

expense | monthly tracking report

claimant | Hurdman, Trina
position | Trustee
level | Board of Trustees
reporting period | September 1 to October 31, 2018
date of report | December-14-18



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Bell Mobility Invoice	09/17/2018	Monthly Service Charge	\$56.44	other disclosed	telecom/cell phone
TEBA Meeting	09/19-20/2018	TEBA Meeting Accommodation	\$144.82	travel	BUS accommodation
TEBA Meeting	09/19-20/2018	TEBA Meeting Car Rental	\$45.80	travel	BUS airfare/bus/rail
TEBA Meeting	09/19-20/2018	TEBA Meeting Fuel Charge	\$67.50	travel	BUS airfare/bus/rail
Bell Mobility Invoice	10/17/2018	Monthly Service Charge	\$56.37	other disclosed	telecom/cell phone

Mobile

Bill Date: September 17, 2018

TRUSTEE CHAIR

Mobile Ref.

Trustees Office

Account #

Next Bill Date: October 17, 2018

1646

CURRENT CHARGES

Monthly charges billed to Oct 16, 2018

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes:		
3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1 - Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1 - Voice		0.00
Roam flex Zone 2 - Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2 - Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel-Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...

Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	237:00
Weekend	38:00
Weeknight	15:00
Total time used	290:00
Event Summary	
Total Events	76
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	72,4618
Total this month	\$0.07

000040-009377 40_91_841 6



Mobile

Account #

1646

Bill Date: September 17, 2018

Next Bill Date: October 17, 2018

TRUSTEE CHAIR

Mobile Ref.

Trustees Office

CURRENT CHARGES

(continued)

Usage and long distance

1GB Shared Data - BlackBerry Data Usage

@\$.00/MB

68.9629 MB

0.00

Unlimited Local Talking Unlimited Usage

@\$.00/minute

290:00 min:sec

0.00

1GB Shared Data - BlackBerry Data Usage

@\$.02/MB

3.4989 MB

0.07

Free Bell Message

Text message

4 events

0.00

Messaging Pack Unlimited Incl. Messages

1 event

0.00

Messaging Pack Unlimited Incoming Messages

32 events

0.00

Taxes

GST

2.68

Total current charges

\$56.44

Mobile

Bill Date: **October 17, 2018**

TRUSTEE CHAIR

Mobile Ref.

Trustees Office

Account #

Next Bill Date: **November 17, 2018**

1661

CURRENT CHARGES

Monthly charges billed to Nov 16, 2018

Corp Smartshare Unitd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...

Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary	
Weekday	521:00
Weekend	26:00
Weeknight	44:00
Total time used	591:00
Event Summary	
Total Events	226
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	89.9472
Total this month	\$0.00

000039-009329 39_96_851 6



Mobile

Account #

1661

Bill Date: October 17, 2018

Next Bill Date: November 17, 2018

TRUSTEE CHAIR

Mobile Ref.

Trustees Office

CURRENT CHARGES

(continued)

Usage and long distance

1GB Shared Data - BlackBerry Data Usage

@\$.00/MB

89.9472 MB

0.00

Unlimited Local Talking Unlimited Usage

@\$.00/minute

591:00 min:sec

0.00

Text message

16 events

0.00

Roam flex Zone 2 - Text Unlimited Incoming Messages

111 events

0.00

Messaging Pack Unlimited Incl. Messages

99 events

0.00

Taxes

GST

2.68

Total current charges

\$56.37

Important info: As of Dec 1 pay per use text msging rates are changing and apply to sent & received msgs if you don't have an applicable text msging bundle. Canada/Canada goes from \$0.20 to \$0.30/msg, Canada/US goes from \$0.20 to \$0.40/msg & Canada/international goes from \$0.35 to \$0.40/msg sent & from \$0.20 to \$0.40/msg received.
bell.ca/changes



Calgary Board of Education | Trustee Professional Development and Travel & Subsistence Expense Report

Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Date: September 25 2018

Details of Trip | Please Print

Trustee's Name Trina Hurdman, Chair & Trustee Wards 1 & 2

Purpose of Trip / Name of Conference: TEBA Meeting

Departure and Return Date Sept 19-20 2018 Destination: Edmonton

Description of Expenses Please attach receipts	Total Cost (Indicate currency if not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
--------------------------------------------------	-------------------------------------------	-----------------------------------------------	------------------------------------------------------------------------	------------------------------------------------------------------------	---------------------------------------------

Registration/Conference Fees

Travel Costs

Airfare					
Insurance					
Rail/Bus					
Taxi/Shuttle Bus/Car Rental at Destination	45.80			45.80	
Personal Vehicle 50¢/Km (submit via PeopleSoft)					Km @
Parking – at Destination					

Accommodation

1 Nights @ \$ 144.82 (Single Rate)	144.82			144.82	
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Telecommunication Charges

(Internet, Phone calls)

Meals – Receipts required

(Including tips, excluding meals covered by Conference or Others)

Breakfast(s) (Maximum \$12.00 each)					
Lunch(es) (Maximum \$17.00 each)					
Dinner(s) (Maximum \$26.00 each)					
Other – Provide Details	67.50			67.50	
TOTAL COST OF TRIP	258.12				

AMOUNT DUE TO CLAIMANT / <CBE> 258.12

GST Breakout Area

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*. The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature _____

Payment Authorization _____



25 09-20-18

Trina Hurdman	
Folio No. :	Room No. :
A/R Number :	Arrival : 09-19-18
Group Code :	Departure : 09-20-18
Company : Government Alberta	Conf. No. : 44549314
Membership No. :	Rate Code : IPHQS
Invoice No. :	Page No. : 1 of 1
Ref.No. :	

Date	Description	Charges	Credits
09-19-18	*Accommodation	129.00	
09-19-18	*GST	6.64	
09-19-18	DMF	3.87	
09-19-18	*AB Tourism Levy	5.31	
09-20-18	MasterCard		144.82
Total		144.82	144.82
Balance		0.00	

Tax Summary	
*GST	6.64
*AB Tourism Levy	5.31
DMF	3.87
	0.00

Guest Signature: _____
 I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express & Suites
 18520 100th Ave
 Edmonton, AB T5S 0K6
 Telephone: (780) 756-2134 Fax: (780) 756-2135
 GST#866820160 RT0002
 Owned and Operated by 1779994 Alberta Ltd.



155 CROWFOOT WAY NW
 CALGARY, AB T3G3P7
 Federal GST #: 889365821

Rental Agreement #: 3JZX93
 Bill Ref #: 21/09/2018
 Invoice Date:
 Account #:

BILL TO

TRINA HURDMAN

BILLING DETAIL			
Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 DAY	31.04	31.04
TIME & DISTANCE	1 HR	10.24	10.24
Subtotal			41.28
VEHICLE LICENSE FEE RECOVERY	2 DAY	1.17	2.34
GOODS AND SERVICES TAX	PCT	5.00	2.18
Total Charges (CAD)			45.80

RENTAL INFORMATION

Date/Time Out 09/19/2018 17:27
 Date/Time In 09/20/2018 18:00

PAYMENTS		
Payment	Method	Amount
Total Payments (CAD)	Master Card	-45.80
Amount Due (CAD)		
		0.00

RENTAL VEHICLES

Renter HURDMAN, TRINA

Color License Model Unit Miles/Kms
 GRAY E01027 ESCA 7PC3CR 41,253 41,925
 VIN: 1FMCU9GD0HUD88037

CLAIM INFORMATION

Claim# / PO# / RO# Insured

Date of Loss Type of Loss Type of Vehicle
 Repair Shop

Individual line item charges such as rental rates for Time and Distance, percentage-based charges for excess charges and fees or surcharges, and charges divided between multiple items are rounded up to the nearest cent to ensure that the charges equal the actual total Amount Due and/or to avoid fractional cents.

