

# expense | monthly tracking report

claimant | Yee, Dianne

position | Director, Area III

level | Director

reporting period | March 1 to April 30, 2016

date of report | June-10-16



**Calgary Board  
of Education**

| Description         | Date<br>(mm/dd/yyyy) | Details and/or Rationale              | Amount (CDN\$) | Category        | Expense Type                  |
|---------------------|----------------------|---------------------------------------|----------------|-----------------|-------------------------------|
| Pathways Conference | 03/09/2016           | Professional Development Registration | \$420.00       | other disclosed | PD course or registration fee |
| CASS Board Meeting  | 03/08/2016           | Airplane Ticket                       | \$401.36       | other disclosed | PD airfare/bus/rail           |
| CASS Board Meeting  | 03/08/2016           | Parking at the airport                | \$58.70        | other disclosed | PD general                    |
| Business Meetings   | 03/10/2016           | Parking at the Ed Centre              | \$9.00         | other disclosed | BUS general                   |
| CASS Board Meeting  | 03/10/2016           | Taxi Airport to Conference            | \$68.00        | other disclosed | PD general                    |
| IDEAS Conference    | 03/30/2016           | Professional Development Registration | \$230.00       | other disclosed | PD course or registration fee |
| Cell Phone Plan     | 03/17/2016           | Monthly Service Plan                  | \$58.38        | other disclosed | telecom/cell phone            |
| Cell Phone Plan     | 04/17/2016           | Monthly Service Plan                  | \$56.57        | other disclosed | telecom/cell phone            |

**Yee, Dianne L**

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**From:** NRLC Administrator <register@nrlc.net>  
**Sent:** February-21-16 8:17 PM  
**To:** Yee, Dianne L  
**Subject:** 2016 CASS/Alberta Education Annual Learning Conference: Pathways for Learning and Leading Registration

**Diianne, you have successfully registered for 2016 CASS/Alberta Education Annual Learning Conference: Pathways for Learning and Leading on Mar 09, 2016, from 18:00 - 15:00.**

**Location:** Double Tree by Hilton 16615 - 109 Ave NW  
Edmonton, Alberta  
Canada  
1-780-484-0821

**Payment Details:** The cost of this professional learning opportunity is \$420.00 CAD. You have paid \$420.00 CAD for this learning opportunity. Your outstanding balance for this session is \$0.00 CAD.

Our system indicates you are currently Paid.



**Yee, Dianne L**

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**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** March-02-16 7:31 PM  
**To:** Yee, Dianne L  
**Subject:** Air Canada - 08-Mar: Calgary - Edmonton (booking ref: MFDPMV) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk



Opens in New Window

Access your personalized Air Canada travel information

[View your planner >](#)

## Booking Information

Booking Reference:

MFDPMV

**Customer Care**  
Air Canada  
1-888-247-2262  
Flight Arrivals and

Departures  
1-888-422-7533

Electronic Ticketing confirmed. This is your official  
itinerary/receipt.  
Main Contact:  
Dr Dianne Yee

Mobile:  
Home:

### Online Services

Manage my booking online (view/change my booking; select seats\*).  
Select Seats  
Maple Leaf Lounge | Meal Vouchers | On My Way  
Alert me of flight status changes directly to my mobile phone or email.  
Flight Arrivals & Departures - check online if my flight is on time.  
Check-in online and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

| Flight              | From   | To  | Stops | Duration | Aircraft | Fare Type  | Meal |
|---------------------|--|---|-------|----------|----------|------------|------|
| AC8170 <sup>1</sup> | Calgary<br>(YYC)<br>Tue 08-Mar<br>2016<br>19:20            | Edmonton,<br>Edmonton<br>Int'l (YEG)<br>Tue 08-Mar<br>2016<br>20:12 | 0     | 0hr52    | DH4      | Flex,<br>W |      |
| AC8139 <sup>1</sup> | Edmonton,<br>Edmonton<br>Int'l (YEG)<br>Thu 10-Mar<br>2016 | Calgary<br>(YYC)<br>Thu 10-Mar<br>2016<br>10:09                     | 0     | 0hr54    | DH4      | Flex,<br>W |      |

