

expense | monthly tracking report

claimant | **Hurdman, Trina**
 position | **Trustee**
 level | **Board of Trustees**
 reporting period | **November 1 to December 31, 2018**
 date of report | **February-08-19**



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Bell Mobility Invoice	11/17/2018	Monthly Service Charge	\$56.43	other disclosed	telecom/cell phone
ASBA FGM	11/18-20/18	ASBA FGM Conference Fees	\$813.75	travel	conferences & workshops
ASBA FGM	11/18-20/18	ASBA FGM Car Rental	\$101.46	travel	BUS airfare/bus/rail
ASBA FGM	11/18-20/18	ASBA FGM Parking	\$73.50	travel	BUS airfare/bus/rail
ASBA FGM	11/18-20/18	ASBA FGM Accommodation	\$446.84	travel	BUS accommodation
ASBA FGM	11/18-20/18	ASBA FGM Meals	\$20.16	travel	BUS food/non alcoholic beverage
ASBA FGM	11/18-20/18	ASBA FGM Fuel	\$42.35	travel	BUS airfare/bus/rail
Bell Mobility Invoice	12/17/2018	Monthly Service Charge	\$56.37	other disclosed	telecom/cell phone

Mobile
Bill Date: November 17, 2018
TRUSTEE CHAIR
Mobile Ref.
Trustees Office

Account #
Next Bill Date: December 17, 2018

1604

CURRENT CHARGES

Monthly charges billed to Dec 16, 2018

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary	
	<i>min:sec</i>
Weekday	780:00
Weeknight	48:00
Total time used	828:00
Event Summary	
Total Events	304
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	81.9287
Total this month	\$0.06



000035-009329 39_39_837 6

Mobile
Bill Date: November 17, 2018
TRUSTEE CHAIR
Mobile Ref.
Trustees Office

Account #
Next Bill Date: December 17, 2018

1604

CURRENT CHARGES

(continued)

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	79.1523 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	828:00 min:sec	0.00
1GB Shared Data - BlackBerry Data Usage		
@\$.02/MB	2.7764 MB	0.06
Free Bell Message	8 events	0.00
Text message	20 events	0.00
Free SMS Message	1 event	0.00
Picture/Video/File messaging	3 events	0.00
Roam flex Zone 2 - Text Unlimited Incoming Messages		
	147 events	0.00
Messaging Pack Unlimited Incl. Messages		
	125 events	0.00
Taxes		
GST		2.68

Total current charges **\$56.43**

000039-009330



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Date: November 28 2018

Details of Trip | Please Print

Trustee's Name Trina Hurdman, Chair & Trustee Wards 1 & 2

Purpose of Trip / Name of Conference: ASBA FGM

Departure and Return Date November 18/20, 2018 Destination: Edmonton

Description of Expenses Please attach receipts	Total Cost (Indicate currency if not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
Registration/Conference Fees	813.75		813.75		Invoiced
Travel Costs					
Airfare					
Insurance					
Rail/Bus					
Taxi/Shuttle Bus/Car Rental at Destination	101.46			101.46	
Personal Vehicle Km @ 50¢/Km (submit via PeopleSoft)					
Parking – at Destination	73.50			73.50	
Accommodation					
2 Nights @ \$ <u>223.42</u> (Single Rate)	446.84			446.84	
Telecommunication Charges (Internet, Phone calls)					
Meals – Receipts required (Including tips, excluding meals covered by Conference or Others)					
Breakfast(s) (Maximum \$12.00 each)					
Lunch(es) (Maximum \$17.00 each)					
1 Dinner(s) (Maximum \$26.00 each)	20.16			20.16	
Other – Provide Details	42.35	Fuel		42.35 Fuel	
TOTAL COST OF TRIP	1498.06		813.75		
AMOUNT DUE TO CLAIMANT / <CBE>				684.31	

GST Breakout Area

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*. The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature _____

Payment Authorization _____

St. Croix, Grace M

From: events@regonline.ca
Sent: October-19-18 2:04 PM
To: St. Croix, Grace M
Cc: St. Croix, Grace M
Subject: Registration Confirmation

You are receiving this email because you registered for FGM 2018.
If you are having trouble viewing this email, try [viewing it in a browser](#).

RegOnline



FGM 2018

Thank you for registering. You are confirmed for FGM 2018.

