### community engagement plan

# Eric Harvie School (Tuscany elementary school)

#### Issue

CBE has received Provincial approval for a new elementary school in the community of Tuscany which is scheduled to open in September, 2016.

# Level of public participation

Consult

Goal

To obtain public feedback on analysis, alternatives and/or decisions.

#### Promise to the Public

We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.

### **CBE Alignment**

- Results 1: Mega Result
- Three-Year Education Plan 2012-2015
- Operational Expectations 3: Treatment of Owners
- Operational Expectations 9: Communicating With the Public
- Operational Expectations 12: Facilities

 $\underline{\text{http://www.cbe.ab.ca/about-us/policies-and-regulations/Pages/Governance-Policies.aspx}}$ 

## Decision making during construction

 Any decisions regarding this new school/replacement school/modernization project will be made by the Steering Committee. Once the Development Permit has been approved the Project Committee will respond to concerns.

### Parent Stakeholder Meetings

June 18, 2014

#### 1 | Public Open House

View preliminary drawings and site placement

- Develop an understanding of the issues
- Begin communications with the public around the project
- Gather feedback on design and site
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of

### September 20, 2014

Communications.

2 | Tuscany Fall Festival

View preliminary drawings and site placement

- Develop an understanding of the issues
- Continue communications with the public around the project
- Gather feedback on design and site
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, members of Planning & Transportation, designers.

June 3, 2015

3 | Public Open House

Share opening grade configurations, walk zones and enrolment projections

- Develop an understanding of the issues
- Communicate with the public around the project
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications.

November 3, 2015 November 10, 2015

- 4 | Name selected for New Middle School in Rocky Ridge/Royal Oak
- 5 | New School Walk Zone Survey
  - An opportunity for parents and Stakeholders to provide feedback on the walk zone for the new school
- December 8, 2015
- 6 | Monthly Construction Status Updates
- December 15, 2015
- Share current status of the build on project page

December 16, 2015

- 7 | Questions and Answers from the Walk zone survey
  - Information provided for parents
- 8 | School Designation, grade configuration changes update to parents
- 9 I TBD

# Meetings internal stakeholders

April 28, 2014

### **Steering Committee Meetings**

Meet with project team to develop and carry out project planning process

- Formulate the community engagement plan
- Present information regarding the project proposal and the issues
- Maintain up to date communication around the status of the project
- Identify milestones for communication to stakeholders
- Provide assistance or support in engaging all school staff
- Provide assistance or support in gathering staff feedback

Members to include: Director, Capital Planning & Development; members of the FES department; members of the Planning & Transportation team; Principals, Area Director(s), Communications team, designers, project managers, contractors, representatives of Alberta Infrastructure

TBA

**Project Management Meetings** 

TBA