

expense | monthly tracking report

claimant | Spence, Cory

position | Director, Client Technology Services

level | Director

reporting period | November 1 to December, 2016

date of report | February-10-17



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Convergence Conference Nov 13-15, 2016, Calgary, Alberta	13/11/2016	Registration Fee	\$395.00	Other Disclosed	conferences & workshops
Convergence Conference Nov 13-15, 2016, Calgary, Alberta	13/11/2016	Parking	\$15.00	Other Disclosed	BUS general
Convergence Conference Nov 13-15, 2016, Calgary, Alberta	14/11/2016	Transit	\$9.50	Other Disclosed	BUS general
Convergence Conference Nov 13-15, 2016, Calgary, Alberta	15/11/2016	Transit	\$9.50	Other Disclosed	BUS general
Cell Phone	17/11/2016	Monthly Service Charge	\$56.37	Other Disclosed	telecom/cell phone
Cell Phone	17/12/2016	Monthly Service Charge	\$56.37	Other Disclosed	telecom/cell phone

Date: July 05, 2016

- ID: 28 -

Convergence 2016 - Making the Future

Invoice Statement
For any registration inquiries please contact:
Doug Dietz
E: exccdir@atle.ca

Name: Cory Spence
Address: 1221-8 Street SW
City: Calgary
State: Alberta
Postal/Zip: T2R 0L4
Country: Canada

Company: Calgary Board of Education

Registration Details

Date	Item Description	Amount
Jul 05, 2016	Full Conference Registration	\$395.00

Total Amount **\$430.00**

Other Items

ATLE Membership - with Full Registration	Regular ATLE Membership
Gala Reception RSVP	Yes
Communication contact	Communication From My Jurisdiction/School

Payments	Amount
Jul 05, 2016	\$430.00

Total Due **\$0.00**

TLE @ BMO

WELCOME TO
CALGARY EXHIBITION &
STAMPEDE LTD.

PARKING CHARGE

Station : Booth 10
 Cashier : Kattler
 Trans# : 59328
 Ticket : 597869232
 Time in : 13/11/2016 15:17:12
 Paid to : 13/11/2016 23:59:59
 Duration : 08:42:46
 Plate :

BMOC : \$ 14.29
 Subtotal : \$ 14.29
 *GST : \$ 0.71
 Total : \$ 15.00
 CC/DB : \$ 15.00

TYPE : PURCHASE
 DATE/TIME : 13 Nov 2016 15:18:06
 CARD NUMBER :
 ACCOUNT :
 REFERENCE # : C
 AUTH # :
 MasterCard

01 APPROVED - THANK YOU 027

IMPORTANT - retain this copy for your record
5



ENJOY YOUR STAY
GST#R118823457
ONE ENTRY ONLY



07:27

9.50

EFT

16.11.14

143

8thStSW

Adult Day Pass

Valid Today Only

00.00



U.

9.50 EFT **16.11.15**

143 8thStSW

Adult Day Pass

Valid Today Only 00.00

Mobile
Bill Date: November 17, 2016
CTS DIRECTOR
Mobile Ref. -----
Technology Support

Account #
Next Bill Date: December 17, 2016

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CURRENT CHARGES for

Monthly charges billed to Dec 16, 2016

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	630.3243 MB	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	14:00
Total time used	14:00
Event Summary	
Total Events	23
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	630.3243
Total this month	\$0.00



000041-010737 41 382 916 6

Mobile
Bill Date: November 17, 2016
CTS DIRECTOR
Mobile Ref.
Technology Support

Account #
Next Bill Date: December 17, 2016

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CURRENT CHARGES for . (continued)

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	14:00 min:sec	0.00
Text message	5 events	0.00
Messaging Pack Unlimited Incl. Messages		
	10 events	0.00
Messaging Pack Unlimited Unlimited Incoming Messages		
	8 events	0.00
Taxes		
GST		2.68
Total current charges		\$56.37

000041-010733



Kilometre Travel Log

Directions: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, and then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

Section 1: Your Employee Information				<i>To be completed by Employee</i>	
Employee ID:*		First Name:*	Cory	Last Name:*	Spence

Section 2: Trip Details: *To be completed by Employee*

Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row.