09:15

Operated by:  
1 Air Canada Express - Jazz

## Passenger Information

1 Dr Dianne Yee : Adult (16+) Ticket Number: 0142159565175

Air Canada -  
Aeroplane :

Meal  
Preference :

None

Payment Card:

Special Needs:

None

Seat Selection: AC8170 3C, AC8139 1C (Preferred)

## Purchase Summary

### Fare Summary

Passenger Type

Adult

### Air Transportation Charges

Departing Flight - Flex

137.00

Return Flight - Flex

147.00

Surcharges

24.00

### Taxes, Fees and Charges

Canada Airport Improvement Fee

60.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

19.11

Air Travellers Security Charge (ATSC)

14.25

Total before options (per passenger)

401.36

Number of passengers

x 1

Total with options

401.36

Travel Insurance (declined)

0.00

**Grand Total - Canadian dollars**

**\$401.36**

#### Payment Information

- Amount paid: \$401.36

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$401.36 (Air Transp Charges - per ticket)

Ticket number(s):

#### Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

- **Changes:**
  - Prior to day of departure - Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure
  - Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - Same-day standby is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are non-refundable and non-transferable.
  - Cancellations can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket.

CITY (403) 537-7000

CALGARY PARKING AUTHO

Terminal: 393  
Plate:

Zone: 1519  
C 556909\*2205

Valid through:

**THURSDAY 10 MAR 16**  
**1:33 PM**

AMOUNT PAID: \$9.00 (est incl.)

Start Time: 3/10/2016 11:33 AM

n Services (403) 537-7006 FREE Battery Boosting & Tire Inflati

**RECEIPT**  
**GST NC. R122556194**

EXIT No. 45  
IN: 03/08/16 17:32  
OUT 03/10/16 10:13  
DURATION: 1 16: 41  
PAID: \$ 58.70  
(GST INCLUDED)

REF 70  
THANK YOU FOR  
YOUR VISIT

00 YVYY

YVC CALGARY INTERNATIONAL AIRPORT

3/30/2016

IDEAS 2016: Designing for Innovation - Confirmation | Online Registration by Cvent

**General Options**

**Name:**  
Dianne Yee

**Confirmation Number:**

**Event Title:**  
IDEAS 2016: Designing for Innovation

**Location:**  
MacEwan Conference & Event Centre

MacEwan Conference & Event Centre

University of Calgary

402 Collegiate Blvd NW

Calgary, Alberta T2N 1N4

Canada

**Date:**  
05/05/2016

**Current Registration Details**

**Dianne Yee**

**Agenda Items**

| Registration Item   | Cost          |
|---------------------|---------------|
| Conference Delegate | CAD \$ 230.00 |

**Sessions**

| Date and Time       | Session                                     | Cost          |
|---------------------|---|---------------|
| 05/05/2016 8:00 AM  | Breakfast with Keynote Speaker Keith Sawyer | Complimentary |
| 05/05/2016 12:10 PM | Buffet Lunch                                | Complimentary |
| 06/05/2016 7:30 AM  | Buffet Breakfast                            | Complimentary |
| 06/05/2016 11:30 AM | Buffet Lunch and Conference Wrap-up         | Complimentary |

**Order Summaries**

| Order         | Date                  | Type         | Invoice #              | Amt Ordered          | Amt Paid             | Amt Due            |
|---------------|-----------------------|--------------|------------------------|----------------------|----------------------|--------------------|
|               | 30/03/2016 1:35 PM MT | online order | IDEAS-032016-0227-0167 | CAD \$ 230.00        | CAD \$ 230.00        | CAD \$ 0.00        |
| <b>Total:</b> |                       |              |                        | <b>CAD \$ 230.00</b> | <b>CAD \$ 230.00</b> | <b>CAD \$ 0.00</b> |

