# expense | monthly tracking report

claimant | Mosher, Ronna

position | Acting Superintendent, Learning

level | Director

reporting period | May 1 to June 30, 2018

date of report | August-17-18



| Description                   | Date<br>(mm/dd/yyyy) | Details and/or Rationale                | Amount (CDN\$) | Category        | Expense Type                    |
|-------------------------------|----------------------|---|----------------|-----------------|---------------------------------|
|                               |                      |   |                |                 |                                 |
| Bell Mobility                 | 05/17/2018           | Monthly Service Plan                    | \$56.54        | other disclosed | telecom/cell phone              |
| Bell Mobility                 | 06/17/2018           | Monthly Service Plan                    | \$56.67        | other disclosed | telecom/cell phone              |
| AB Ed Curriculum              | 05/30/2018           | Red Arrow Bus to Edmonton and return to | \$152.00       | travel          | BUS airfare/bus/rail            |
| Implementation Working Group, |                      | Calgary                                 |                |                 |                                 |
| June 7-8, 2018                |                      |   |                |                 |                                 |
| AB Ed Curriculum              | 06/08/2018           | Accommodation for one night             | \$185.25       | travel          | BUS accommodation               |
| Implementation Working Group, |                      |   |                |                 |                                 |
| June 7-8, 2018                |                      |   |                |                 |                                 |
| AB Ed Curriculum              | 06/08/2018           | Two Meals Per Diem                      | \$52.00        | travel          | BUS food/non alcoholic beverage |
| Implementation Working Group, |                      |   |                |                 |                                 |
| June 7-8, 2018                |                      |   |                |                 |                                 |



Mobile Bill Date: May 17, 2018 **RONNA MOSHER** Mobile Ref. **Learning Services** 

### Account # Next Bill Date: June 17, 2018

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## **CURRENT CHARGES**

| Monthly charges billed to Jun 16, 2018 |         |       | FOR YOUR INFORMAT    | 'ION      |
|--|---------|-------|----------------------|-----------|
| Corp Smartshare Unitd 55 BES Plan 36M  | \$55.00 |       | Discount Summary     |           |
| less 14.55% Promotional Discount       | -8.00   | 47.00 | Total discounts      | - \$31.00 |
| Includes: 3 Way Calling                |         |       | Total this month     | \$31.00   |
| Call Waiting                           |         |       | Usage Summary        | min:sec   |
| Alberta Government 911 fee             |         | 0.44  | Weekday              | 89:00     |
| Call Forwarding                        | \$3.00  | 0.44  | Total time used      | 89:00     |
| less 100.00% Promotional Discount      | -3.00   | 0.00  | Event Summary        |           |
| Manage Cambra                          |         |       | Total Events         | 29        |
| Message Centre                         |         | 0.00  | Total this month     | \$0.00    |
| 1GB Shared Data - BlackBerry           |         | 5.00  | Packet Plan Usage Su |           |
| Roam Flex Cuba - Data                  |         | 0.00  | Total megabytes      | 125.3542  |
| Corporate Data Flex Zone 3             |         | 0.00  | Total this month     | \$0.17    |
| Call Display                           |         | 0.00  |                      | \$0.117   |
| Corporate Text Flex Zone3              |         | 0.00  |                      |           |
| Roam flex USA - Data                   |         | 0.00  |                      |           |
| Corporate Voice Flex Zone3             |         | 0.00  |                      |           |
| Roam flex Zone 1- Data                 |         | 0.00  |                      |           |
| Roam flex Zone 1 - Text                |         | 0.00  |                      |           |
| Roam flex Zone 1- Voice                |         | 0.00  |                      |           |
| Roam flex Zone 2- Data                 |         | 0.00  |                      |           |
| Roam flex Zone 2 - Text                |         | 0.00  |                      |           |
| Roam flex Zone 2- Voice                |         | 0.00  |                      |           |
| Etelesoiv                              |         | 1.25  |                      |           |
| Member to Member Local Calling         |         | 0.00  |                      |           |
| Messaging Pack Unlimited               |         | 0.00  |                      |           |
| Includes: Picture Messaging            |         |       |                      |           |
| Image Messaging                        |         |       |                      |           |
| Incl. Messages                         |         |       |                      |           |
| Unlimited Incoming Messages            |         |       |                      |           |
| Unlimited Canadian LD                  | \$10.00 |       |                      |           |
| less 100.00% Promotional Discount      | -10.00  | 0.00  |                      |           |
| Unlimited Local Talking                |         | 0.00  |                      |           |
| U.S. Travel -Calling \$0.20/min        |         | 0.00  |                      |           |
| Travel US Text Saver                   | \$10.00 |       |                      |           |
| less 100.00% Promotional Discount      | -10.00  | 0.00  |                      |           |

