

expense | monthly tracking report

claimant | Reilly, Karey
position | Director, Human Resources
level | Director
reporting period | September 1 to October 31, 2023
date of report | Friday, December 8, 2023



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Gartner Reimagine HR Conference	10/20/2023	Registration for Gartner Conference in Florida - Oct 23-25, 2023	\$4,540.00	travel	PD course or registration fee
Gartner Reimagine HR Conference	10/21/2023	Car Rental - prorated 3 days	\$263.85	travel	PD airfare/bus/rail
Gartner Reimagine HR Conference	10/21/2023	Westjet flight to Florida and Return	\$930.54	travel	PD airfare/bus/rail
Gartner Reimagine HR Conference	10/21/2023	Hotel for Gartner Reimagine HR Conference 3 days	\$1,315.47	travel	PD accommodation
Gartner Reimagine HR Conference	10/21/2023	Meals - Per Diem - 3 days	\$148.48	travel	PD food/non alcoholic beverage



Order Confirmation

Receipt #

Date: 10/20/2023 20:11:51 EDT

Thank you for your payment!
An email confirmation was sent to

Billing Information

Name: Karey Reilly

Email Address:

Phone Number:

Company: Calgary Board of Education

Address: 1221 8 St SW
Calgary, Alberta T2R 0L4
Canada

Payment Information

Invoice Number:

Subtotal: \$4,540.00

Tax Amount: \$0.00

Total Payment: \$4,540.00 CAD



RA #

OWNER: ENTERPRISE LEASING COMPANY OF ORLANDO, LLC

RENTAL AGREEMENT SUMMARY NO.	RESERVATION# ACCOUNT	LOYALTY	MODIFY FT#
RENTAL LOCATION ORLANDO NTL ARPT 1 JEFF FUQUA BLVD ORLANDO FL USA 32827 4392 (844) 951 0601	RENTAL DATE 10/21/2023 RENTAL TIME 5 18 PM	RETURN LOCATION ORLANDO NTL ARPT 1 JEFF FUQUA BLVD ORLANDO FL USA 32827 4392 (844) 951 0601	RETURN DATE 10/28/2023 RETURN TIME
RENTER KAREY RE LLY XXX XXXXXX XXXXX XXXXX XX	DRIVER'S LICENSE NUMBER		ISSUE DATE
	EXP. DATE	ISSUING STATE AB	DOB

RATE RULES AND QUALIFICATIONS

LOCAL ADDENDA

OPTIONAL PRODUCTS NOTICE: WE OFFER FOR AN ADD T ONAL CHARGE THE FOLLOW NG OPT ONAL PRODUCTS DAMAGE WA VER (WH CH MAY ALSO BE KNOWN AS LOSS DAMAGE WA VER OR COLL S ON DAMAGE WA VER) PERSONAL EFFECTS COVERAGE SUPPLEMENTAL L AB L TY PROTECT ON AND ROADS DE ASS STANCE PROTECT ON OR ROADS DE SERV CE PROTECT ON BEFORE DEC D NG TO PURCHASE ANY OF THESE PRODUCTS YOU MAY W SH TO DETERM NE WHETHER YOUR PERSONAL NSURANCE CRED T CARD OR OTHER COVERAGE PROV DES YOU PROTECT ON DUR NG THE RENTAL PER OD THE PURCHASE OF ANY OF THESE PRODUCTS S NOT REQU RED TO RENT VEH CLE

*SC REC S THE FLOR DA STATE RENTAL CAR SURCHARGE SEE PAYMENT BY RENTER PARAGRAPH N THE ADD T ONAL TERMS AND COND T ONS
*VLF REC S THE VEH CLE L CENSE FEE RECOVERY SEE PAYMENT BY RENTER PARAGRAPH N THE ADD T ONAL TERMS AND COND T ONS

THE VAL D AND COLLECT BLE L AB L TY NSURANCE AND PERSONAL NJURY PROTECT ON NSURANCE OF ANY AUTHOR ZED RENTAL OR LEAS NG DR VER S PR MARY FOR THE L M TS OF L AB L TY AND PERSONAL NJURY PROTECT ON COVERAGE REQU RED BY FLOR DA STATUTE SECT ON 324 021(7) AND FLOR DA STATUTE SECT ON 627 736

