

# expense | monthly tracking report

claimant | Church, Susan

position | Deputy Chief Superintendent

level | Superintendent

reporting period | March 1 to April 30, 2017

date of report | June-09-17



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
2017 CASS/Alberta Education Annual Learning Conference (March 8-10, 2017)	03/08/2017	Registration Fee	\$420.00	travel	PD course or registration fee
2017 CASS/Alberta Education Annual Learning Conference (March 8-10, 2017)	03/08/2017	Airfare to CASS/Alberta Annual Learning Conference	\$428.66	travel	PD airfare/bus/rail
2017 CASS/Alberta Education Annual Learning Conference (March 8-10, 2017)	03/08/2017	Taxi fare from airport to venue	\$63.25	travel	BUS general
2017 CASS/Alberta Education Annual Learning Conference (March 8-10, 2017)	03/09/2017	Ticket to CASS/Alberta Annual Learning Conference Retirement Banquet	\$70.00	travel	BUS general
2017 CASS/Alberta Education Annual Learning Conference (March 8-10, 2017)	03/10/2017	Accommodation for 2 nights	\$303.12	travel	BUS accommodation
2017 CASS/Alberta Education Annual Learning Conference (March 8-10, 2017)	03/10/2017	Parking at Calgary International Airport	\$88.05	travel	BUS general
Cell Phone	03/17/2017	Monthly Service Plan	\$98.37	other disclosed	telecom/cell phone
Cell Phone	04/17/2017	Monthly Service Plan	\$56.37	other disclosed	telecom/cell phone



**Northwest Regional Learning Consortium**  
9625 Prairie Road  
Grande Prairie, AB  
T8V 6G5, Canada  
(780) 882-7988  
1-800-864-4140  
nrlc@gppsd.ab.ca

## RECEIPT

Date of transaction : 23 January 2017, 10:08 am  
Confirmation # :

### Participant Details

First Name : Susan  
Last Name : Church  
Email Address :  
Jurisdiction Type : Public  
Jurisdiction/Organization : Calgary School District No. 19  
School/Office : other  
Other School / Office : Office of the Chief Superintendent  
School/Office Address : 1221 - 8 Street SW  
School/Office City : Calgary  
School / Office Postal Code : T2R 0L4  
School/Office Phone :  
Position : Deputy Chief Superintendent

### Payment Details

Amount : \$420.00  
Payment Method : Credit Card  
Credit Card Number :  
Link to Refund / Cancellation Policy :

### Registration Details

Title of Learning Opportunity : CASS/Alberta Education Annual Learning Conference: Annual Conference  
Registration  
Course Code :  
Start Date / End Date : 8 March, 2017 / 10 March, 2017  
Start Time / End Time : 7:00 pm / 3:00 pm  
Location : Chateau Lacombe Hotel  
Address : 10111 Bellamy Hill, Edmonton, Alberta, T5J 1N7, Canada  
Special Instructions : Cancellations and Refunds: Subject to the following administrative and/or expenses charges:  
• Cancellations with less than 14 Days Notice: 85% refund • Cancellations with less than 7 Days Notice: 50% refund • No Notification: No Refund  
Phone and Email Contact at Consortium for this Learning Opportunity : 780-882-7988 (1-800-864-4140 in AB) / [register@nrlc.net](mailto:register@nrlc.net)



## eTicket Receipt

Prepared For  
CHURCH/SUSAN MS [ADT]

RESERVATION CODE	
ISSUE DATE	08Mar17
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW
FREQUENT FLYER NUMBER	

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
08Mar17	WESTJET WS 917	CALGARY INTL AB, CANADA  Time 2:15pm	EDMONTON INTL AB, CANADA  Time 3:05pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QATL Not Valid Before 08MAR17 Not Valid After 08MAR17
10Mar17	WESTJET WS 3136  Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA  Time 3:20pm	CALGARY INTL AB, CANADA  Time 4:16pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QAL Not Valid Before 10MAR17 Not Valid After 10MAR17

## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Fare Calculation Line	YYC WS YEA150.00WS YYC160.00CAD310.00END
Fare	CAD 310.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 20.41 XG (GOODS AND SERVICES TAX (GST))
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 428.66

## Positive identification required for airport check in

### Notice:

### Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare families](#) (Econo, Flex, and Plus)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

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If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

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Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

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AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD  
CARD TYPE MASTERCARD  
DATE 2017/03/08  
TIME 0537 15:44:55  
INVOICE #  
RECEIPT NUMBER  
C85041275-001-024-018-0

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PURCHASE  
AMOUNT \$55.00  
TIP \$8.25  
TOTAL

**\$63.25**  
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**APPROVED**

AUTH#  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS



**Northwest Regional Learning Consortium**  
9625 Prairie Road  
Grande Prairie, AB  
T8V 6G5, Canada  
(780) 882-7988  
1-800-864-4140  
nrlc@gppsd.ab.ca

## RECEIPT

Date of transaction : 17 February 2017, 9:05 am  
Confirmation # :

### Participant Details

First Name : Susan  
Last Name : Church  
Email Address :  
Jurisdiction Type : Public  
Jurisdiction/Organization : Calgary School District No. 19  
School/Office : other  
Other School / Office : Office of the Chief Superintendent  
School/Office Address : 1221 - 8 Street SW  
School/Office City : Calgary  
School / Office Postal Code : T2R 0L4  
School/Office Phone :  
Position : Deputy Chief Superintendent  
Comments :

### Payment Details

Amount : \$70.00  
Payment Method : Credit Card  
Credit Card Number :  
Link to Refund / Cancellation Policy :