Mobile Bill Date: May 17, 2018 RONNA MOSHER Mobile Ref. Learning Services

Account # Next Bill Date: June 17, 2018

| CURRENT CHARGES                       |                   | (continued) |         |
|---------------------------------------|-------------------|-------------|---------|
| Usage and long distance               |                   |             |         |
| 1GB Shared Data - BlackBerry Data U   | lsage             |             |         |
| @\$.00/MB                             | 116.6199 MB       |             | 0.00    |
| Unlimited Local Talking Unlimited Usa | age               |             |         |
| @\$.00/minute                         | 89:00 min:sec     |             | 0.00    |
| 1GB Shared Data - BlackBerry Data U   | lsage             | :           |         |
| @\$.02/MB                             | 8.7343 MB         |             | 0,17    |
| Text message                          | 1 event           |             | 0.00    |
| Corporate Text Flex Zone3 Unlimited   | Incoming Messages |             |         |
|                                       | 18 events         |             | 0.00    |
| Messaging Pack Unlimited Incl. Mess   | ages              | *           |         |
|                                       | 10 events         |             | 0.00    |
| Taxes                                 |                   |             |         |
| GST                                   |                   | ,           | 2.68    |
| Total current charges                 |                   |             | \$56.54 |

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit bell,ca/alertready



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Mobile Bill Date: June 17, 2018 RONNA MOSHER Mobile Ref. Learning Services

### Account # Next Bill Date: July 17, 2018

### **CURRENT CHARGES**

| Monthly charges billed to Jul 16, 2018 |  |       | FOR YOUR INFORMAT    | 10N            |
|--|--|-------|----------------------|----------------|
| Corp Smartshare Unitd 55 BES Plan 36M  | \$55.00                                |       | Discount Summary     |                |
| less 14.55% Promotional Discount       | -8.00                                  | 47.00 | Total discounts      | \$31.00        |
| Includes: 3 Way Calling                |  |       | Total this month     | \$31.00        |
| Call Waiting                           |  |       | Usage Summary        |                |
| Alberta Government 911 fee             |  | 0.44  | Weekday              | 20:00          |
| Call Forwarding                        | \$3.00                                 | Q.14  | Total time used      | 20:00          |
| less 100.00% Promotional Discount      | -3.00                                  | 0.00  | Packet Plan Usage Su | immary         |
| M 0 1                                  | ************************************** |       | Total megabytes      | 72.2849        |
| Message Centre                         |  | 0.00  | Total this month     | <b>\$0</b> .30 |
| 1GB Shared Data - BlackBerry           |  | 5.00  |                      |                |
| Roam Flex Cuba - Data                  |  | 0.00  |                      |                |
| Corporate Data Flex Zone 3             |  | 0.00  |                      |                |
| Call Display                           |  | 0.00  |                      |                |
| Corporate Text Flex Zone3              |  | 0.00  |                      |                |
| Roam flex USA - Data                   |  | 0.00  |                      |                |
| Corporate Voice Flex Zone3             |  | 0.00  |                      |                |
| Roam flex Zone 1- Data                 |  | 0.00  |                      |                |
| Roam flex Zone 1 - Text                |  | 0.00  |                      |                |
| Roam flex Zone 1- Voice                |  | 0.00  |                      |                |
| Roam flex Zone 2- Data                 |  | 0.00  |                      |                |
| Roam flex Zone 2 - Text                |  | 0.00  |                      |                |
| Roam flex Zone 2- Voice                |  | 0.00  |                      |                |
| Etelesolv                              |  | 1.25  |                      |                |
| Member to Member Local Calling         |  | 0.00  |                      |                |
| Messaging Pack Unlimited               |  | 0.00  |                      |                |
| Includes: Picture Messaging            |  |       |                      |                |
| Image Messaging                        |  |       |                      |                |
| Incl. Messages                         |  |       |                      |                |
| Unlimited Incoming Messages            |  |       |                      |                |
| Unlimited Canadian LD                  | \$10.00                                |       |                      |                |
| less 100.00% Promotional Discount      | -10.00                                 | 0.00  |                      |                |
| Unlimited Local Talking                |  | 0.00  |                      |                |
| U.S. Travel -Calling \$0.20/min        |  | 0.00  |                      |                |
| Travel US Text Saver                   | \$10.00                                |       |                      |                |
| less 100.00% Promotional Discount      | -10.00                                 | 0.00  |                      |                |

Mobile Bill Date: June 17, 2018 RONNA MOSHER Mobile Ref. ( Learning Services

Account # Next Bill Date: July 17, 2018

## CURRENT CHARGES

(continued)

