

expense | monthly tracking report

claimant | Spence, Cory

position | Director, Client Technology Services

level | Director

reporting period | July 1 to August 31, 2017

date of report | October-13-17



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	07/17/2017	Monthly Service Charge	\$56.37	other disclosed	telecom/cell phone
ATLE System Membership	08/15/2017	System Membership Fee	\$1,500.00	other disclosed	membership, due, fees
Alberta Ed Regional Tech Leadership Event Aug 15, 2017	08/14/2017	Car Rental	\$74.76	travel	BUS airfare/bus/rail
Alberta Ed Regional Tech Leadership Event Aug 15, 2017	08/15/2017	Starbucks - coffee (2 people)	\$9.66	travel	PD food/non alcoholic beverage
Alberta Ed Regional Tech Leadership Event Aug 15, 2017	08/15/2017	Allegro Italian Kitchen - Meal (2 people)	\$47.58	travel	PD food/non alcoholic beverage
Alberta Ed Regional Tech Leadership Event Aug 15, 2017	08/15/2017	Impark - parking charge	\$28.00	travel	PD general
Alberta Ed Regional Tech Leadership Event Aug 15, 2017	08/15/2017	Fuel for car rental	\$35.81	travel	PD general
Alberta Ed Regional Tech Leadership Event Aug 15, 2017	08/16/2017	Fuel for car rental	\$10.00	travel	PD general
Cell Phone	08/17/2017	Monthly Service Charge	\$56.37	other disclosed	telecom/cell phone
Laptop Dock and Active Pen	08/29/2017	Dell - laptop lock and active pen	\$288.73	other disclosed	BUS general

Mobile
Bill Date: July 17, 2017
CTS DIRECTOR
Mobile Ref.
Technology Support

Account #
Next Bill Date: August 17, 2017

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CURRENT CHARGES for

Monthly charges billed to Aug 16, 2017

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$31.00
Total this month	\$31.00
<u>Event Summary</u>	
Total Events	1
Total this month	\$0.00
<u>Packet Plan Usage Summary</u>	
Total megabytes	59.3077
Total this month	\$0.00



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Mobile
Bill Date: July 17, 2017
CTS DIRECTOR
Mobile Ref.
Technology Support

Account #
Next Bill Date: August 17, 2017

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CURRENT CHARGES for . (continued)

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	59.3077 MB	0.00
Text message	1 event	0.00

Taxes

GST		2.68
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Total current charges **\$56.37**

000043-011248

PCARD

Date: July 17, 2017

- ID: 74 -



CONVERGENCE CONFERENCE 2017

"Learning Together"



Supporting Education Through The Convergence Of Learning,
Leadership and Technology

Convergence 2017 - Learning Together

Name: Cory Spence
Address: 1221-8 Street SW
City: Calgary
State: Alberta
Postal/Zip: T2R 0L4
Country: Canada

Company: Calgary Board of Education
Email: [Redacted]

Registration Details

Date	Item Description	Amount
Jul 17, 2017	Conference Registration for Members	\$369.00

Total Amount **\$369.00**

Other Items

Gala Reception RSVP	Yes
Communication contact	ATLE Members' E-Mail
Volunteer T-Shirt Size	

Payments

	Amount
Credit Card (Master Card, Order: Con17-74-0717113316)	Jul 17, 2017 \$369.00

Total Due **\$0.00**

ATLE
150 Woodburn Crescent
Okotoks, AB
T1S 1L4

From: Alberta Technology Leaders in Education (ATLE) ·
Sent: August 15, 2017 12:57 PM
To: Spence, Cory
Subject: Purchase Receipt - # MR-2017-0012

Hello Cory,

Thank You for your purchase.

We have received your payment by credit card in the amount of \$1500.00.

Contact	Mr. Cory Spence Director, Client Technology Services	Invoice Number:	MR- 2017- 0012
Organization & Address		Date of Issue:	2017- 08-15 13:08:48
		Status:	paid

Item/Description	Units	Unit Fee	Tax	Fee
Authority Group Plan Registration Fee	1	\$1,500.00	No Tax	\$1,500.00
			Sub-total	\$1,500.00
			Total	\$1,500.00
			Amount Paid	\$1,500.00
			Balance Due	\$0.00

[Download invoice](#)

