expense | monthly tracking report

claimant | Everett, Jeannie

position | Acting Deputy Chief Superintendent

level | Superintendent

reporting period | March 1 to April 30, 2018

date of report | June-15-18



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	03/17/2018	Monthly Service Plan	\$56.37	other disclosed	telecom/cell phone
2018 CASS Alberta Education Annual Learning Conference Mar 21-23 2018	03/21/2018	Registration Fee	\$420.00	travel	PD course or registration fee
2018 CASS Alberta Education Annual Learning Conference Mar 21-23 2018	03/21/2018	Accommodation	\$303.12	travel	PD accommodation
2018 CASS Alberta Education Annual Learning Conference Mar 21-23 2018	03/21/2018	Retirement Banquet	\$75.00	travel	BUS general
2018 CASS Alberta Education Annual Learning Conference Mar 21-23 2018	03/21/2018	mileage	\$200.00	travel	PD mileage
Cell Phone	04/17/2018	Monthly Service Plan	\$56.44	other disclosed	telecom/cell phone
CASS Zone 5 Education for Reconciliation Learning Day	04/24/2018	Registration Fee	\$25.00	other disclosed	PD course or registration fee



Mobile

Bill Date: March 17, 2018

JEANNIE EVERETT

Mobile Ref. 1221 8 ST SW

CALGARY, AB T2R 0L4

Learning Services

Account #

Next Bill Date: April 17, 2018

783of 1733



CURRENT CHARGES for

Monthly charg	jes billed to Apr 16, 2018		
	Unitd 55 BES Plan 36M	\$55.00	
•	S Promotional Discount	-8.00	47.00
Includes:	3 Way Calling		
48 . 6	Call Waiting		0.44
Alberta Governme	ent 911 fee	# 2.00	0.44
Call Forwarding	0/ D	\$3.00	0.00
less Tuu.uu	% Promotional Discount	3.00_	0.00
Message Centre			0.00
1GB Shared Data	- BlackBerry		5.00
Roam Flex Cuba -	- Data		0.00
Corporate Data Fl	ex Zone 1		0.00
Corporate Data Fl	ex Zone 2		0.00
Corporate Data Fl	ex Zone 3		0.00
Call Display			0.00
Corporate Data Fl	ex USA		0.00
Corporate Text Flo	ex USA		0.00
Corporate Text Flo	ex Zone1		0.00
Corporate Text Flo	ex Zone2		0.00
Corporate Text Flo	ex Zone3		0.00
Corporate Voice F	Flex Zone1		0.00
Corporate Voice F	Flex Zone2		0.00
Corporate Voice F	Flex Zone3		0.00
Etelesolv			1.25
Member to Mem	ber Local Calling		0.00
Messaging Pack I	Unlimited		0.00
Includes:	Picture Messaging		
	Image Messaging		
	Incl. Messages		
	Unlimited Incoming Messages		
Unlimited Canadia	an LD	\$10.00	
less 100.00	% Promotional Discount	10.00_	0.00
Unlimited Local Ta	→		0.00
U.S. Travel -Callin	-		0.00
Travel US Text Sa		\$10.00	
less 100.00	% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION	DN
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary	<u>min:sec</u>
Weekday	33:00
Total time used	33:00
Event Summary	
Total Events	53
Total this month	\$0.00
Packet Plan Usage Sur	nmary
Total megabytes	39.7647
Total this month	\$0.00
_	

Bill Date: March 17, 2018

JEANNIE EVERETT

Mobile Ref.

Learning Services

Account #

Next Bill Date: April 17, 2018

784of

1733

CURRENT CHARGES for

(continued)

Usage and long distance

@\$.00/MB	39.7647 MB	0.00
Unlimited Local Talking Unlimite	ed Usage	
@\$.00/minute	33:00 min:sec	0.00
Free Bell Message	12 events	0.00
Corporate Text Flex Zone3 Unlin	mited Incoming Messages	
	29 events	0.00
Messaging Pack Unlimited Incl.	Messages	
	12 events	0.00
Taxes		
GST		2.68

Total current charges

\$56.37

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit bell.ca/alertready

Payer:

Mary Jean Everett

Primary Phone:

Registrant Name:

Registration Date:

Jeannie Everett

Payment Method:

School:

Central Office

Jurisdiction:

Calgary Board of Education



10127 - 120 Avenue Grand Prairie AB, T8V 8H8 **Phone** (780) 882-7988

Feb 23, 2018

Fax

Conference	Registrants	Per Registrant	Total
CASS / Alberta Education Annual Learning Conference Only	1	\$420.00	\$420.00
GRAND TOTAL			\$420.00
Paid At: Feb 23, 2018			\$420.00
Balance Due			\$0.00
Payment Method:			Credit
Card Number:			
Order ID:			

	March 21, 2018 7:00pm - 11:00pm
CASS / Alberta Education Annual Learning Conference Only	March 22, 2018 7:15am - 4:00pm
	March 23, 2018 7:15am - 12:45pm