#### Usage and long distance

| Total current charges                           |                            | \$56.67 |
|---|----------------------------|---------|
| Taxes<br>GST                                    |                            | 2.68    |
| @\$.02/MB                                       | 15.7618 MB                 | 0.30    |
| @\$.00/minute<br>1GB Shared Data - BlackBerry D | 20:00 min:sec<br>ata Usage | 0.00    |
| @\$.00/MB<br>Unlimited Local Talking Unlimite   | 56.5231 MB<br>d Usage      | 0.00    |
| 1GB Shared Data - BlackBerry D                  | ata Usage                  |         |

From: Sent: To: Subject: Red Arrow Reservations <itinerary@redarrow.ca> May-30-18 12:54 PM

Red Arrow Itinerary/Receipt

red orrow safely home

# **ITINERARY/RECEIPT**

2018-05-30

You can reach us at:

1221 8 ST CALGARY, T2R 0L4 Red Arrow - CTO Central Reservations: 1-800-232-1958 <u>sales@redarrow.ca</u>

| ORDER# | ORDERED        | CUSTOMER# | P.O. | GROUP<br>NAME | DEPARTING  | RETURNING  | SALES<br>REP | SALES |
|--------|----------------|-----------|------|---------------|------------|------------|--------------|-------|
|        | 2018-05-<br>30 |           |      |               | 2018-06-07 | 2018-06-08 |              | RICKY |

Travellers:

MOSHER/RONNA

| PRODUCT DESCRIPTION  | DURATION      | OCCUPANCY | QTY | PRICE/UNIT | BILLED   |
|--|---------------|-----------|-----|------------|----------|
| CEEXP 16:30.<br>Assigned to: 03B<br>Departs Calgary (CALTO / CTO 205 9<br>Ave SE) at 16:30 on 2018-06-07.<br>Arrives Edmonton (EDMTO / ETO 10014<br>104 St) at 19:50 on 2018-06-07. (3 hrs 20<br>mins) | 3 hrs 20 mins | Adult     | 1   | \$ 72.38   | \$ 76.00 |
| ECEXP 16:30.<br>Assigned to: 04A<br>Departs Edmonton (EDMTO / ETO 10014<br>104 St) at 16:30 on 2018-06-08.<br>Arrives Calgary (CALTO / CTO 205 9<br>Ave SE) at 19:50 on 2018-06-08. (3 hrs 20          | 3 hrs 20 mins | Adult     | 1   | \$ 72.38   | \$ 76.00 |

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|                |            |                      |              | <b>Base Price:</b>    | \$ 144.76 |
|----------------|------------|----------------------|--------------|-----------------------|-----------|
|                |            |                      |              | <b>Discounts:</b>     | \$ 0.00   |
| Payments       | s Received |                      |              | Service<br>Charges:   | \$ 0.00   |
| DATE           | GUEST      | REFERENCE            | AMOUNT       | GST:                  | \$ 7.24   |
| 2018-<br>05-30 | customer:  | MasterCard<br>****** | \$<br>152.00 | Invoice<br>Total:     | \$ 152.00 |
|                |            |                      |              | Payments<br>Received: | \$ 152.00 |
|                |            |                      |              | <b>Balance Due:</b>   | \$ 0.00   |
|                |            |                      |              |                       |           |

## PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN. PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. \*\*Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit <u>www.redarrow.ca</u> or view the policy posted on our information boards at our Ticket Offices\*\* \*\*Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time\*\* Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

#### Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

MATRIX

| Ronna Mosher               | Room No.       | :          |
|----------------------------|----------------|------------|
| 1221 8th Street SW         | Arrival        | : 06-07-18 |
| Calgary AB T2R0L4          | Departure Date | : 06-08-18 |
| Canada                     | Folio No.      | :          |
| Company Name: AB Education | Conf. No.      |            |
| Group Name:                | P.O. No.       | :          |

#### INVOICE

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| Description  |   |  |
|--------------|---|--|
|              | Charges   | Credits  |
| Room Revenue |   |  |
|              | 165.00  |  |
|              | 4.95  |  |
|              | 8.50  |  |
|              | 6.80  |  |
|              |   | 185.25   |
|              | Room Revenue<br>Destination Marketing Fee<br>Room GST<br>Tourism Levy<br>Mastercard | Room RevenueChargesDestination Marketing Fee165.00Room GST4.95Tourism Levy8.50 |

| Total Charges |                                       |        |
|---------------|---------------------------------------|--------|
| Total Credits | · · · · · · · · · · · · · · · · · · · | 185.25 |
| Balance       | 1                                     | 0.00   |

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