

expense | monthly tracking report

Gauthro, Elizabeth
 Director, Learning
 Director

Reported between: September 1 to October 31, 2015
 Date of report: December-11-15



Calgary Board
 of Education

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CAD\$)	Category	Expense Type	Payment Method	Allocation	Disclosure
College of Alberta School Superintendents (CASS)	08/06/2015	regulate memberships	\$1,200.00	other disclosed	membership, due, fees	direct payment	100%	Bi-monthly
ASCD	06/22/2015	membership dues	\$89.00	other disclosed	membership, due, fees	direct payment	100%	Bi-monthly
College of Alberta School Superintendents (CASS)	07/10/2015	FNMI Education Symposium Registration Fee	\$420.00	other disclosed	conferences & workshops	heard other's	100%	Bi-monthly
TAO Vietnamese Cuisine	09/02/2015	new teacher cholorol follow up meeting	\$61.02	working session	BUS food/non alcoholic beverage	heard claimant's	100%	Bi-monthly
College of Alberta School Superintendents (CASS)	10/07/2015	FNMI Education Symposium Air Fare (one way)	\$155.53	other disclosed	PD airfare/bus/rail	heard other's	100%	Bi-monthly
College of Alberta School Superintendents (CASS)	10/07/2015	FNMI Education Symposium hotel accommodations Fantasyland Hotel	\$381.50	other disclosed	PD accommodation	heard claimant's	100%	Bi-monthly
College of Alberta School Superintendents (CASS)	10/07/2015	FNMI Education Symposium Cab Fare Associated Cab	\$67.65	other disclosed	PD general	direct payment	100%	Bi-monthly
College of Alberta School Superintendents (CASS)	10/05/2015	FNMI Education Symposium Mileage (oneway)	\$150.00	other disclosed	PD mileage	direct payment	100%	Bi-monthly
Cell phone Tablet	09/17/2015	monthly service plan	\$72.02	other disclosed	telecom/cell phone	direct payment	100%	Bi-monthly
Tablet	09/17/2015	monthly service plan	\$36.97	other disclosed	telecom/tablet	direct payment	100%	Bi-monthly
Cell phone	10/17/2015	monthly service plan	\$66.53	other disclosed	telecom/cell phone	direct payment	100%	Bi-monthly
Tablet	10/17/2015	monthly service plan	\$36.97	other disclosed	telecom/tablet	heard other's	100%	Bi-monthly

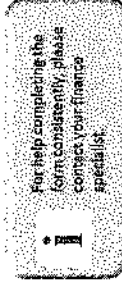
Claimant Declaration

By submitting this form, I declare that I:
 • have personally reviewed the forms in this report;
 • confirm that all expenses were incurred for CBE business purposes and have been approved by my supervisor;
 • confirm that all information included in this report is complete and accurate;
 • understand that the information included in this report may be disclosed to the public as required by the CRE's administrative regulations, Alberta Government policies and legislation, or a FOIP request, and have reviewed the attached to ensure that all personal information has been removed or redacted.

E. Gauthro

Gauthro, Elizabeth
 Director, Learning

December-11-15
 date





CASS

College of Alberta School Superintendents

1200, 9925 - 109 Street
Edmonton, Alberta T5K 2J8

INVOICE

Date: 08/06/2015
Ship Date:
Page: 1
Re: Order No.

Sold to:

Calgary Board of Education
1221-8 Street SW
Calgary, AB T2R 0L4

Ship to:

Calgary Board of Education
1221-8 Street SW
Calgary, AB T2R 0L4

Business No.: 10696 7052

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16			Elizabeth Gouthro - Regulated Membership 2015/16	G		1,200.00
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
CASS Membership 2015/16				G		
Comment:						Continua...



CASS

College of Alberta School Superintendents

1200, 9925 - 109 Street
Edmonton, Alberta T5K 2J8

INVOICE

Date: 08/05/2015

Ship Date:

Page: 2

Re: Order No.

