

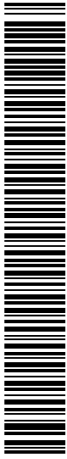


expense | monthly tracking report

claimant | Hurdman, Trina
position | Trustee
level | Board of Trustees
reporting period | July 1 to August 31, 2018
date of report | October-12-18



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Edwin Parr Awards	05/24/2018	Edwin Parr Teacher Awards Gala	\$60.00	other disclosed	PD food/non alcoholic beverage
Bell Mobility Invoice	07/17/2018	Monthly Service Charge	\$126.85	other disclosed	telecom/cell phone
Bell Mobility Invoice	08/17/2018	Monthly Service Charge	\$56.37	other disclosed	telecom/cell phone
ASBA Summer Leadership	08/24-25/2018	Registration Fee	\$656.25	travel	PD course or registration fee
ASBA Summer Leadership	08/24-25/2018	Accommodation	\$189.28	travel	PD accommodation

	Event		
	<h1>Edwin Parr Teacher Award Recognition Evening</h1>		
	Date+Time	Location	Name
	Thursday, 24 May 2018 from 6:00 PM to 10:00 PM (MDT)	Teatro Ristorante (the Opera room) 200 – 8th Ave. SE, Calgary, Alberta T2G 0K7 Canada	Trina Hurdman Payment Status Eventbrite Completed
Order Info			
Order #767404246. Ordered by Grace St Croix on 4 May 2018 1:12 PM			
Type		RSVP \$60.00	

Event Information:

Thank you for your RSVP to the Edwin Parr Teacher Award Recognition Evening.

Please bring your ticket to the event.

Please share this event with anyone (friends, family, co-workers) who you think would like to attend the Award Recognition Evening.



Eventbrite

Do you organize events?

Start selling in minutes with Eventbrite!
www.eventbrite.ca

Bill Date: July 17, 2018
TRUSTEE CHAIR
Mobile Ref.
Trustees Office

Account #
Next Bill Date: August 17, 2018

1668

CURRENT CHARGES

Monthly charges billed to Aug 16, 2018

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	447:00
Weekend	11:00
Weeknight	23:00
Total time used	481:00
Event Summary	
Total Events	154
Total this month	\$7.00
Packet Plan Usage Summary	
Total megabytes	59.0578
Total this month	\$0.00



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Bill Date: July 17, 2018
TRUSTEE CHAIR
Mobile Ref.
Trustees Office

Account #
Next Bill Date: August 17, 2018

1668

CURRENT CHARGES

Usage and long distance

.1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	59.0578 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	481:00 min:sec	0.00
Text messages	28 events	7.00
Text message	10 events	0.00
Picture/Video/File messaging	1 event	0.00
Roam flex Zone 2 - Text Unlimited Incoming Messages		
	76 events	0.00
Messaging Pack Unlimited Incl. Messages		
	39 events	0.00
Roamer usage		40.20
Roamer data usage		20.00
Taxes		
GST		5.96

Total current charges **\$126.85**

000042-010950

Bill Date: July 17, 2018

Next Bill Date: August 17, 2018

ITEMIZED LONG DISTANCE CALLS

Roamer

<i>no.</i>	<i>date</i>	<i>time</i>	<i>type</i>	<i>from</i>	<i>to</i>	<i>number called</i>	<i>min:sec</i>	<i>airtime</i>	<i>long dist.</i>	<i>total</i>
1	Wed Jul 4	14:17		Portland 4	CALGARY	AB	1:00	0.20	0.00	0.20
2	"	14:18		Portland 4	CALGARY	AB	33:00	6.60	0.00	6.60
3	Sat Jul 7	17:54	MsgCR	Roseburg 4	CALGARY	AB	1:00	0.20	0.00	0.20
4	Sun Jul 8	19:14	MsgCR	CA, Sacram	CALGARY	AB	1:00	0.20	0.00	0.20
5	Mon Jul 9	08:12		INCOMING	San Franci		61:00	12.20	0.00	12.20
6	"	09:14		INCOMING	San Franci		61:00	12.20	0.00	12.20
7	"	10:15		INCOMING	San Franci		15:00	3.00	0.00	3.00
8	"	10:35		INCOMING	San Franci		23:00	4.60	0.00	4.60
9	"	11:01		INCOMING	San Franci		5:00	1.00	0.00	1.00

