26 | 1.26 |
| 13 | Tue Nov 24 | 21:44 | | BANFF | AB CALGARY | AB | 6:44 | 0.00 | 0.49 | 0.49 |
| 14 | " | 21:51 | | INCOMING | BANFF | AB | 34:09 | 0.00 | 2.45 | 2.45 |
| 15 | " | 22:54 | | BANFF | AB CALGARY | AB | 6:38 | 0.00 | 0.49 | 0.49 |
| 16 | Wed Nov 25 | 12:05 | BM2BM | BANFF | AB CALGARY | AB | 2:00 | 0.00 | 0.14 | 0.14 |
| 17 | " | 12:07 | MsgCR | BANFF | AB CALGARY | AB | 0:07 | 0.00 | 0.07 | 0.07 |
| 18 | " | 12:13 | BM2BM | INCOMING | BANFF | AB | 1:00 | 0.00 | 0.07 | 0.07 |
| 19 | " | 12:32 | BM2BM | INCOMING | BANFF | AB | 1:00 | 0.00 | 0.07 | 0.07 |
| 20 | " | 12:33 | MsgCR | BANFF | AB CALGARY | AB | 0:37 | 0.00 | 0.07 | 0.07 |
| 21 | " | 12:35 | MsgCR | BANFF | AB CALGARY | AB | 0:28 | 0.00 | 0.07 | 0.07 |
| 22 | " | 12:35 | MsgCR | BANFF | AB CALGARY | AB | 0:15 | 0.00 | 0.07 | 0.07 |
| 23 | " | 12:36 | BM2BM | BANFF | AB CALGARY | AB | 1:00 | 0.00 | 0.07 | 0.07 |
| 24 | " | 12:52 | BM2BM | INCOMING | BANFF | AB | 2:00 | 0.00 | 0.14 | 0.14 |
| 25 | " | 14:59 | MsgCR | BANFF | AB CALGARY | AB | 0:59 | 0.00 | 0.07 | 0.07 |
| 26 | " | 15:02 | | BANFF | AB CALGARY | AB | 4:54 | 0.00 | 0.35 | 0.35 |
| 27 | " | 19:45 | | INCOMING | BANFF | AB | 0:11 | 0.00 | 0.07 | 0.07 |
| 28 | " | 21:49 | | BANFF | AB CALGARY | AB | 0:14 | 0.00 | 0.07 | 0.07 |
| 29 | " | 22:10 | | BANFF | AB CALGARY | AB | 0:11 | 0.00 | 0.07 | 0.07 |
| 30 | " | 22:10 | | BANFF | AB CALGARY | AB | 0:38 | 0.00 | 0.07 | 0.07 |
| 31 | " | 22:11 | | BANFF | AB CALGARY | AB | 0:33 | 0.00 | 0.07 | 0.07 |
| 32 | " | 22:12 | | BANFF | AB CALGARY | AB | 0:35 | 0.00 | 0.07 | 0.07 |
| 33 | " | 22:13 | | BANFF | AB CALGARY | AB | 0:33 | 0.00 | 0.07 | 0.07 |
| 34 | " | 22:42 | | BANFF | AB CALGARY | AB | 27:42 | 0.00 | 1.96 | 1.96 |
| 35 | Thu Nov 26 | 18:34 | | BANFF | AB CALGARY | AB | 21:21 | 0.00 | 1.54 | 1.54 |
| 36 | Fri Nov 27 | 13:19 | | INCOMING | BANFF | AB | 1:30 | 0.00 | 0.14 | 0.14 |
| 37 | Mon Nov 30 | 16:21 | | CALGARY | AB EDMONTON | AB | 2:18 | 0.00 | 0.21 | 0.21 |

| | |
|----------------------------|----------------|
| Total usage | 0.00 |
| Total long distance | 15.05 |
| Subtotal | \$15.05 |
| Total | \$15.05 |

CALL TYPES:

BM2BM: Bell Mobility to Bell Mobi

MsgCR: Cellular retrvl/acess