Sold to:

Calgary Board of Education
1221-8 Street SW
Calgary, AB T2R 0L4

Ship to:

Calgary Board of Education
1221-8 Street SW
Calgary, AB T2R 0L4

Business No.: 10696 7052

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			G - GST 5.00% GST			900.00
College of Alberta School Superintendents GST. #10696 7052 RT						
Shipped By: _____ Tracking Number: _____						
Comment: _____					Total Amount	██████████
Sold By: _____						

ASCD INVOICE



Invoice Date : 06/22/2015

PO Number :

Terms : Net 30 days

REMIT TO: ASCD

PO Box 17035, Baltimore, MD 21297-8431



Calgary BoE
Accounts Payable
515 Macleod Tr SE
Calgary AB T2G 2L9
Canada



Ms. Elizabeth Gouthro
Education Centre
1221 8th St SW
Calgary AB T2R 0L4
Canada

Product	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
ASCD/SELECT-ASCD - Select Membership 06/22/2015 to 06/30/2016 - Ms. Elizabeth Gouthro (1	89.00	0.00	0.00	0.00	89.00

Shipping:	0.00
Tax:	0.00
Order Total :	89.00
Paid to Date:	-89.00
Current Amount Due:	0.00



If your order includes an ASCD membership, and your payment is not received within 90 days of your join date, your membership benefits will be cancelled.

Harder, Barb L

From: ERLC <esp_receipt@moneris.com>
Sent: September-04-15 11:19 AM
To: Gouthro, Elizabeth M
Subject: Transaction Receipt - Do Not Reply

ERLC

Edmonton Regional Learning Consortium

T: 780-444-2497-#222

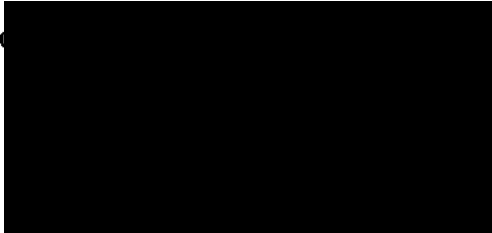
www.erc.ca

Thank you for your registration payment for erlc.ca

TRANSACTION APPROVED - THANK YOU

PAYMENT DETAILS

TYPE	PURCHASE
DATE	2015-09-04 11:19:15
ORDER ID	ERLC-9092
AMOUNT(CAD)	\$420.00



REFUND POLICY <http://www.erc.ca/refundpolicy.html>

Please keep this email as your transaction receipt.
This receipt has been sent from an unmonitored email account.
Do not reply to this email.

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TAO VIETNAMESE CUISINE
908 - 12 AVE SW
CALGARY, AB T2R0J4
4034529887

SALE

MID: 5925652
TID: 002 REF#: 00000007
Batch #: 058
09/02/15 12:35:58
APPR CODE: 143559
MASTERCARD
*****4520C ****

AMOUNT \$54.02
TIP \$7.00
TOTAL \$61.02

APPROVED



THANK YOU/MERCI!

CUSTOMER COPY

TAO Vietnamese Cuisine
908 - 12 Ave SW
403-452-9887

Check#: 1578
Table: 2
Desc: 1 Custs
Server: NGOC
09/02/15 12:33pm

[Seat 1]

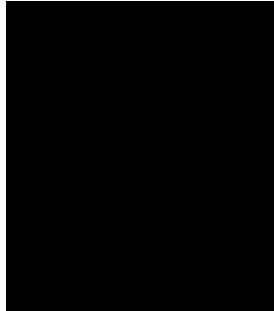
2 36.SATAY CHICKEN NOO	\$22.00
1 17.VERMICELLI PORK &	\$11.50
1 V6.STIR FRY VEG N TO	\$14.00
1 74.POP	\$1.95
1 71. TEA	\$2.00
<hr/>	
Subtotal:	\$51.45
Tax:	\$2.57
Sub w/Tax:	\$54.02
Total:	\$54.02