FA LURE TO RETURN RENTAL PROPERTY OR EQU PMENT UPON EXP RAT ON OF THE RENTAL PER OD AND FA LURE TO PAY ALL AMOUNTS DUE (NCLUD NG COSTS FOR DAMAGE TO THE PROPERTY OR EQU PMENT) ARE EV DENCE OF ABANDONMENT OR REFUSAL TO REDEL VER THE PROPERTY PUN SHABLE N ACCORDANCE W TH SECT ON 812 155 AND/OR SECT ON 817 52 OF THE FLOR DA STATUTES

RENTER ACKNOWLEDGEMENT OF LOCAL ADDENDA _____

VEHICLE INFORMATION			
RESERVED	M DS ZE		
DRIVEN			
CHARGED	M DS ZE		
CURRENT VEHICLE			
MAKE	M N	BAY	R2
MODEL	4DR ALL WHEEL DR VE ALL4 SPORT UT L	STALL	U62
COLOR	BLACK	ODOMETER	IN
PLATE	WA		OUT
VEHICLE#		FUEL	IN
UNIT#			OUT FULL
VEHICLE CONDITION NO DAMAGE DOCUMENTED			

<p>RENTER ACCEPTS COLLISION DAMAGE WAIVER FULL (CDW) AT THE FEE SHOWN N THE CHARGES SECT ON OF THE RENTAL AGREEMENT SUMMARY SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input type="checkbox"/> ACCEPTS CDW</p>	<p>RENTER DECLINES COLLISION DAMAGE WAIVER FULL (CDW) SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input checked="" type="checkbox"/> DECLINES CDW</p>
<p>RENTER ACCEPTS PERSONAL EFFECTS COVERAGE (PEC) AT THE FEE SHOWN N THE CHARGES SECT ON OF THE RENTAL AGREEMENT SUMMARY SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input type="checkbox"/> ACCEPTS PEC</p>	<p>RENTER DECLINES PERSONAL EFFECTS COVERAGE (PEC) SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input checked="" type="checkbox"/> DECLINES PEC</p>
<p>RENTER ACCEPTS ROADSIDE ASSISTANCE PROTECTION (RAP) AT THE FEE SHOWN N THE CHARGES SECT ON OF THE RENTAL AGREEMENT SUMMARY SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input type="checkbox"/> ACCEPTS RAP</p>	<p>RENTER DECLINES ROADSIDE ASSISTANCE PROTECTION (RAP) SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input checked="" type="checkbox"/> DECLINES RAP</p>
<p>RENTER ACCEPTS SUPPLEMENTAL LIABILITY PROTECTION (SLP) AT THE FEE SHOWN N THE CHARGES SECT ON OF THE RENTAL AGREEMENT SUMMARY SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input type="checkbox"/> ACCEPTS SLP</p>	<p>RENTER DECLINES SUPPLEMENTAL LIABILITY PROTECTION (SLP) SEE THE ADD T ONAL TERMS AND COND T ONS OF THE RENTAL CONTRACT</p> <p><input checked="" type="checkbox"/> DECLINES SLP</p>