For Billing Inquiries / Payment Terms :
 Tel#: 4032163490
 ALBARADMIN@ehi.com
 Payment Due within days of invoice date
 Late payments are subject to a finance charge.



Thank You For Choosing Enterprise

Please Return This Portion With Remittance Amount Due (CAD) 0

Remit To :
 ENTERPRISE RENT-A-CAR
 5821 - 6 STREET SE
 CALGARY, AB T2H1M4

Paid By:
 TRINA HURDMAN

Account #	Rental Agreement	Amount	GPBR
3JZX93		0	C506

TEBA Mtg
Sept 20th 2018

PETRO-CANADA
100 CROWFOOT WAY N
CALGARY
ALBERTA T3G 4C8
(403) 208-9053

GST 0890725054
PC0693336:3797201
TERMINAL: 023797255
PAYPOINT: 023797201

2018-09-20 18:58

PUMP 05
REGULAR
LITRES L 50.036
PRICE/L \$ 1.349
FUEL SALES \$ 67.50*

TOTAL OWED \$ 67.50

TOTAL PAID
CREDIT CARD \$ 67.50

* GST INCL. \$ 3.21

MASTERCARD
***** C
AUTH
PURCHASE
C 0010010010 00 027

MASTERCARD
A0000000041010
0000008000
E800
INVOICE

VERIFIED BY PIN

00 APPROVED
THANK YOU 027

-- IMPORTANT --
RETAIN THIS COPY
FOR YOUR RECORDS
-- CUSTOMER'S COPY --

LEARN HOW TO
SAVE 3 CENTS/L
EVERY DAY AT
PETRO-CANADA.CA/RBC

SURVEY? EARN POINTS
& CHANCE TO WIN GAS
PETRO-CANADA.CA/HERO

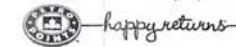
COLLECTING & REDEEMING PETRO-POINTS™ IS FAST, FREE AND EASY

COLLECT PETRO-POINTS ON:	POINTS COLLECTED
All Fuel Grades	10 per Litre
Car Wash	10 per Dollar
Convenience Store Purchases*	10 per Dollar

REDEEM PETRO-POINTS FOR:	POINTS REQUIRED
\$4 per litre Fuel Savings Reward Card	10,000
SuperWorks™ Car Wash	10,000
\$1 off Purchase* (incl. Fuel)	1,000
\$5 off Purchase* (incl. Fuel)	5,000
\$10 off Purchase* (incl. Fuel)	10,000
\$20 off Purchase* (incl. Fuel)	20,000

*On eligible purchases.
At participating Petro-Canada™
locations. Points levels are
subject to change.

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petro-points.com



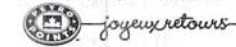
ACCUMULER ET ÉCHANGER DES PETRO-POINTS™ EST RAPIDE, GRATUIT ET FACILE

ACCUMULEZ DES PETRO-POINTS:	POINTS ACCUMULÉS
Tous les carburants	10 points par litre
Lavages d'auto	10 points par dollar
Achats au dépanneur*	10 points par dollar

ÉCHANGEZ DES PETRO-POINTS:	POINTS REQUIS
Carte Économise sur l'essence en prima de \$4 le litre	10 000
Lavage Tout compris de luxe**	10 000
1 \$ de rabais* (incl. sur l'essence)	1 000
5 \$ de rabais* (incl. sur l'essence)	5 000
10 \$ de rabais* (incl. sur l'essence)	10 000
20 \$ de rabais* (incl. sur l'essence)	20 000

*Sur les achats admissibles.
Dans les établissements
Petro-Canada™ participants.
Le nombre de points peut changer.

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Inscrivez-vous aujourd'hui!
petro-points.com



COLLECTING & REDEEMING PETRO-POINTS™ IS FAST, FREE AND EASY

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\$1 off Purchase* (incl. Fuel)	1,000
\$5 off Purchase* (incl. Fuel)	5,000
\$10 off Purchase* (incl. Fuel)	10,000
\$20 off Purchase* (incl. Fuel)	20,000

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