Thank you!
GST: 819445925RT0001


**Skip
navigation
section**

ALLP.text.Main

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA 

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Ms Elizabeth Gouthro

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8149 ¹	Edmonton, Edmonton Int'l (YEG) Fri 09-Oct 2015 15:00	Calgary (YYC) Fri 09-Oct 2015 15:54	0	0hr54	DH3	Tango, L	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Ms Elizabeth Gouthro : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan :	[REDACTED]	Meal Preference:	None
Payment Card:	[REDACTED]	Special Needs:	None
Seat Selection:	AC8149 6C Paid		

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Tango	89.00
Surcharges	12.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	6.91
Air Travellers Security Charge (ATSC)	7.12
Total before options (per passenger)	145.03
Number of passengers	x 1
Total with options	145.03
Seat Selection	
Ms Elizabeth Gouthro	
AC8149: 6C - Standard Seat (Aisle)	10.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.50
Total with options and seat selection fee:	155.53
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$155.53

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-xxxx - Amount paid: \$155.53
The following amount (tax inclusive) will appear on your credit card or debit card statement:



FANTASYLAND HOTEL


 AT WEST EDMONTON MALL, EDMONTON, CANADA

Gouthro, Elizabeth




1221 - 8 Street SW
 Calgary, AB T2R 0L4

No. of Guests: 1

ARRIVAL	DEPARTURE	RATE PLAN	
10/07/2015	10/09/2015	GROUP	
Date	CODE	DESCRIPTION	AMOUNT (CAD)
10/07/2015	RM	Room Charge	175.00
10/07/2015	RT	Alberta Tourism Levy	7.00
10/07/2015	GST	GST 845861368 RT	8.75
10/08/2015	RM	Room Charge	175.00
10/08/2015	RT	Alberta Tourism Levy	7.00
10/08/2015	GST	GST 845861368 RT	8.75
10/09/2015	MC		(381.50)
TOTAL DUE:			0.00

ASSOCIATED CAB
 ALLIED LIMOUSIN
 307-41 AVENUE NE
 CALGARY AB T2E 2N4
 (403) 299-1111

SALE

MID: 4189233
 TID: B2189233 REF#: 00000001
 Batch #: 027 SEQ: 027001001001
 10/09/15 16:38:34
 APPR CODE: 183833
 MASTERCARD
 **********

AMOUNT \$61.50
 TIP \$6.15
 TOTAL \$67.65

00 - APPROVED - 001



THANK YOU
 CUSTOMER COPY

██████████
 Bill Date: September 17, 2015
 Elizabeth GOUTHRO
 1221 8 ST SW
 CALGARY, AB T2R 0L4
 Learning Services

██████████
 Next Bill Date: October 17, 2015

CURRENT CHARGES ██████████

Monthly charges billed to Oct 16, 2015

Tablet Flex 30 day (SIM only) 5.00

Includes: Detailed account activity

Etelesolv \$1.25

less 100.00% Promotional Discount -1.25

\$1/MB US Data \$10.00

less 100.00% Promotional Discount -10.00

Other charges and credits

Etelesolv Aug 17 to Sep 16 \$1.25

less 100.00% Promotional Discount -1.25

Usage and long distance

Data 10MB Stepped Mobile Browser Usage 30.00

Rate Details:	Data Used	Tier Charged
Up to 10 MB	Exceeded	0.00
Up to 250 MB	Exceeded	10.00
Up to 5 GB	290,211 MB	30.00
Over 5 GB (\$0.015/MB)		

LEGEND

MB = Megabyte GB = Gigabyte 1 GB = 1024 MB

Text messages 1 event 0.20

Taxes

GST 1.77

Total current charges \$36.97

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$12.50
Total this month	\$12.50
Event Summary	
Total Events	1
Total this month	\$0.20
Packet Plan Usage Summary	
Total megabytes	290.2111
Total this month	\$30.00



Bill Date: September 17, 2015
 ELIZABETH GOUTHRO

Learning Services

Next Bill Date: October 17, 2015

CURRENT CHARGES

Monthly charges billed to Oct 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Corporate Data Flex USA		0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

FOR YOUR INFORMATION...