Name: Trina Hurdman
Registration ID: 111367614

[Review, change, or update your registration.](#)

We look forward to seeing you at the event!

Get event information on the go with our NEW Mobile Event Guide! To access on your mobile device, [click here](#)

When

November 18-20, 2018

Where

The Westin Edmonton
10135 100 Street
Northwest
Edmonton, Alberta T5J
0N7
(780) 426-3636

[For a map and directions to the event, click here.](#)

Contact

Phone: 780-451-7102

Interested in hosting your own event? [Click here.](#)

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Quick, easy and affordable online event registration and event management software for all event sizes.



Suite 1200, 9925 - 109 Street Edmonton, AB T5K 2J8
 Phone: 780.482.7311 Fax: 780.482.5659
 www.asba.ab.ca email: finance@asba.ab.ca

Invoice

Date	Invoice #
11/30/2018	201864

Invoice To

Calgary Board of Education
 1221 - 8 Street SW
 Calgary, AB T2R 0L4

Terms - Net 30 days

Quantity	Item	Description	Net	Amount
	Registration Fees	Fall General Meeting - as per the attached <i>Chair Trina Heudman</i> <i>\$ 813.75</i>	3,100.00	3,100.00

Sales Tax Summary

GST@5.0%	CAD 155.00
Total Tax	CAD 155.00

GST/HST No.	106694268	Total	CAD 3,255.00
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155 CROWFOOT WAY NW
 CALGARY, AB T3G3P7
 Federal GST# :889365821

Rental Agreement #: 439C7R
 Bill Ref #:
 Invoice Date: 20/11/2018
 Account #:

BILL TO

TRINA HURDMAN

RENTAL INFORMATION

Date/Time Out 11/18/2018 12:44 Date/Time In 11/20/2018 17:59

Renter
 HURDMAN, TRINA

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out In
SILVER	E70617	MALI	7QKYTK	30,642 30,750

VIN: 1G1ZD5ST6JF217429

CLAIM INFORMATION

Claim# / PO# / RO#	Insured		
Date of Loss	Type of Loss	Type of Vehicle	Repair Shop

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	3 DAY	31.04	93.12
Subtotal			93.12
VEHICLE LICENSE FEE RECOVERY	3 DAY	1.17	3.51
GOODS AND SERVICES TAX	PCT	5.00	4.83
Total Charges (CAD)			101.46

PAYMENTS

Payment	Master Card	-101.46
Total Payments (CAD)	-101.46	

Amount Due (CAD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

For Billing Inquiries / Payment Terms :

Tel#:4032163490
 ALBARADMIN@ehi.com
 Payment Due within days of invoice date
 Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance	Amount Due (CAD)	0
Remit To : ENTERPRISE RENT-A-CAR 5821 - 6 STREET SE CALGARY, AB T2H1M4	Paid By: TRINA HURDMAN	
Account #	Rental Agreement	Amount
	439C7R	0
		GPBR
		C506



HOTEL MACDONALD

10065 - 100 Street NW
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481
G.S.T. Registration # 846543619

Room :
Folio # :
Cashier # : 225781
Page # : 1 of 2

Mrs Trina Hurdman
1221 8th Street SW
Calgary AB
T2R 0L4 Canada

Arrival : 11-18-18
Departure : 11-20-18

Date	Description	Additional Information	Charges	Credits
11-18-18	Government Rate		199.00	
11-18-18	Room - DMF		5.97	
11-18-18	Room - AB Tourism Levy		8.20	
11-18-18	Room - GST		10.25	
11-18-18	Parking - Self Service		35.00	
11-18-18	Parking - GST		1.75	
11-19-18	Government Rate		199.00	
11-19-18	Room - DMF		5.97	
11-19-18	Room - AB Tourism Levy		8.20	
11-19-18	Room - GST		10.25	
11-19-18	Parking - Self Service		35.00	
11-19-18	Parking - GST		1.75	
11-20-18	Mastercard	XXXXXXXXXXXX XX/XX		520.34

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au www.fairmont.com ou téléphoner au Hôtels Fairmont de: États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois. (18,00% par année)
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi. (Dans les hôtels participants.)

**Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont**



HOTEL MACDONALD

10065 - 100 Street NW
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481
G.S.T. Registration # 846543619

Room :
Folio # :
Cashier # : 225781
Page # : 2 of 2

Mrs Trina Hurdman
1221 8th Street SW
Calgary AB
T2R 0L4 Canada

Arrival : 11-18-18
Departure : 11-20-18

Date	Description	Additional Information	Charges	Credits
Total			520.34	520.34
Balance Due			0.00	

GST Summary

Room	20.50
F&B	0.00
Other	3.50
Total	24.00

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay, please contact Garrett Turta, General Manager, at Garrett.Turta@fairmont.com. We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au www.fairmont.com ou téléphoner au Hôtels Fairmont de: États-Unis ou Canada 1 800 441 1414

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Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

DUPLICATE DUPLICATE DUPLICATE

PETRO-CANADA
100 CROWFOOT WAY N
CALGARY
Alberta T3G 4C8

GST: 0890725054 (403) 208-9053
2018-11-20 PC0749254:3797201 17:51
TERMINAL: 023797255 OPER: A
PAYPOINT: 023797201

FUEL (L) (\$/L) (\$)
Pump 5 41.557 1.019 42.35*
Regular
Total Owed 42.35

TOTAL PAID
CREDIT CARD \$ 42.35

*TAXES INCL. #TAXES EXCL.
GST TOTAL \$ 2.02

MASTERCARD ***** C
TNV. 469B25 AUTH. R7768B
Purchase
C 0010010010 00 027
MasterCard
AID: A0000000041010
0000008000
E800

VERIFIED BY PIN

-- IMPORTANT --
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CUSTOMER COPY

Learn how to
save 3 cents/L
every day at
Petro-Canada.ca/RBC

Survey! Earn Points
& chance to WIN gas
petro-canada.ca/hero

CHECK # 923441 DATE 11/19/18
TABLE # 103 TIME 7:31PM
=====

-- DINING : PARTY 3 --
SEAT# ITEMS ORDERED AMOUNT
4 MED POWER BOWL 16.00
SUBTOTAL 16.00
GST 0.80

TOTAL 16.80

SUBTOTAL 16.00
GST 0.80

TOTAL DUE 16.80

OF GUESTS 1

WINE VS BEER BREWMASTER DINNER
Wednesday November 28th 6pm
4 Course Dinner with Beer/Wine pairings
Tickets are \$60 and can be purchased
Online or In House
RiceHowardEvents@CRAFTBeerMarket.ca
www.CRAFTBeerMarket.ca
780.424.BEER

GST# 843991241 RT0001

CRAFT BEER MARKET
10013 101A Avenue
Edmonton AB T5J 0C3
780-424-7339
** TRANSACTION RECORD **
Tran. #: 404
Check #: 923441
Employee #: 1098
Employee: Z-HEATHER
Type: Purchase
Acct: MasterCard
Card #: xxxxxxxxxxxxxx4205

Amount \$16.80
Tip \$3.36
=====

TOTAL CAD\$20.16

Reference #: 66275245 0014540140 H
FF/DT: 00
Auth. #: F3261B
CBMECS21/W66275245 005
11/19/2018 7:33:06 PM
MasterCard
A0000000041010
0000008000

APPROVED - THANK YOU
01-027

No signature required

Merchant Copy

THANK YOU
Come Again

Mobile
Bill Date: December 17, 2018
TRUSTEE CHAIR
Mobile Ref.
Trustees Office

Account # 1587
Next Bill Date: January 17, 2019

CURRENT CHARGES

Monthly charges billed to Jan 16, 2019

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	308:00
Weekend	88:00
Weeknight	16:00
Total time used	412:00
Event Summary	
Total Events	149
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	159.2782
Total this month	\$0.00



000040-009347 40_88_825 6

Mobile
Bill Date: December 17, 2018
TRUSTEE CHAIR
Mobile Ref.
Trustees Office

Account #
Next Bill Date: January 17, 2019

1587

CURRENT CHARGES

(continued)

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	159.1796 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	412:00 min:sec	0.00
1GB Shared Data - BlackBerry Data Usage		
@\$.02/MB	0.0986 MB	0.00
Free Bell Message	2 events	0.00
Text message	6 events	0.00
Roam flex Zone 2 - Text Unlimited Incoming Messages		
	81 events	0.00
Messaging Pack Unlimited Incl. Messages		
	60 events	0.00
Taxes		
GST		2.68

Total current charges **\$56.37**

000040-000348