RA #



RA #

PAGE 2 OF 2

OWNER: ENTERPRISE LEASING COMPANY OF ORLANDO, LLC

RENTER ACKNOWLEDGEMENT OF ACCEPTED AND DECLINED PROTECTIONS

ACKNOWLEDGE THAT I HAVE ACCEPTED OR DECLINED PROTECTIONS AS INDICATED ABOVE
RENTER X _____

START CHARGES: 10/21/2023 5:31 PM

RENTER CHARGES	DATE RANGE	UNITS CHARGED	TOTAL
T ME & D STANCE	10/21/2023 10/28/2023	\$84 51 / DAY	\$0 00
T ME & D STANCE	10/21/2023 10/28/2023	1 @ \$380 31 / WEEK	\$380 31
EXTRA T ME & D STANCE	10/21/2023 10/28/2023	\$84 51 / DAY	\$0 00
EXTRA T ME & D STANCE	10/21/2023 10/28/2023	\$28 17 / HOUR	\$0 00
NO CHARGE D STANCE	10/21/2023 10/28/2023	\$0 00 / M LE	\$0 00
REFUEL NG CHARGE	10/21/2023 10/28/2023	\$4 83 / GALLONS	\$0 00
D SCOUNT (2 0%)	10/21/2023 10/28/2023	2 0%	(\$7 61)
CUSTOMER FAC L TY CHARGE 3 50/DAY	10/21/2023 10/28/2023	7 @ \$3 50 / DAY	\$24 50
PR V FEE RECOV CHG 10 PCT (10 0%)	10/21/2023 10/28/2023	10 0%	\$37 62
SC REC FL SURCHG RECOV 2 00/DAY	10/21/2023 10/28/2023	7 @ \$2 00 / DAY	\$14 00
FL WASTE T RE/BATTERY FEE 02/DAY	10/21/2023 10/28/2023	7 @ \$0 02 / DAY	\$0 14
VLF REC 50/DAY	10/21/2023 10/28/2023	7 @ \$0 50 / DAY	\$3 50
SALES TAX (6 5%)	10/21/2023 10/28/2023	6 5%	\$29 41
		EST MATED RENTER CHARGES	\$481 87
		EST MATED RENTAL CHARGES	\$481 87
		DEPOS T	\$0 00

PAYMENTS

MASTERCARD CRED T

AUTH

\$481 87

I HAVE REVIEWED AND AGREE TO ALL ESTIMATED RENTAL CHARGES AND FEES LISTED ON THE SUMMARY OF CHARGES. I ACKNOWLEDGE THAT CHARGES SHOWN ARE ESTIMATES ONLY AND ARE SUBJECT TO CHANGE IF THE VEHICLE IS NOT RETURNED EITHER AT THE AGREED DATE AND TIME OR LOCATION, A REFUELING CHARGE IS INCURRED, OPTIONAL PRODUCTS ARE ADDED/REMOVED, THE CAR CLASS IS CHANGED AND/OR ANY OTHER ITEMS OF THE CONTRACT ARE MODIFIED AS AGREED BETWEEN THE RENTER AND OWNER. I AGREE TO PAY FOR FINAL CHARGES IN ACCORDANCE WITH THIS CONTRACT. I ACKNOWLEDGE AND AGREE THAT IN ADDITION TO THE AMOUNTS SHOWN AS OWNED IN THE SUMMARY OF CHARGES, AT THE TIME OF RENTAL, A DEPOSIT MAY BE TAKEN AS AN AUTHORIZATION OR A SALE, AND SUCH FUNDS WILL NOT BE AVAILABLE FOR USE BY AND/OR REFUNDED TO ME UNTIL AFTER THE VEHICLE IS RETURNED. THIS IS TO ACCOUNT FOR THE POTENTIAL THAT I MAY INCUR ADDITIONAL AMOUNTS OWED UNDER THE CONTRACT. FOR QUESTIONS, PLEASE SEE A RENTAL ASSOCIATE.
REN ER X _____

B LL TO N	ACCOUNT	BILLING REFERENCE #
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ADDITIONAL AUTHORIZED DRIVER(S):

RENTER SHALL BE RESPONSIBLE FOR THE ACTS OF ANY ADDITIONAL AUTHORIZED DRIVER(S) WHILE THEY ARE DRIVING AND FOR FULFILLING THE ADDITIONAL TERMS AND CONDITIONS