Discount Summary

Total discounts \$105.00

Total this month \$105.00

Usage Summary min:sec

Weekday 498:17

Weekend 141:34

Weeknight 19:07

Total time used 658:58

Event Summary

Total Events 298

Total this month \$0.00

Packet Plan Usage Summary

Total megabytes 73.7578

Total this month \$0.00

Bill Date: September 17, 2015
ELIZABETH GOUTHRO

Next Bill Date: October 17, 2015

390 of 1986

Learning Services

CURRENT CHARGES for 403-540-4892 (continued)

Other charges and credits

Etelesolv	Aug 17 to Sep 16	\$1.25	
less 100.00% Promotional Discount		<u>-1.25</u>	0.00

Usage and long distance

250 Anytime minutes Local Calling			
@\$.00/minute	296:10 min:sec		0.00
Email& Internet BlackBerry 1GB Data Usage			
@\$.00/MB	73.7578 MB		0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage			
@\$.00/minute	140:41 min:sec		0.00
6pm to 8pm Calling Unlimited Usage			
@\$.00/minute	99:07 min:sec		0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility			
@\$.00/minute	123:00 min:sec		0.00
Free Bell Message	16 events		0.00
Text message	35 events		0.00
Picture/Video messaging	3 events		0.00
Travel text saver Unlimited Incoming Messages			
	133 events		0.00
Can-Can/US Text - Unlimited Incl. Messages			
	111 events		0.00
Long distance			16.73

Taxes

GST			3.35
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Total current charges **\$72.02**

Bill Date: October 17, 2015
 ELIZABETH GOUTHRO

Next Bill Date: November 17, 2015

Learning Services

CURRENT CHARGES

Monthly charges billed to Nov 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Corporate Data Flex USA		0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$103.75
Total this month	\$103.75
Usage Summary <i>min: sec</i>	
Weekday	736:49
Weekend	126:17
Total time used	863:06
Event Summary	
Total Events	312
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	65.2970
Total this month	\$0.00

Bill Date: October 17, 2015
ELIZABETH GOUTHRO

Next Bill Date: November 17, 2015

Learning Services

CURRENT CHARGES (continued)

Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	497:45 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	65.2970 MB	0.00
Business Anytime Unlmtd. Nights & Wknds Unlimited Usage		
@\$.00/minute	125:17 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	96:04 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	144:00 min:sec	0.00
Free Bell Message	8 events	0.00
Text message	47 events	0.00
Picture/Video messaging	2 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	102 events	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages		
	153 events	0.00
Long distance		30.52
Taxes		
GST		4.07
Total current charges		\$86.53

Bill Date: October 17, 2015
 Elizabeth GOUTHRO
 1221 8 ST SW
 CALGARY, AB T2R 0L4
 Learning Services

Next Bill Date: November 17, 2015

CURRENT CHARGES

Monthly charges billed to Nov 16, 2015

Tablet Flex 30 day (SIM only)		5.00
Includes: Detailed account activity		
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
<hr/>		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

Usage and long distance

Data 10MB Stepped Mobile Browser Usage		30.00
Rate Details:	Data Used	Tier Charged
Up to 10 MB	Exceeded	0.00
Up to 250 MB	Exceeded	10.00
Up to 5 GB	311.6291 MB	30.00
Over 5 GB (\$0.015/MB)		

LEGEND

MB = Megabyte GB = Gigabyte 1 GB = 1024 MB
 Text messages 1 event 0.20

Taxes

GST 1.76

Total current charges \$36.96

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$11.25
Total this month	\$11.25
Event Summary	
Total Events	1
Total this month	\$0.20
Packet Plan Usage Summary	
Total megabytes	311.6291
Total this month	\$30.00