Inclusive Education	
Date: March 23, 2018	Time: 8:40 AM - 9:45 AM
3. Provincial Curriculum	
Date: March 23, 2018	Time: 10:15 AM - 11:15 AM

Date: March 23, 2018	Time: 11:15 AM - 12:30 PM			
	Delegates are asked to pre-pay registration fees whenever possible. If you prefer to be invoiced for the registration fees, please choose "cheque" during registration and your invoice will be attached to your confirmation email. This may be combined with other organizations for one cheque to be sent to NRLC (include a copy of each invoice).			
	Cancellations and Refunds:			
Notes:	This CASS Cancellation Policy supercedes the standard NRLC Cancellation Policy.			
	Subject to the following administrative and/or expenses charges:			
	 Less than 14 Days: 15% Less than 7 Days: 50% No Notification: No Refund. 			



03-23-18

Ms Jeannie Everett 1221 - 8 St Sw Calgary AB T2R 0L4 Canada Folia No. A/R Number Group Code Company Membership No.

20180313CO Departure CASS / AB Education Learning Con. Conf. No.

Room No.
Amval
Departure
Conf. No.

03-21-18 03-23-18 373109817

Rate Code Page No.

No. 1 of 1

Date		Description		Charges	Credits
03-21-18	*Accommodation		NAMES AND ADDRESS OF THE OWNER, OF THE OWNER, OF THE OWNER, OWNER	135.00	
03-21-18	ERDMF-3%			4.05	
03-21-18	Tourism Levy			5.56	
03-21-18	Room GST			6.95	
03-22-18	*Adcommodation			135.00	
03-22-18	ERDMF-3%			4.05	
03-22-18	Tourism Levy			5.56	
03-22-18	Room GST			6.95	
33-23-18	MasterCarg				303.12
			Total	303,12	303.17
			Balance	0.00	Barahana.

Guest Signature: X .

GST Summary:

Room 13.90 F&B 11.12 Misq. 0.00

G.S.T. Registration Number: R816322242

I have received the goods and it deservices in the amount shown heren it agree that my liability for this bit is not waived and agree to be held personally sable in the event that the indicated person, company, or associate tails to pay for any part or the full amount of these charges, if a credit card charge, I further agree to perform the obligations set forth in the cardholders agreement with the sauer.

Payer:

Mary Jean Everett

Primary Phone:

Registrant Name:

Jeannie Everett

Payment Method:

School:

Central Office

Jurisdiction:

Calgary Board of Education



10127 - 120 Avenue Grand Prairie AB, T8V 8H8 **Phone** (780) 882-7988 **Fax**

Conference	Registrants	Per Registrant	Total
CASS Retirement Banquet 2018	1	\$75.00	\$75.00
GRAND TOTAL			\$75.00

Paid At:	Feb 26, 2018	\$75.00
Balance Due		\$0.00

Payment Method:	Credit
Card Number:	
Order ID:	
Registration Date:	Feb 26, 2018

ASS Retirement Banquet 2018	March 22, 2018 6:00pm - 10:00pm		
ASS Retirement banquet 2016	Warch 22, 2018 6:00pm - 10:00pm		

Session Information

My Retirement Dinner Ticket

Date: March 22, 2018	Time: 6:00 PM - 10:00 PM				
	Delegates are asked to pre-pay registration fees whenever possible. If you prefer to be invoiced for the registration fees, please choose "cheque" during registration and your invoice will be attached to your confirmation email. This may be combined with other organizations for one cheque to be sent to NRLC (include a copy of each invoice).				
	Cancellations and Refunds:				
Notes:	This CASS Cancellation Policy supercedes the standard NRLC Cancellation Policy.				
	Subject to the following administrative and/or expenses charges:				
	 Less than 14 Days: 15% Less than 7 Days: 50% No Notification: No Refund. 				





Kilometre Travel Log

Directions: Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, and then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

retain a copy for	your own records.							
Section 1: You	ur Employee Info	ormation					To be complet	ted by Employee
Employee ID:*		First Name:*	Jean	ınie	Last N	Name:*	Everett	
Section 2: Trip				State of the state			To be complet	ted by Employee
Record the date,	, purpose, beginnin	g and ending locati	ions, ar	nd distance of each t	rip on a s	separate	row.	
Date DD-MM-YY		se for Trip		Trip Starts Fron			ip Ends At	Distance in km
21-03-18		ming Conference		Calgary			Edmonton	200
23-03-18	CASS/AE Lear	ming Conference		Edmonton (*Carpool)	,		Calgary	200
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The total weekly	km must be enter	red into the times	heet in	PeopleSoft.	- -	Total Kild	nmetres	400
PeopleSoft Time	Approver	n maka deleta jin	3 7 9 3		sia kre iy		MICCOS	
	tered into PeopleS	Soft				Table to the same and		ekt gegentlich in ge
Section 3:					To be c	complete	d by Employe	e and Approver
	st create a PDF cop	ov of the completer	l Trave	I og and send to:	10 50	Unipiete	u by Employed	e anu Approver
Employee Signature:*		7 2 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3		Time Approver Na	ame:*	1)4	VID STEVE.	
Employee Phone	; *	_		Time Approver Si	gnature		110 47600,	N30N
Date DD-MM-YY: *	06-04-18	Time Appro	over			Date	DD-MM-YY:*	14 - 19 - 18
Personal information is	s collected under the auth	nority of Alberta's Freedo	om of Infe	ormation and Protection of	Privacy Ac	t (FOIP). Th	is information will be	used for the

Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for the management of personnel and for the delivery of various Human Rescurces programs at the Calgary Board of Education. It will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the FOIP Act, please access http://www.cbe.ab.ca/legal/foip. If you have any questions about this form and/or the use of the information, please contact the Employee Contact Centre at 403-817-7333.

Kilometre Travel Log Revision Date: 2017/10/31 Page 1 of 2





Mobile Bill Date: April 17, 2018 JEANNIE EVERETT

Mobile Ref. 1221 8 ST SW

CALGARY, AB T2R 0L4

Learning Services

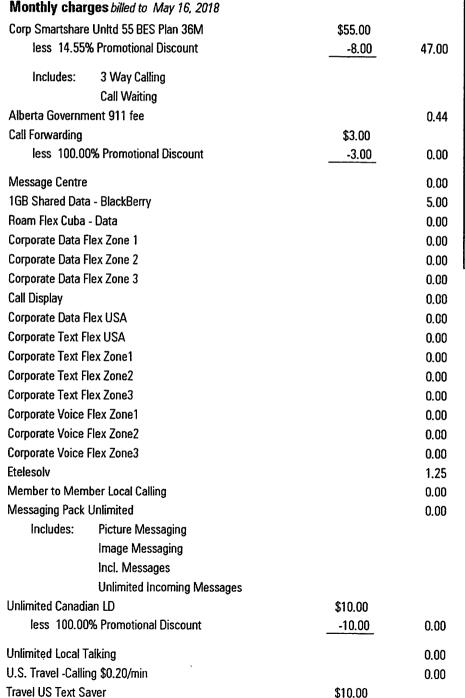
Account #

-10.00

0.00

Next Bill Date: May 17, 2018

CURRENT CHARGES for



FOR YOUR INFORMAT	ION
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary	_min:sec
Weekday ·	39:00
Total time used	39:00
Event Summary	
Total Events	
Total this month	\$0.00
Packet Plan Usage Su	mmary
Total megabytes	46.5840
Total this month	\$0.07

762of

1697



less 100.00% Promotional Discount

763of

1697

Mobile Bill Date: April 17, 2018 **JEANNIE EVERETT** Mobile Ref.

Learning Services

Account # Next Bill Date: May 17, 2018

CURRENT CHARGES for (continued)

Total current charges		\$56.44
GST		2.68
Taxes		
	56 events	0.00
Messaging Pack Unlimited Unlimite	ed Incoming Messages	
	22 events	0.00
Messaging Pack Unlimited Incl. Me	ssages	
Picture/Video/File messaging	1 event	0.00
Text message	3 events	0.00
Free Bell Message	2 events	0.00
@\$.02/MB	3.4005 MB	0.07
1GB Shared Data - BlackBerry Data Usag	Usage	
@\$.00/minute	39:00 min:sec	0.00
Unlimited Local Talking Unlimited U	sage	
@\$.00/MB	43.1835 MB	0.00
1GB Shared Data - BlackBerry Data L	Usage	
Usage and long distance		

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit bell.ca/alertready

Payer:

Mary Jane Everett

Primary Phone:

Registrant Name:

Jeannie Everett

Payment Method:

School:

Education Centre - Office of the Chief

Superintendent

Jurisdiction:

Calgary Board of Education



Receipt # 00013328

120 - 7000 Railway Street SE Calgary AB, T2H 3A8 Phone (403) 291-0967 Fax (403) 250-3904

^P rogram	Registrants	Per Registra	nt Total	
CASS Zone 5 - Education for Reconciliation Learning Day - By Invite Only	1	\$25.00	\$25.00	
GRAND TOTAL			\$25.00	
Paid At: Apr 09, 2018			\$25.00	
Balance Due:				
Payment Method:				
Card Number:				
Order ID:				
Registration Date:				
Program Information				
CASS Zone 5 - Education for Reconciliation Learning Day - By Invite Only April 27, 2018			8:30 AM - 3:30 PM	

CRC Conditions & Refund Policy

Request for cancellation must be received by email to register@crcpd.ab.ca fourteen (14) days prior to the session start to receive a full refund. Cancellations received between 7 – 14 days prior to session start will be refunded 50% of the registration fee. Cancellations within 7 days of session start will not be refunded.

If you are unable to attend, you can send someone in your place.

The CRC reserves the right to cancel programs if minimum numbers are not met. Fees will be refunded in full.

If you have any questions, please email register@crcpd.ab.ca