**Payment Details**

| Details | Date       | Type       | Reference # | Amt Paid      |
|---------|------------|------------|-------------|---------------|
|         | 30/03/2016 | MasterCard |             | CAD \$ 230.00 |

BARREL TAXI #1300  
10135 31 AVENUE NW  
EDMONTON AB T6H-1C2  
780-469-7777

Term Id: 45024124782546  
Item #: 0248  
MasterCard  
PURCHASE  
Op Id: 201941

AID: A0000000041010  
**APPROVED**  
**AMOUNT CAD \$68.00**

Ref. #: C  
Auth. #: 092943  
Resp. Code: 00  
TUR: 0400068000  
TSI: E888

BOOK ON LINE AT EDMTAXI.COM  
THANK YOU FOR BEING OUR GUEST  
657 100403070

Date: 2016/03/10 Time: 07:29:43  
Response: AUTH 092943

**\*\*\*CUSTOMER COPY\*\*\***



Bill Date: March 17, 2016  
 DIANNE YEE

Next Bill Date: April 17, 2016

Area III Office

## CURRENT CHARGES

### Monthly charges billed to Apr 16, 2016

|                                   |         |      |
|-----------------------------------|---------|------|
| Etelesolv                         | \$1.25  |      |
| less 100.00% Promotional Discount | -1.25   | 0.00 |
| Travel text saver                 | \$10.00 |      |
| less 100.00% Promotional Discount | -10.00  | 0.00 |
| US Roaming \$0.25/min             |         | 0.00 |

### Other charges and credits

|                                       |                  |         |
|---------------------------------------|------------------|---------|
| Member to Member Local Calling        | Mar 17 to Apr 16 | 0.00    |
| Unlimited Local Talking               | Mar 17 to Apr 16 | 0.00    |
| Messaging Pack Unlimited              | Mar 17 to Apr 16 | 0.00    |
| Alberta Government 911 fee            | Mar 17 to Apr 16 | 0.44    |
| Call Display                          | Mar 17 to Apr 16 | 0.00    |
| 1GB Shared Data - BlackBerry          | Mar 17 to Apr 16 | 5.00    |
| Message Centre                        | Mar 17 to Apr 16 | 0.00    |
| Call Forwarding                       | Mar 17 to Apr 16 | \$3.00  |
| less 100.00% Promotional Discount     |                  | -3.00   |
| Corp Smartshare Unltd 55 BES Plan 36M | Mar 17 to Apr 16 | \$55.00 |
| less 14.55% Promotional Discount      |                  | -8.00   |
| Unlimited Canadian LD                 | Mar 17 to Apr 16 | \$10.00 |
| less 100.00% Promotional Discount     |                  | -10.00  |
| Travel US Text Saver                  | Mar 17 to Apr 16 | \$10.00 |
| less 100.00% Promotional Discount     |                  | -10.00  |

### Usage and long distance

|  |                |      |
|--|----------------|------|
| 250 Anytime minutes Local Calling                            |                |      |
| @\$.00/minute  | 280:25 min:sec | 0.00 |
| Email& Internet BlackBerry 1GB Data Usage                    |                |      |
| @\$.00/MB  | 53,9550 MB     | 0.00 |
| Business Anytime Unlmted. Nights & Wknds Unlimited Usage     |                |      |
| @\$.00/minute  | 33:34 min:sec  | 0.00 |
| 6pm to 8pm Calling Unlimited Usage                           |                |      |
| @\$.00/minute  | 44:00 min:sec  | 0.00 |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility |                |      |
| @\$.00/minute  | 392:00 min:sec | 0.00 |
| Text message   | 30 events      | 0.00 |
| Can-Can/US Text - Unlimited Incl. Messages                   |                |      |
|  | 2 events       | 0.00 |