Thank you,

ATLE Staff

Starbucks Coffee Canada #4857
10001 - 107th Street
Edmonton, AB T5J 1J1

CHK 735356
08/15/2017 08:08 AM
2244561 Drawer: 1 Reg: 2

Gr Latte	4.45
Vt Stb Gr Tea Lem	4.75
Mastercard	9.66
XXXXXXXXXXXX	

Subtotal	\$9.20
GST 5%	\$0.46
Total	\$9.66

Change Due \$0.00

----- Check Closed -----
08/15/2017 08:08 AM

GST: 86585 3535

Join our loyalty program
Starbucks Rewards®

RECEIPT
Impark Lot 237

License Plate Number

L56090

Expiration Date/Time

06:00 PM
AUG 15, 2017

Purchase Date/Time: 07:54am Aug 15, 2017

Total Parking: \$26.67

Total gst: \$1.33

Total Due: \$28.00

Total Paid: \$28.00

Ticket #: 43004220

S/N #: 500012451113

Setting: Lot 237

Mach Name: Meter 1

Rate: \$28 - Early Bird
Payment Type: Card

***** [Redacted] MasterCard

Auth #: 095437

RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PAR

ESSO

WESTSIDE ESSO 37840
37416 HWY 82
RED DEER, AB T4E 1B2

ESSO EXPRESS PAY

2017-08-15 17:29:54

TRANS #: 052911
STATION#: 00302540
GST #: R119335453

PUMP 1
EREG \$ 35.81
36.954L AT \$0.969/L

GST INCLUDED \$ 1.71

TOTAL \$ 35.81

TYPE: PURCHASE
MCARDFLEET

C *****

INVOICE NO: TUR45336

AUTH: 192809-F

MASTERCARD



01 APPROVED - TH
ANK YOU 027

ESSO

EDGEMONT ESSO 37700
35 EDENWOLD DR.N.W.
CALGARY, AB T3A 3S8

ESSO EXPRESS PAY

2017-08-16 08:21:19

TRANS #: 036581
STATION#: 00302264
GST #: R119335453

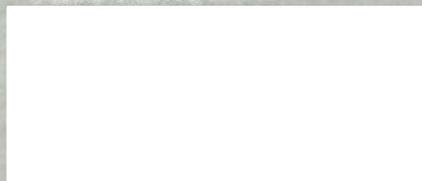
PUMP 6
REGLR \$ 10.00
10.267L AT \$0.974/L

GST INCLUDED \$ 0.48

TOTAL \$ 10.00

TYPE: PURCHASE
MCARDFLEET
C *****
INVOICE NO: TVI92517
AUTH: 101956-F

MASTERCARD



01 APPROVED - TH
ANK YOU 027

Mobile
Bill Date: August 17, 2017
CTS DIRECTOR
Mobile Ref. _____

Account # _____
Next Bill Date: September 17, 2017

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Technology Support

CURRENT CHARGES for

Monthly charges billed to Sep 16, 2017

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Event Summary	
Total Events	6
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	9,543.8827
Total this month	\$0.00



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Mobile
Bill Date: August 17, 2017
CTS DIRECTOR
Mobile Ref.
Technology Support

Account #
Next Bill Date: September 17, 2017

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CURRENT CHARGES *for* (continued)

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	9,543.8827 MB	0.00
Text message	6 events	0.00

Taxes

GST		2.68
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Total current charges **\$56.37**

000043-011180



Dell Canada Inc.
155 Gordon Baker Rd.
Suite 501
North York, Ontario
Canada M2H 3N5

Main Telephone/Téléphone: 1-800-847-4096
Technical Support/Soutien Technique: 1-800-847-4096
Dell Online/Dell Site Internet: www.dell.ca
GST/HST TPS No: 12123 3001 RT0001
QST/TVQ No: 1008330537 TQ0001

PST/TVP No:

INVOICE/FACTURE

No Payment Necessary! / Aucun règlement n'est dû!

Sold to/Vendu à:

Ship To/Expédié à:

CALGARY BOARD OF EDUCATION
Cory Spence
1221 - 8 Street SW
Calgary AB T2R 0L4
Canada

CALGARY BOARD OF EDUCATION
Cory Spence
1221 - 8 Street SW
Calgary AB T2R 0L4
Canada

Invoice No/ No de facture: 1013172750	Customer No/ No de client:	Order No/ No de commande: 551933138	Page 1 of 2
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My Financials PIN##NIP -
Code:

Dispatch Date/Expédition: 08/29/2017

Payment Terms/Conditions: Credit card/Carte de débit

Due Date/Date d'échéance: 08/29/2017

Invoice Date/Date de facture: 08/29/2017

facture:

Ship via/Expédié par: INTERNATIONAL

Order date/Date commande: 07/25/2017

Salesperson/Vendeur(se): ONLINE SALES REP

Item No

Code	Description	Quantity	Unit Price	Amount
article	Description	Quantité	Prix unitaire	Montant
450-AEJO	Customer Kit, Dell Dock Type C - 180W	1	194.99	194.99
750-AATY	Dell Active Pen - PN557W, Customer Install	1	79.99	79.99

