# cbe.ab.ca



# MyCBE: Accessing Attendance and Assessment Information (K-9)

Use your MyCBE account to access information about Attendance and Assessment. Students and families are encouraged to use the MyCBE Portal, rather than the PowerSchool App, to access information about grades and attendance at this time.

# Sign In

Go to the MyCBE Portal sign in page (<u>https://sis.cbe.ab.ca</u>). You can also access this page from the public CBE website (<u>https://www.cbe.ab.ca/</u>) or your school's website, by clicking on the MyCBE link.



#### Enter your Username and Password.

- Students use your CBE Student ID and CBE network password.
- Parents/Guardians use your MyCBE username and password that was created during parent account setup.



The MyCBE Portal Sign In page offers account help for parents/guardians and students. Parents/Guardians must create a parent account before they can sign in.





### **View Attendance**

- On the left-side Navigation menu, click on **Grades** and Attendance.
- 2 The **Attendance** tab gives information about the student's attendance for the last two weeks and the total number of absences and lates for each course in which the student is enrolled.
- 3 Click on the Absences or Lates hyperlinks to view the dates of each attendance record. The Dates of Attendance page will appear.
- On the left-side Navigation menu, click on **Attendance History**. This page will display the student's attendance records for the entire term.

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Class	OT(A)											Physical Education 2	2m:	0	0
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#### Dates of Attendance:

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Grades and Attendance Report Card / Grade History - High School / My Schedule	Course Home room E: 09/01/2020 L: 07/01/2021	Expression AM(A) PM(A) OT(A)	- - -	1/25 T V -	-1/29 N H  	)   F   -   -		2/1- T V	-2/5 N H	H F	М	2/8- T V	2/12 N H - -	- -	2 M - -	:/15-: T W	2/19 H	• •	2. M 1	122-2 7 W	2/26 H	<b>F</b>	<b>М</b>	3/1 T \	-3/6 N	5 H	F N . 4	3 M T A A A	в/8-3 Г М	3/11 V I	2 H F -	• M	3/1 T	5-3/ W		F



#### MyCBE | Accessing Attendance and Assessment Information (K-9)

## **View Assessment Information**

If the student's school is using PowerSchool as a tool for ongoing communication, assessment information can be accessed through the MyCBE Portal. There are two ways to view assessments: in chronological order or by report card category/stem.

#### To view all assessments in chronological order:

- 1 On the left-side Navigation menu, click on **Grades** and **Attendance**.
- 2 Click on the **Assignments & Grades** tab. This page will list all of the student's courses. There is a column for each reporting term. S1 refers to the first reporting period, which ends in December/January. Y1 refers to the final reporting period, which ends in June.
- 3 Click on the **Info** button for the appropriate term and course to view assessments. If new information does not appear on the screen, scroll down.

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	MyCBE		Assignments a	& Grades:						
	Grades and Attendance	1	Attendance Assignment	ents & Grades	/ Outcomes					
∎ ⊗	Report Card / Student Info	Ĭ	Legend xxxx = click for more in	formation about specific ass	signments					
6	Grade History - High School		Term codes: T = term; S =	semester; Y = year						
	My Schedule		Exp		Cou	ırse	E1	S1		
-	Attendance		AM-PM(A)	Home room	Rm:			info	info	
	Class		OT(A)	Music 2	- Rm:			info	info	
ा <u>त्र</u> तन्न्न	School		OT(A)	Physical Education 2	- Rm:			info	info	
	Bus Routes		OT(A)	R3 Citizenship	- Rm: 1			info	info	
;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;	Account		OT(A)	R4 Personal Developm	ent - Rm:			info	info	
	Preferences		OT(A)	R5 Character	- Rm:			info	info	
	District Code DDXT		OT(A)	Science 2 Fr	- Rm:			info	info	
	App Store		OT(A)	Social Studies 2 Fr	- Rm:			info	info	
	Google play		OT(A)	Mathematics 2 Fr 🗿	Rm:			info	info	



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You will see a list of assessments the teacher has published. The assessments are listed chronologically.

Column	Description
Due Date	The date that the assessment was due/carried out.
Category	The type of assessment (e.g., Products, Observations).
Assignment	The title of the assessment.
	An information icon indicates that the teacher has provided a description that includes general information about the assessment.
Flags	Teachers will use Flags to communicate information about behaviours that impact learning. For example, a teacher will add a flag to indicate the assessment was collected, late, missing, etc. These flags are described in the legend below.
	Click on the <b>Show Stems/Outcomes</b> icon to view the associated report card category/stem and the 1-4 achievement indicators that describe the student's level of understanding.
Score	If the teacher has provided an overall score on the assessment, it will appear here.
	A dialogue icon indicates that the teacher has written a comment about the student's level of understanding.
Student Score Detail	<ul> <li>A link will appear in the last column if the teacher has entered a description or comment for this assessment. Click on <b>View</b> for details. The Student Score Detail window will appear with the following:</li> <li>The Score Comment tab will appear if the teacher has</li> </ul>
	written a comment about the student's level of understanding.
	<ul> <li>The Assignment Description tab will appear if the teacher has written a description about the assessment.</li> </ul>
	• The Category Description tab will appear if the teacher has written a description of the category.
	Click $\mathbf{x}$ in the upper-right corner to close the window.