### FOR YOUR INFORMATION...

#### Discount Summary

Total discounts \$42.25

**Total this month \$42.25**

#### Usage Summary min:sec

Weekday 658:25

Weekend 23:08

Weeknight 68:26

**Total time used 749:59**

#### Event Summary

Total Events 49

Total this month \$0.00

#### Packet Plan Usage Summary

Total megabytes 53.9550

Total this month \$0.00

Bill Date: March 17, 2016  
DIANNE YEE

Next Bill Date: April 17, 2016

Area III Office

### CURRENT CHARGES

|   |           |                |
|---|-----------|----------------|
| Can-Can/US Text - Unlimited Unlimited Incoming Messages |           |                |
|   | 17 events | 0.00           |
| Long distance   |           | 3.15           |
| <b>Taxes</b>  |           |                |
| GST   |           | 2.79           |
| <hr/>   |           |                |
| <b>Total current charges</b>                            |           | <b>\$58.38</b> |

Bill Date: March 17, 2016

Next Bill Date: April 17, 2016

**ITEMIZED LONG DISTANCE CALLS**

| <i>no.</i> | <i>date</i> | <i>time</i> | <i>type</i> | <i>from</i> | <i>to</i> | <i>number called</i> | <i>min:sec</i> | <i>rate</i> | <i>long dist.</i> | <i>total</i> |
|------------|-------------|-------------|-------------|-------------|-----------|----------------------|----------------|-------------|-------------------|--------------|
| 1          | Wed Mar 9   | 12:13       | BM2BM       | EDMONTON    | AB        | CALGARY AB           | 14:00          | 0.00        | 0.98              | 0.98         |
| 2          | "           | 12:26       | BM2BM       | EDMONTON    | AB        | CALGARY AB           | 2:00           | 0.00        | 0.14              | 0.14         |
| 3          | "           | 17:34       |             | EDMONTON    | AB        | CALGARY AB           | 9:06           | 0.00        | 0.70              | 0.70         |
| 4          | "           | 21:56       | BM2BM       | EDMONTON    | AB        | CALGARY AB           | 10:00          | 0.00        | 0.70              | 0.70         |
| 5          | Thu Mar 10  | 07:39       | BM2BM       | LEUC        | AB        | CALGARY AB           | 2:00           | 0.00        | 0.14              | 0.14         |
| 6          | "           | 07:43       | BM2BM       | INCOMING    | EDMONTON  | AB                   | 7:00           | 0.00        | 0.49              | 0.49         |

|                            |               |
|----------------------------|---------------|
| <b>Total usage</b>         | <b>0.00</b>   |
| <b>Total long distance</b> | <b>3.15</b>   |
| <b>Subtotal</b>            | <b>\$3.15</b> |
| <b>Total</b>               | <b>\$3.15</b> |

**Bill Date: April 17, 2016**  
**DIANNE YEE**

**Next Bill Date: May 17, 2016**

**Area III Office**

**CURRENT CHARGES**

**Monthly charges** *billed to May 16, 2016*

|                                       |               |       |
|---------------------------------------|---------------|-------|
| Corp Smartshare Unitd 55 BES Plan 36M | \$55.00       |       |
| less 14.55% Promotional Discount      | <u>-8.00</u>  | 47.00 |
| Includes: 3 Way Calling               |               |       |
| Call Waiting                          |               |       |
| Alberta Government 911 fee            |               | 0.44  |
| Call Forwarding                       | \$3.00        |       |
| less 100.00% Promotional Discount     | <u>-3.00</u>  | 0.00  |
| Message Centre                        |               | 0.00  |
| 1GB Shared Data - BlackBerry          |               | 5.00  |
| Corporate Data Flex Zone 1            |               | 0.00  |
| Corporate Data Flex Zone 2            |               | 0.00  |
| Corporate Data Flex Zone 3            |               | 0.00  |
| Call Display                          |               | 0.00  |
| Corporate Data Flex USA               |               | 0.00  |
| Corporate Text Flex Zone1             |               | 0.00  |
| Corporate Text Flex Zone2             |               | 0.00  |
| Corporate Text Flex Zone3             |               | 0.00  |
| Corporate Voice Flex Zone1            |               | 0.00  |
| Corporate Voice Flex Zone2            |               | 0.00  |
| Corporate Voice Flex Zone3            |               | 0.00  |
| Etelesolv                             |               | 1.25  |
| Member to Member Local Calling        |               | 0.00  |
| Messaging Pack Unlimited              |               | 0.00  |
| Includes: Picture Messaging           |               |       |
| Image Messaging                       |               |       |
| Incl. Messages                        |               |       |
| Unlimited Incoming Messages           |               |       |
| Unlimited Canadian LD                 | \$10.00       |       |
| less 100.00% Promotional Discount     | <u>-10.00</u> | 0.00  |
| Unlimited Local Talking               |               | 0.00  |
| U.S. Travel -Calling \$0.20/min       |               | 0.00  |
| Travel US Text Saver                  | \$10.00       |       |
| less 100.00% Promotional Discount     | <u>-10.00</u> | 0.00  |