I, THE "RENTER" BY SIGNING BELOW, HAVE READ AND AGREE TO THE TERMS AND CONDITIONS IN THE ADDITIONAL TERMS AND CONDITIONS, WHICH ARE INCORPORATED BY REFERENCE AS IF FULLY SET FORTH HEREIN, AND THE RENTAL AGREEMENT SUMMARY (COLLECTIVELY, THE ADDITIONAL TERMS AND CONDITIONS AND THE RENTAL AGREEMENT SUMMARY ARE THE "CONTRACT"). BY SIGNING BELOW, I AM AUTHORIZING OWNER TO CHARGE TO THE CREDIT CARD(S) AND/OR DEBIT CARD(S) THAT I HAVE PROVIDED TO OWNER ALL AMOUNTS OWED BY ME UNDER THIS CONTRACT FOR ADVANCE DEPOSITS, INCREMENTAL AUTHORIZATIONS/DEPOSITS, AND OR ANY OTHER AMOUNTS OWED BY ME, AS WELL AS PAYMENTS REFUSED BY A THIRD PARTY TO WHOM BILLING WAS DIRECTED. I ALSO AUTHORIZE OWNER TO RE-INITIATE ANY CHARGE TO MY CARD(S) THAT IS DISHONORED FOR ANY REASON. I CERTIFY THAT THE DRIVER'S LICENSE(S) PRESENTED IS CURRENTLY VALID AND IS NOT SUSPENDED, EXPIRED, REVOKED, CANCELLED OR SURRENDERED. I FURTHER ACKNOWLEDGE AND CONSENT TO THE TERMS AND CONDITIONS SET FORTH IN THE PARAGRAPH WITH THE HEADING "DISPUTE RESOLUTION PROVISION- MANDATORY ARBITRATION AGREEMENT" IN THE ADDITIONAL TERMS AND CONDITIONS. BY SIGNING BELOW RENTER AGREES TO OWNER'S COLLECTION OF INFORMATION ABOUT RENTER'S USE OF VEHICLE AND TEXTING & CALLING TERMS. SEE PARAGRAPHS WITH THE HEADINGS TEXT & CALL AND OWNER'S COLLECTION AND USE OF VEHICLE DATA: RENTER'S USE OF VEHICLES NAVIGATION AND INFOTAINMENT SYSTEMS AND VEHICLE MANUFACTURER APPS IN THE ADDITIONAL TERMS AND CONDITIONS.

TERMS AND CONDITIONS

[CLICK TO VIEW ADDITIONAL TERMS AND CONDITIONS](#)

_____	10/21/2023	OWNER REP _____	EMP# _____
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OWNER IS AN AFFILIATE OF ENTERPRISE HOLDINGS INC., WHICH IS THE DIRECT OR INDIRECT OWNER OF THE ENTERPRISE, NATIONAL AND ALAMO BRANDS AND TRADEMARKS

RA #



eTicket Receipt

Prepared For
REILLY/KAREY MS

RESERVATION CODE	
ISSUE DATE	06 Sep 23
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
21 Oct 23	WESTJET WS 1416	CALGARY INTL AB, CANADA T ime 9:45am	ORLANDO INTL, FL T ime 4:49pm Term na TERMINAL B	Cab ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 0 PIECES Book g Sta OK TO FLY Fare Bas s No Va d B fo 1 OCT Not Va d After 21 OCT 23
28 Oct 23	WESTJET WS 1417	ORLANDO INTL, FL T m 5:55pm T m a TERMINAL B	CALGARY INTL AB, CANADA T me 1pm	Cab n ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 0 PIECES Book ng Status OK TO FLY Fare Bas s Not Va d Before 28 OCT 23 Not Va d After 28 OCT 23

Allowances

Baggage Allowance

YYC to MCO - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 40.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**
2. 60.00 CAD up to 50 pounds/23 kilograms and up to 45 linear inches/115 linear centimeters**

MCO to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 40.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**
2. 60.00 CAD up to 50 pounds/23 kilograms and up to 45 linear inches/115 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to MCO , MCO to YYC - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YYC to MCO , MCO to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD :
Fare Ca cu at on L ne	YYC WS MCO Q18.66Q7.46 287.44WS YYC Q18.66 226.96NUC559.18END ROE1.339392 XFMCO4.5
Fare	CAD 748.96
Taxes/Fees/Carrier-Imposed Charges	CAD 12.10 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 38.05 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
	CAD 57.36 US2 (TRANSPORTATION TAX (INTERNATIONAL))
	CAD 8.86 YC (CUSTOMS USER FEE)
	CAD 9.52 XY2 (IMMIGRATION USER FEE)
	CAD 5.21 XA (APHIS USER FEE)
	CAD 7.61 AY (SEPTEMBER 11TH SECURITY FEE)
	CAD 6.12 XF (PASSENGER FACILITY CHARGE)
Total	CAD 930.54

