

community engagement plan

McKenzie Highlands School (McKenzie Towne middle school)

Issue | CBE has received Provincial approval for a new middle school in the community of McKenzie Towne which is scheduled to open in September, 2016.

Level of public participation | Consult

Goal | To obtain public feedback on analysis, alternatives and/or decisions.

Promise to the Public | We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.

CBE Alignment

- Results 1: Mega Result
- Three-Year Education Plan 2012-2015
- Operational Expectations 3: Treatment of Owners
- Operational Expectations 9: Communicating With the Public
- Operational Expectations 12: Facilities

<http://www.cbe.ab.ca/about-us/policies-and-regulations/Pages/Governance-Policies.aspx>

Decision making during construction

- Any decisions regarding this new school/replacement school/modernization project will be made by the Steering Committee. Once the Development Permit has been approved the Project Committee will respond to concerns.

Parent Stakeholder Meetings

June 18, 2014

1 | Public Open House

View preliminary drawings and site placement

- Develop an understanding of the issues
- Begin communications with the public around the project
- Gather feedback on design and site
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications.

May 4, 2015
June 2, 2015

2 | Name selected for New Middle School in Rocky Ridge/Royal Oak

3 | Public Open House

Share opening grade configurations, walk zones and enrolment projections

- Develop an understanding of the issues
- Communicate with the public around the project
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications.

November 10, 2015

4 | New School Walk Zone Survey

- An opportunity for parents and Stakeholders to provide feedback on the walk zone for the new school

December 8, 2015

5 | Monthly Construction Status Updates

- Share current status of the build on project page

December 15, 2015

6 | Questions and Answers from the Walk zone survey

- Information provided for parents

7 | TBD

**Meetings
internal stakeholders**

April 28, 2014

Steering Committee Meetings

Meet with project team to develop and carry out project planning process

- Formulate the community engagement plan
- Present information regarding the project proposal and the issues
- Maintain up to date communication around the status of the project
- Identify milestones for communication to stakeholders
- Provide assistance or support in engaging all school staff
- Provide assistance or support in gathering staff feedback

Members to include: Director, Capital Planning & Development; members of the FES department; members of the Planning & Transportation team; Principals, Area Director(s), Communications team, designers, project managers, contractors, representatives of Alberta Infrastructure

Start Date: TBA

Project Management Meetings

TBA