**Other charges and credits**

|                            |                  |      |
|----------------------------|------------------|------|
| Corporate Data Flex Zone 2 | Mar 17 to Apr 16 | 0.00 |
| Corporate Data Flex USA    | Mar 17 to Apr 16 | 0.00 |

| <b>FOR YOUR INFORMATION...</b>      |                |
|-------------------------------------|----------------|
| <b>Discount Summary</b>             |                |
| Total discounts                     | \$31.00        |
| <b>Total this month</b>             | <b>\$31.00</b> |
| <b>Usage Summary</b> <i>min:sec</i> |                |
| Weekday                             | 319:00         |
| Weeknight                           | 2:00           |
| <b>Total time used</b>              | <b>321:00</b>  |
| <b>Event Summary</b>                |                |
| Total Events                        | 49             |
| Total this month                    | \$0.00         |
| <b>Packet Plan Usage Summary</b>    |                |
| Total megabytes                     | 42.8564        |
| Total this month                    | \$0.19         |

Bill Date: April 17, 2016  
DIANNE YEE

Next Bill Date: May 17, 2016

Area III Office

### CURRENT CHARGES

|                                 |                  |      |
|---------------------------------|------------------|------|
| Corporate Data Flex Zone 3      | Mar 17 to Apr 16 | 0.00 |
| Corporate Voice Flex Zone1      | Mar 17 to Apr 16 | 0.00 |
| Corporate Voice Flex Zone2      | Mar 17 to Apr 16 | 0.00 |
| Corporate Text Flex Zone1       | Mar 17 to Apr 16 | 0.00 |
| Corporate Text Flex Zone3       | Mar 17 to Apr 16 | 0.00 |
| Corporate Data Flex Zone 1      | Mar 17 to Apr 16 | 0.00 |
| Corporate Text Flex Zone2       | Mar 17 to Apr 16 | 0.00 |
| Corporate Voice Flex Zone3      | Mar 17 to Apr 16 | 0.00 |
| U.S. Travel -Calling \$0.20/min | Mar 17 to Apr 16 | 0.00 |

#### Usage and long distance

|   |                |      |
|---|----------------|------|
| 1GB Shared Data - BlackBerry Data Usage               |                |      |
| @\$.00/MB   | 38.9238 MB     | 0.00 |
| Unlimited Local Talking Unlimited Usage               |                |      |
| @\$.00/minute   | 321:00 min:sec | 0.00 |
| Email& Internet BlackBerry 1GB BlackBerry Usage       |                |      |
| @\$.05/MB   | 3.9326 MB      | 0.19 |
| Text message  | 28 events      | 0.00 |
| Corporate Text Flex Zone3 Unlimited Incoming Messages |                |      |
|   | 16 events      | 0.00 |
| Travel text saver Unlimited Incoming Messages         |                |      |
|   | 3 events       | 0.00 |
| Messaging Pack Unlimited Incl. Messages               |                |      |
|   | 2 events       | 0.00 |

#### Taxes

|     |      |
|-----|------|
| GST | 2.69 |
|-----|------|

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**Total current charges**

**\$56.57**