Positive identification required for airport check in

Notice:

QST #

GST #

**Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside of Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all fares that originate in Canada. Please see <https://www.westjet.com/en-ca/fares/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as the carrier's own contract of carriage or tariff provisions, may be applicable to the entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.atatracecenter.com/privacy> or from the carrier or GDS directly. You should read this document, which applies to your booking and specifics, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)



Signia by Hilton Orlando Bonnet Creek
 14100 BONNET CREEK RESORT LANE
 ORLANDO, FL 32821
 United States of America
 TELEPHONE 407-597-3600 • FAX 407-597-3601
 Reservations
 www.hilton.com or 1 800 HILTONS

CALGARY AB
 CANADA

Room No:
 Arrival Date: 10/22/2023 2:54:00 PM
 Departure Date: 10/25/2023 11:16:00 AM
 Adult/Child:
 Cashier ID:
 Room Rate: 279.00
 AL:
 HH #
 VAT #
 Folio No/Che

Confirmation Number:

Signia by Hilton Orlando Bonnet Creek 10/25/2023 11:16:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
10/22/2023	RESORT CHARGE - GRP 45	MDN	14205327	\$45.00		
10/22/2023	ROOM OCC TAX	MDN	14205327	\$2.70		
10/22/2023	ROOM STATE TAX	MDN	14205327	\$2.93		
10/22/2023	TRN SELF PARKING CHG	MDN	14205328	\$36.00		
10/22/2023	PARKING TAX	MDN	14205328	\$2.34		
10/22/2023	GUEST ROOM	MDN	14205329	\$279.00		
10/22/2023	ROOM OCC TAX	MDN	14205329	\$16.74		
10/22/2023	ROOM STATE TAX	MDN	14205329	\$18.14		
10/23/2023	BEECH (N)	LINTR	14207690	\$56.12		
10/23/2023	RESORT CHARGE - GRP 45	TWOLTER S	14208275	\$45.00		
10/23/2023	ROOM OCC TAX	TWOLTER S	14208275	\$2.70		
10/23/2023	ROOM STATE TAX	TWOLTER S	14208275	\$2.93		
10/23/2023	TRN SELF PARKING CHG	TWOLTER S	14208276	\$36.00		
10/23/2023	PARKING TAX	TWOLTER S	14208276	\$2.34		
10/23/2023	GUEST ROOM	TWOLTER S	14208277	\$279.00		
10/23/2023	ROOM OCC TAX	TWOLTER S	14208277	\$16.74		
10/23/2023	ROOM STATE TAX	TWOLTER S	14208277	\$18.14		
10/24/2023	HARVEST (N)	LINTR	14211025	\$50.80		
10/24/2023	RESORT CHARGE - GRP 45	MDN	14211575	\$45.00		
10/24/2023	ROOM OCC TAX	MDN	14211575	\$2.70		
10/24/2023	ROOM STATE TAX	MDN	14211575	\$2.93		
10/24/2023	TRN SELF PARKING CHG	MDN	14211576	\$36.00		
10/24/2023	PARKING TAX	MDN	14211576	\$2.34		
10/24/2023	GUEST ROOM	MDN	14211577	\$279.00		
10/24/2023	ROOM OCC TAX	MDN	14211577	\$16.74		
10/24/2023	ROOM STATE TAX	MDN	14211577	\$18.14		

CALGARY AB
CANADA

Room No:
Arrival Date: 10/22/2023 2:54:00 PM
Departure Date: 10/25/2023 11:16:00 AM
Adult/Child:
Cashier ID:
Room Rate: 279.00
AL:
HH #
VAT #
Folio No/Che

Confirmation Number:

Signia by Hilton Orlando Bonnet Creek 10/25/2023 11:16:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
10/25/2023			14214313		(\$1,315.47)	
BALANCE						\$0.00

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THANK YOU FOR CHOOSING THE SIGNIA BY HILTON ORLANDO BONNET CREEK