MyCBE | Accessing Attendance and Assessment Information (K-9)

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/14/2020	Conversations	Shapes Around Us!	<u>al</u> •				Þ
/13/2019	Observations	Fruit Bar Graph	0 💷	0			þ
	NUMBER - Number - Deve	lops number sense and applies strategies for comp	outation and estimation			3	
	STATISTICS - Statistics - U	ses data to make predictions and answer questions	S			3	
/09/2019	Products	Data Gathering					Þ
/04/2019	Products	What's the difference?	<u></u>				P
	NUMBER - Number - Deve	lops number sense and applies strategies for comp	outation and estimation			3	
/27/2019	Conversations	Subtraction Poem	<u>a</u>		$\bigcirc$		
/14/2019	Observations	Skip Count by 25	0 💷				Þ
	PATTERNS & RELATIONS relationships	- Patterns and Relations - Uses algebraic reasonin	ng to represent patterns and				
12/2019	Products	Puzzle Builder					
	PATTERNS & RELATIONS relationships	- Patterns and Relations - Uses algebraic reasonin	ng to represent patterns and			3	
•	SHAPE & SPACE - Shape natural world	and Space - Applies spatial reasoning and measure	ement to make sense of the			4	
/29/2019	Products	3 Digit Addition- No regrouping	() 💷				þ
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Return to the top of the page to select another course.



If the student's school has turned on the Stems/Outcomes feature, you can view assessment organized by report card category/stem.

To view assessments organized by report card category/stem:

- On the left-side Navigation menu, click on **Grades** and **Attendance**.
- 2 Click on the **Stems/Outcomes** tab. This page will list all of the student's courses.
- 3 Click on the **Arrow** to the left of the name of a course to expand the list of report card categories/stems.
- If a comment has been entered by the teacher, it will be represented by a speech bubble. Click on the speech bubble to view the comment.

The details of the comment will appear in a slide out window.

Note | In this example, you will also see Indicators entered by the teacher for S1 Report Card marks.

Navi	gation	Stems/Outcomes Grades:	
	MyCBE Grades and	Attendance Assignments & Grades Stems / Outcomes 2	
	Attendance Report Card / Student Info	Stems / Outcomes / Classes	Expand Classes Collapse All Year 20-21 V
<u></u>	Grade History - High School	Current Classes Legend   Click to expand	
	My Schedule	• P1-P2(A-B) Humanities 7 - 20-21	
70	Attendance History	• P3(A-B) Science 7 - 20-21	
7	Class Registration	P4(A-B) Mathematics 7 - 20-21 Stems/Outcomes \$1	Y1
	School Information	COMMENT COMMENT     (Comment Only)	₹ 4 -
8	Bus Routes and Stops	NUMBER Number - Develops number sense and applies     strategies for computation and estimation	-
*	Account Preferences	PATTERNS & RELATIONS Patterns and Relations - Uses algebraic reasoning to represent patterns and relationships NATR	-
\$	Student Fees and Service Registration	SHAPE & SPACE Shape and Space - Applies spatial reasoning and measurement to make sense of the natural 3 world	-

Grade and C	omment	
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# 5 Click on the **Arrow** to the left of a report card category/stem to view the list of assessments that have been associated with the category/stem.

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urrent Class	es	Legend   Click to expand				
AM(Mon-Fri)	PM(Mon-Thu) Hon	ne room - 19-20 🖆				
• OT(Mon-Fri)	Art 3 - 19-20					
• OT(Mon-Fri)	English Language	e Arts 3 - 19-20				
• OT(Mon-Fri)	Health and Life SI	<b>cills 3</b> - 19-20				
G Mon-Fri)	Mathematics 3 - 1	9-20				
9		Stems/Outcomes			S1	Y1
- NUMBER Num	nber - Develops numb	er sense and applies strategies for co	omputation and estimation	ation	-	
Due Date	Category	Assignment	Flags	Grade		
Dec 13, 2019	Observations	Fruit Bar Graph		3		
Dec 4, 2019	Products	What's the difference?		3		
Nov 27, 2019	Conversations	Subtraction Poem		2		
Oct 29, 2019	Products	3 Digit Addition- No regrouping		3		
PATTERNS & elationships	RELATIONS Patterns	s and Relations - Uses algebraic reas	oning to represent pa	tterns and	-	-
Due Date	Category	Assignment	Flags	Grade		
Jan 14, 2020	Conversations	Shapes Around Us!		4		
Nov 14, 2019	Observations	Skip Count by 25		- //		
Nov 12, 2019	Products	Puzzle Builder		3		
SHAPE & SPA atural world	CE Shape and Space	e - Applies spatial reasoning and mea	surement to make se	nse of the	-	-

Column	Description
Due Date	The date that the assessment was due/carried out.
Category	The type of assessment (e.g., Products, Observations).
Assignment	The title of the assessment.
Flags	Teachers will use Flags to communicate information about behaviours that impact learning. For example, a teacher will add a flag to indicate the assessment was collected, late, missing, etc. These flags are described in the legend below.
Grade	If the teacher has provided an overall grade on the assessment, it will appear here.