Tax Summary/Détail des taxes

Tax Code	Tax Rate(%)	Tax Amount	CAD
Code Taxe	Taux taxe(%)	Montant de taxe	
GST-HST/TPS	5.00	13.75	

	CAD
Sub-total/Sous-total	274.98
Freight / Frêt	0.00
Eco Fee/écofrais	0.00
GST-HST/TPS	13.75
Total	288.73
Payments/Crédits	-288.73
Total due/Montant dû	0.00

In some provinces, Dell may be required by regulation to charge customers for an Environmental Handling Fee (EHF). Where applicable, these fees will be included in the final invoice per provincial requirements.

Tag No./No de serie:

Associated Orders/Commande(s) associée(s): 551933138

Unless you have a separate written agreement with Dell, all purchases are subject to Dell's terms and conditions of sale accompanying this invoice.

A moins que vous n'ayez conclu une entente écrite distincte avec Dell, tous les achats sont assujettis aux conditions de vente de Dell accompagnant le présente facture.

French document available upon request / Un document en français est disponible sur demande.



eTicket Receipt

Prepared For
SPENCE/CORY R MR [ADT]

RESERVATION CODE	GWPOEY
ISSUE DATE	30Aug17
TICKET NUMBER	8382129045974
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
18Sep17	WESTJET WS 658	CALGARY INTL AB, CANADA Time 8:10am	TORONTO ON, CANADA Time 1:53pm Terminal TERMINAL 3	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IC14DJK Not Valid Before 18SEP17 Not Valid After 18SEP17
20Sep17	WESTJET WS 673	TORONTO ON, CANADA Time 9:00pm Terminal TERMINAL 3	CALGARY INTL AB, CANADA Time 11:14pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IC14UJK Not Valid Before 20SEP17 Not Valid After 20SEP17

Allowances

Baggage Allowance

YYC to YYZ - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYZ to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to YYZ , YYZ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Fare Calculation Line	YYC WS YTO182.00WS YYC162.00CAD344.00END
Fare	CAD 344.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE) CAD 21.71 XG (GOODS AND SERVICES TAX (GST)) CAD 3.25 RC1 (HARMONIZED SALES TAX (HST)) CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) CAD 46.00 YQ1 (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 484.21

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flight segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

From: confirmations@getaroom.com [mailto:confirmations@getaroom.com]

Sent: August-30-17 2:06 PM

To

Subject: Guest Reservations - Reservation Confirmation #R871357837

Guest Reservations

Thank you for booking your hotel reservation. Your reservation has been prepaid and is fully guaranteed. Rest assured, your reservation has been successfully submitted to the hotel.

Upon check in, please present a valid ID and major credit card for incidentals only.

If you have any questions or require any additional information regarding your reservation, please contact our customer care department.

Reservation Details

Status **CONFIRMED**

Conf. # R871357837

Arrival Monday, Sep 18, 2017

Departure Tuesday, Sep 19, 2017

Costs & Fees

Subtotal US\$183.13

Tax Recovery Charges & Service Fees US\$78.36

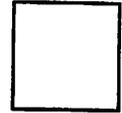
Total US\$261.49

This payment will be processed in the United States and will appear on your statement as "cci*HOTEL@GETAROOM".

By booking this reservation you have accepted the **Terms and Conditions**.

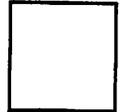
Hotel Details

Hotel Four Points By Sheraton Toronto Airport
6257 Airport Road
Mississauga, ON L4V 1E4



View

Reservation



Directions

From: confirmations@getaroom.com
Sent: September-01-17 3:27 PM
To:
Subject: Guest Reservations - Reservation Cancellation #R871357837

Guest Reservations

Reservation Details

Status **CANCELLED**

Conf. # R871357837
Arrival Monday, Sep 18, 2017
Departure Tuesday, Sep 19, 2017

Costs & Fees

Subtotal US\$183.13

Tax Recovery Charges & Service Fees US\$78.36

Total US\$261.49

This payment will be processed in the United States and will appear on your statement as "cci*HOTEL@GETAROOM".

A refund of US\$261.49 has been processed and applied to your credit card.

By booking this reservation you have accepted the **Terms and Conditions**.

Hotel Details

Hotel Four Points By Sheraton Toronto Airport
6257 Airport Road
Mississauga, ON L4V 1E4

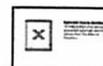
Rooms 1.1 Queen Bed - Nonsmoking Room - Free Wifi

Customer and Travelers



View

Reservation



Directions