Total usage	40.20
Subtotal	\$40.20
Total	\$40.20



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CALL TYPES:
MsgCR: Cellular retrvl/acss

Bill Date: August 17, 2018
TRUSTEE CHAIR
 Mobile Ref.
Trustees Office

CURRENT CHARGES

Monthly charges billed to Sep 16, 2018

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary	
	<i>min:sec</i>
Weekday	285:00
Weeknight	84:00
Total time used	369:00
Event Summary	
Total Events	57
Total this month	\$0.00



000043-011165 43_96_864 6

Mobile
Bill Date: August 17, 2018
TRUSTEE CHAIR
Mobile Ref.
Trustees Office

Account #
Next Bill Date: September 17, 2018

1668

CURRENT CHARGES

Usage and long distance

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	369:00 min:sec	0.00
Free Bell Message	2 events	0.00
Roam flex Zone 1 - Text Unlimited Incoming Messages		
	32 events	0.00
Messaging Pack Unlimited Incl. Messages		
	23 events	0.00
Taxes		
GST		2.68

Total current charges **\$56.37**

000043-011165



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Details of Trip | Please Print

Date: August 31 2018

Trustee's Name Trina Hurdman, Chair & Trustee, Wards 1 & 2

Purpose of Trip / Name of Conference: ASBA Summer Leadership Academy 2018

Departure and Return Date Aug 24/25 2018

Destination: Canmore, AB

Description of Expenses Please attach receipts	Total Cost (Indicate currency If not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
Registration/Conference Fees	656.25		656.25	Invoiced	
Travel Costs					
Airfare					
Insurance					
Rail/Bus					
Taxi/Shuttle Bus/Car Rental at Destination					
Personal Vehicle Km @ 50¢/Km (submit via PeopleSoft)					
Parking – at Destination					
Accommodation					
1 Nights @ \$ <u>189.28</u> (Single Rate)	189.28			189.28	
Telecommunication Charges (Internet, Phone calls)					
Meals – Receipts required (Including tips, excluding meals covered by Conference or Others)					
Breakfast(s) (Maximum \$12.00 each)					
Lunch(es) (Maximum \$17.00 each)					
Dinner(s) (Maximum \$26.00 each)					
Other – Provide Details					
TOTAL COST OF TRIP	845.53				
AMOUNT DUE TO CLAIMANT / <CBE>				189.28	
GST Breakout Area					

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*. The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature

Payment Authorization



**Alberta School Boards
Association**

1200, 9925 - 109 Street Edmonton, Alberta T5K 2J8

Phone: 1.780.482.7311 Fax: 1.780.482.5659

www.asba.ab.ca Email: finance@asba.ab.ca Business #: 10669 4268

INVOICE

NUMBER

DATE August 31, 2018

BILL TO:

Calgary Board of Education
1221 - 8 St SW
Calgary AB T2R 0L4

(403) 817-7933 Ext.

Customer Number	P.O. NUMBER	TERMS		
CAL02		Due on Receipt		
DESCRIPTION	REQ.	UNIT PRICE	EXTENDED PRICE	
2018 Summer Leadership Academy Attendee(s): T.Hurdman	1	625.00	625.00	
		<div style="border: 1px solid blue; padding: 5px; width: fit-content; margin: auto;"> RECEIVED SEP 17 2018 ACCOUNTS PAYABLE </div>		
		NET AMOUNT	625.00	
		FREIGHT G.S.T.	31.25	
		TOTAL DUE	\$656.25	



511 Bow Valley Trail
Canmore AB T1W 1N7
Tel: (403) 678 3625

Ms Trina HURDMAN

Receipt

Invoice date 8/25/2018
Our reference CCM-FC119
GST Number GST#802977231

Guest	Ms Trina HURDMAN	Arrival	8/24/2018	Departure	8/25/2018	Room	300
Date	Description	Quantity	Unit Price	Total (CAD)			
8/24/2018	Room Charge	1	169.00	169.00			
8/24/2018	GST Taxes	1	8.45	8.45			
8/24/2018	Tourism Levy	1	6.76	6.76			
8/24/2018	Market Fee	1	5.07	5.07			
Total invoice						189.28	
8/25/2018	Mastercard					-189.28	
Total Paid						-189.28	
Total Due						0.00	

Total GST 8.45

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____