

community engagement plan

Martindale elementary school

Issue	CBE has received Provincial approval for a new school in the northeast community of Martindale.
Level of public participation	Consult
Goal	To obtain public feedback on analysis, alternatives and/or decisions.
Promise to the Public	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.
CBE Alignment	<ul style="list-style-type: none"> ▪ Results 1: Mega Result ▪ Three-Year Education Plan 2012-2015 ▪ Operational Expectations 3: Treatment of Owners ▪ Operational Expectations 9: Communicating With the Public ▪ Operational Expectations 12: Facilities ▪ http://www.cbe.ab.ca/about-us/policies-and-regulations/Pages/Governance-Policies.aspx
Decision making during construction	<ul style="list-style-type: none"> ▪ Any decisions regarding this new school/replacement school/modernization project will be made by the Steering Committee. Once the Development Permit has been approved the Project Committee will respond to concerns.
Parent Stakeholder Meetings December 2, 2015	<p>1 Public Open House</p> <p>View preliminary drawings and site placement</p> <ul style="list-style-type: none"> ▪ Develop an understanding of the issues ▪ Begin communications with the public around the project ▪ Gather feedback on design and site ▪ Provide information to participants to take back to their communities/schools <p>Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications</p>

December 8, 2015

2 | Monthly Construction Status updates

- Share current status of the build on project page

3 | TBD

**Meetings
internal stakeholders**

January 12, 2015

Steering Committee Meetings

Meet with project team to develop project planning process

- Formulate the community engagement plan
- Present information regarding the project proposal and the issues
- Maintain up to date communication around the status of the project
- Identify milestones for communication to stakeholders
- Provide assistance or support in engaging all school staff
- Provide assistance or support in gathering staff feedback

Members to include: Director, Capital Planning & Development; members of the FES department; members of the Planning & Transportation team; Principals, Area Director(s), Communications team, designers, project managers, contractors, representatives of the Alberta Government