### Registration Details

Title of Learning Opportunity : CASS/Alberta Education Annual Learning Conference: Retirement Banquet Tickets  
Course Code :  
Start Date / End Date : 9 March, 2017 / 9 March, 2017  
Start Time / End Time : 6:00 pm / 10:00 pm  
Location : Chateau Lacombe Hotel  
Address : 10111 Bellamy Hill, Edmonton, Alberta, T5J 1N7, Canada

### CASS Retirement Dinner

Session (Date / Time)	Session Location	Session Room #
Dinner Ticket 2017-03-09	Chateau Lacombe Hotel 10111 Bellamy Hill, Edmonton,	

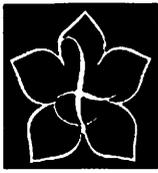
18:00 - 22:00

Alberta, T5J 1N7, Canada

Special Instructions : Cancellations and Refunds: Subject to the following administrative and/or expenses charges:

• Cancellations with less than 14 Days Notice: 85% refund • Cancellations with less than 7 Days Notice: 50% refund • No Notification: No Refund

Phone and Email Contact at Consortium for this Learning Opportunity : 780-882-7988 (1-800-864-4140 in AB) / [register@nrlc.net](mailto:register@nrlc.net)



**CHATEAU  
LACOMBE**  
HOTEL

03-10-17

<b>Ms Susan Church</b>	Folio No. :	Room No. :
<b>1221 8th St SW</b>	A/R Number :	Arrival : <b>03-08-17</b>
<b>Calgary AB T2R 0L4</b>	Group Code :	Departure : <b>03-10-17</b>
<b>Canada</b>	Company : <b>CASS / AB Education Learning Con.</b>	Conf. No. :
	Membership No. :	Rate Code :
		Page No. : <b>1 of 1</b>

Date	Description	Charges	Credits
03-08-17	*Accommodation	135.00	
03-08-17	ERDMF-3%	4.05	
03-08-17	Tourism Levy	5.56	
03-08-17	Room GST	6.95	
03-09-17	*Accommodation	135.00	
03-09-17	ERDMF-3%	4.05	
03-09-17	Tourism Levy	5.56	
03-09-17	Room GST	6.95	
03-10-17	MasterCard		303.12
<b>Total</b>		<b>303.12</b>	<b>303.12</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature: X** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

**GST Summary:**

Room	13.90
F&B	11.12
Misc.	0.00

**G.S.T. Registration Number: R816322242**

**RECEIPT**  
**GST NO. R122556194**

EXIT No. A103  
IN: 03/08/17 12:57  
OUT: 03/10/17 16:35  
DURATION: 2 03: 38  
PAID: \$ 88.05  
(GST INCLUDED)  
MASTERCARD

THANK YOU FOR  
YOUR VISIT



**Mobile**  
**Bill Date: March 17, 2017**  
**SUSAN CHURCH**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: April 17, 2017**

**1064of 1780**

## CURRENT CHARGES

### Monthly charges billed to Apr 16, 2017

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00

### Other charges and credits

US Voice, Text & data 30 days		40.00
Roam flex Zone 2- Data	Feb 17 to Mar 16	0.00

### Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	188.7942 MB	0.00

### FOR YOUR INFORMATION...

#### Discount Summary

Total discounts \$21.00

**Total this month \$21.00**

#### Usage Summary min:sec

Weekday 24:00

Weekend 1:00

**Total time used 25:00**

#### Event Summary

Total Events 24

Total this month \$0.00

#### Packet Plan Usage Summary

Total megabytes 188.7942

Total this month \$0.00

**Received**

APR 05 2017

CHIEF SUPERINTENDENT'S  
OFFICE



000044-011697 44\_547\_917 6

Mobile  
Bill Date: March 17, 2017  
SUSAN CHURCH  
Mobile Ref.  
Office Chief Superintendent

Account #  
Next Bill Date: April 17, 2017

1065of 1780

**CURRENT CHARGES**

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	25:00 min:sec	0.00
Text message	11 events	0.00
US Voice, Text & data 30 days Unlimited Incoming Messages		
	9 events	0.00
US Voice, Text & data 30 days Incl. Messages USA		
	1 event	0.00
Messaging Pack Unlimited Incl. Messages		
	3 events	0.00

**Taxes**

GST		4.68
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**Total current charges** **\$98.37**

000044-011698

**Mobile**  
**Bill Date: April 17, 2017**  
**SUSAN CHURCH**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: May 17, 2017**

**1069of 1789**

## CURRENT CHARGES

### Monthly charges billed to May 16, 2017

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

### Other charges and credits

U.S. Travel -Calling \$0.20/min	Mar 19 to Apr 16	0.00
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FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$40.33
<b>Total this month</b>	<b>\$40.33</b>
<b>Usage Summary min:sec</b>	
Weekday	47:00
Weekend	7:00
Weeknight	2:00
<b>Total time used</b>	<b>56:00</b>
<b>Event Summary</b>	
Total Events	18
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	210.1415
Total this month	\$0.00

**Received**

**MAY 10 2017**

**CHIEF SUPERINTENDENT'S OFFICE**

Mobile  
Bill Date: April 17, 2017  
SUSAN CHURCH  
Mobile Ref.  
Office Chief Superintendent

Account #  
Next Bill Date: May 17, 2017

1070of 1789

### CURRENT CHARGES

Roam flex USA - Data	Mar 19 to Apr 16	0.00
Travel US Text Saver	Mar 19 to Apr 16	\$9.33
less 100.00% Promotional Discount		<u>-9.33</u>
		0.00

### Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	210.1415 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	56:00 min:sec	0.00
Text message	6 events	0.00
Messaging Pack Unlimited Incl. Messages		
	5 events	0.00
Travel US Text Saver Unlimited Incoming Messages		
	7 events	0.00

### Taxes

GST		2.68
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**Total current charges** **\$56.37**

000044-011966