Date DD-MM-YY	Purpose for Trip	Trip Starts From	Trip Ends At	Distance in km
01-11-16	School Visit – Principal introduction	Ed Centre	Lester B. Pearson (return)	27.2
09-11-16	School Visit – Principal Introduction	Ed Centre	Valley Creek (return)	33.4
16-11-16	System Leadership Meeting	Winsport	Ed Centre	13
17-11-16	Learning Resources Advisory Meeting	Ed Centre	CT Centre (return)	12.4
18-11-16	School Visit – Principal Introduction	Ed Centre	West Dover (return)	18.8
22-11-16	School Visit – Principal Introduction	Ed Centre	Tom Baines (return)	27.4
23-11-16	SMART meeting/tour with CTS Staff	Ed Centre	SMART Offices (return)	17.6
24-11-16	School Visit – Principal Introduction	Ed Centre	Crossing Park (return)	33.2
29-11-16	Planning mtg (Principal/Ed Tech mtg)	Ed Centre	Area 1 Office (return)	10.6

The total weekly km must be entered into the timesheet in PeopleSoft.	Total Kilometres	193.6
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PeopleSoft Time Approver

Combo Code entered into PeopleSoft

Section 3: *To be completed by Employee and Approver*

The approver must create a PDF copy of the completed Travel Log and send to: cbeincoming@westcanadian.com

Employee Signature:*		Time Approver Name:*	Brad Grundy
Employee Phone:*		Time Approver Signature:*	
Date DD-MM-YY: *	30-11-16	Time Approver Phone:*	Date DD-MM-YY:*

Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for the management of personnel and for the delivery of various Human Resources programs at the Calgary Board of Education. It will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the FOIP Act, please access <http://www.cbe.ab.ca/legal/foip>. If you have any questions about this form and/or the use of the information, please contact the Employee Contact Centre at 1-877-353-2555.

DUPLICATE

SENIORE'S PIZZA QFF
176 BEDFORD DRIVE UNIT 7
CALGARY AB

Reprint
11/25/2016 2:43 pm
Seniore's Pizza
#7-176 Bedford Drive NE
Calgary AB
(403)516-7220

DUPLICATE

CARD
CARD TYPE
DATE 2016/12/02
TIME 0256 11:53:30
RECEIPT NUMBER
C85007520-001-061-001-0

PURCHASE
AMOUNT \$216.30
TIP \$20.00
TOTAL

\$236.30

MasterCard

Ticket # 2171
11/25/2016 2:40 pm QFF
Printed: 2:43 pm

FREE DELIVERY !!!

CALGARY BURD EDU,
CIBBY
1218 ST SW

ZONE : FV

Debit (Balance) 216.30

Bring Plates

35

Bring Napkins 35

6 Lg 105.75
Domino Pizza
Add Regular Crust

6 Lg 95.25
CYO
Add Pepperoni
Extra Pepperoni
Add White Sauce
Add Regular Crust

subtotal 201.00
Delivery Charge 5.00
GST 10.30
Total 216.30

Ticket # 2471
(2011015351)

Thank You for Choosing Seniore's Pizza

Reprint
11/25/2016 2:43 pm

**File: 01:30 PM
AM**

APPROVED

AUTH# 135331 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

MATADOR PIZZA & SPAGHERIA
4625 VARSITY DR NW, CALGARY AB
T2A 0Z9

MATADOR PIZZA & SPAGHE
4625 VARSITY DR NW T3A0Z9
CALGARY AB
22668064

1111 PRE AUTH PURCHASE 1111

12-02-2016 09:26:41

Acct # H

Exp Date Card Type

Name:

Trace # 180001 Operator 222
FS2266806102

Inv. # 113241 CVD Resp Y

Auth # 112641 RRN 001485001

P.Auth Purchase \$587.96

Tip \$60.00 INCL

Total 587.16

Retain this copy for your
records
Customer copy

Customer #
Address #
Tel. No. #

Take Out

Check #04047

Date:

Server/Station: Takeout

12/02/16

Terminal

Heat 11	
6 x1 # 10	\$223.96
Percent Discount	\$45.80
6 x1 # 11	\$223.96
Percent Discount	\$45.80
6 x1 # 16	\$199.99
Percent Discount	\$39.99
4 MD # 10	\$17.99
Percent Discount	\$4.50
4 MD # 11	\$17.99
Percent Discount	\$4.50
1 OPEN TABLE	\$20.00
<hr/>	
Subtotal:	\$663.77
Percent Discount:	\$160.95
Tax:	\$25.14
Sub total:	\$600.00
Total:	\$527.96

Gratuity not included
PLEASE PAY SERVER
Thank You!

Mobile
Bill Date: December 17, 2016
CTS DIRECTOR
Mobile Ref.
Technology Support

Account #
Next Bill Date: January 17, 2017

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CURRENT CHARGES *for*

Monthly charges *billed to Jan 16, 2017*

Corp Smartshare Unitd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	145.4220 MB	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	80:00
Weeknight	1:00
Total time used	81:00
Event Summary	
Total Events	33
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	145.4220
Total this month	\$0.00



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Mobile
Bill Date: December 17, 2016
CTS DIRECTOR
Mobile Ref.
Technology Support

Account #
Next Bill Date: January 17, 2017

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CURRENT CHARGES for

(continued)

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	81:00 min:sec	0.00
Text message	9 events	0.00
Corporate Text Flex Zone1 Unlimited Incoming Messages		
	12 events	0.00
Messaging Pack Unlimited Incl. Messages		
	12 events	0.00
Taxes		
GST		2.68
<hr/>		
Total current charges		\$56.37

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